



**Qualification Specification for:**

**OCN NI Level 2 Diploma in Hairdressing**

**➤ Qualification No: 610/2773/X**

## Qualification Regulation Information

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Qualification Title: **OCN NI Level 2 Diploma in Hairdressing**

Qualification Number: **610/2773/X**

Operational start date: 01 June 2023

Operational end date: 31 May 2028

Certification end date: 31 May 2030

Qualification operational start and end dates indicate the lifecycle of a regulated qualification. The operational end date is the last date by which learners can be registered on a qualification. Learners have up to the certificate end date to complete the qualification and claim their certificate.

All OCN NI regulated qualifications are published to the Register of Regulated Qualifications ( <http://register.ofqual.gov.uk/> ). This site shows the qualifications and awarding organisations regulated by CCEA Regulation and Ofqual.

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## Foreword

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This document explains OCN NI's requirements for the delivery and assessment of the following regulated qualification:

➤ **OCN NI Level 2 Diploma in Hairdressing**

This specification sets out:

- Qualification features
- Centre requirements for delivering and assessing the qualification
- The structure and content of the qualification
- Assessment requirements for the qualification
- OCN NI's quality assurance arrangements for the qualification
- Administration

OCN NI will notify centres in writing of any major changes to this specification. We will also publish changes on our website at [www.ocnni.org.uk](http://www.ocnni.org.uk)

This specification is provided online, so the version available on our website is the most up to date publication. It is important to note that copies of the specification that have been downloaded and printed may be different from this authoritative online version.

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## About Regulation

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### OCN NI

Open College Network Northern Ireland (OCN NI) is a regulated Awarding Organisation based in Northern Ireland. OCN NI is regulated by CCEA Regulation to develop and award professional and technical (vocational) qualifications from Entry Level up to and including Level 5 across all sector areas. In addition, OCN NI is regulated by Ofqual to award similar qualification types in England.

### The Regulated Qualifications Framework: an overview

The Regulated Qualifications Framework (RQF) was introduced on 1<sup>st</sup> October 2015: the RQF provides a single framework for all regulated qualifications.

#### Qualification Level

The level indicates the difficulty and complexity of the knowledge and skills associated with any qualification. There are eight levels (Levels 1-8) supported by three 'entry' levels (Entry 1-3).

#### Qualification Size

Size refers to the estimated total amount of time it could typically take to study and be assessed for a qualification. Size is expressed in terms of Total Qualification Time (TQT), and the part of that time typically spent being taught or supervised, rather than studying alone, is known as Guided Learning Hours (GLH).

## Qualification Summary

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### Sector Subject Area

7.3 Service enterprises

### National Occupational Standards

This qualification has been mapped to the following updated National Occupational Standards:

[NOS Finder - National Occupational Standards \(ukstandards.org.uk\)](https://ukstandards.org.uk)

[SKAHDBR16 Dry, style and finish hair using hairdressing techniques - National Occupational Standards \(ukstandards.org.uk\)](https://ukstandards.org.uk)

[SKAHDBR18 Cut and clipper hair using hairdressing techniques - National Occupational Standards \(ukstandards.org.uk\)](https://ukstandards.org.uk)

[SKAHDBR20 Combine hairdressing cutting techniques to create a bespoke restyled look - National Occupational Standards \(ukstandards.org.uk\)](https://ukstandards.org.uk)

[SKAHD1 Set, style and dress hair - National Occupational Standards \(ukstandards.org.uk\)](https://ukstandards.org.uk)

[SKACHB4 Assist with hair colouring and lightening services \(ukstandards.org.uk\)](https://ukstandards.org.uk)

[SKAG20 Ensure responsibility for actions to reduce risks to health and safety \(ukstandards.org.uk\)](https://ukstandards.org.uk)

### Qualification Aim

The aim of the OCN NI Level 2 Diploma in Hairdressing is to enable the learner to develop a broad range of hairdressing skills and practical hairdressing techniques.

### Qualification Objectives

The OCN NI Level 2 Diploma in Hairdressing will enable learners to gain skills and knowledge relating to the following:

- hairdressing health, safety and science
- shampoo and conditioning hair services
- hair styling services
- setting and dressing hair services
- hair cutting services
- hair colouring and lightening hair services
- a practical hairdressing project

### **Grading**

Grading for this qualification is pass/fail.

### **Qualification Target Group**

The OCN NI Level 2 Diploma in Hairdressing is targeted at learners who wish to gain employment within the Hairdressing sector.

### **Entry Requirements**

Learners must be at least 16 years old.

### **Progression**

The OCN NI Level 2 Diploma in Hairdressing will enable learners to progress to higher level qualifications including relevant Level 3 Further Education, Level 3 Apprenticeships or into employment.

### **Qualification Support**

A Qualification Support pack is available for OCN NI centres within the login area of the OCN NI website (<https://www.ocnni.org.uk/my-account/>), which includes additional support for teachers, eg planning and assessment templates, guides to best practice, etc.

### **Delivery Languages**

This qualification is available in English only at this time. If you wish to offer this qualification in Welsh or Irish (Gaeilge) then please contact OCN NI who will review demand and provide as appropriate.

## Centre Requirements for Delivering the Qualification

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### Centre Recognition and Qualification Approval

New and existing OCN NI recognised centres must apply for and be granted approval to deliver the qualification prior to the commencement of delivery.

### Centre Staffing

Centres are required to have the following roles in place as a minimum, although a member of staff may hold more than one role\*:

- Centre contact
- Programme Co-ordinator
- Tutor
- Assessor
- Internal Verifier

\*Note: A person cannot be an internal verifier for their own assessments.

### Tutors

Tutors delivering the qualification should be occupationally competent, qualified to at least one level higher than the qualification, and have a minimum of three years' relevant experience in the hairdressing industry.

### Assessors

The qualification is assessed within the centre and is subject to OCN NI's quality assurance processes. Units are achieved as outlined within each unit's Assessment Requirements and Assessment Guidance.

#### **Assessors must:**

- be occupationally competent, qualified to at least one level higher than the qualification and have a minimum of three years' relevant experience in the hairdressing industry
- have direct or related relevant experience in assessment
- assess all assessment tasks and activities



### **Internal Verification**

OCN NI qualifications must be scrutinised through the centre's internal quality assurance processes as part of the recognised centre agreement with OCN NI. The centre must appoint an experienced and trained centre internal verifier whose responsibility is to act as the internal quality monitor for the verification of the delivery and assessment of the qualifications.

#### ***Internal Verifiers must:***

- have at least three years' occupational experience in the area they are internally verifying
- attend OCN NI's internal verifier training if not already completed

Internal verifiers are required to:

- support tutors and assessors
- sample assessments according to the centre's sampling strategy
- ensure tasks are appropriate to the level being assessed
- maintain up-to-date records supporting the verification of assessment and learner achievement

## Structure and Content

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### OCN NI Level 2 Diploma in Hairdressing

Total Qualification Time (TQT) for this qualification: 510 hours

Minimum Guided Learning Hours (GLH) for this qualification: 440 hours

Learners must successfully complete all units to achieve the L2 Diploma in Hairdressing – 51 credits.

Unit Reference Number	OCN NI Unit Code	Unit Title	TQT	Credit Value	GLH	Level
<a href="#">J/650/7409</a>	CBG225	Hairdressing Health, Safety and Science	50	5	40	Two
<a href="#">M/650/7410</a>	CBG226	Shampooing and Conditioning Hair Services	40	4	30	Two
<a href="#">R/650/7411</a>	CBG227	Hair Styling Services	60	6	50	Two
<a href="#">T/650/7412</a>	CBG228	Setting and Dressing Hair Services	70	7	60	Two
<a href="#">Y/650/7413</a>	CBG229	Hair Cutting Services	120	12	110	Two
<a href="#">A/650/7414</a>	CBG230	Hair Colouring and Lightening Services	130	13	120	Two
<a href="#">D/650/7415</a>	CBG231	Practical Hairdressing Project	40	4	30	Two

## Units

Title	Hairdressing Health, Safety and Science
Level	Two
Credit Value	5
Guided Learning Hours (GLH)	40
OCN NI Unit Code	CBG225
Unit Reference No	J/650/7409
Learn Direct Code	HL7
<i>Unit purpose and aim(s):</i> This unit will enable the learner to develop knowledge of health and safety legislation, policies and procedures relating to hairdressing. The learner will also develop an understanding of the science of hair and skin.	
Learning Outcomes	Assessment Criteria
1. Understand hairdressing health and safety policies and procedures.	1.1. Describe the current policies and legislation and how they relate to own hairdressing role: <ol style="list-style-type: none"> <li>Health and Safety at Work (NI) Order 1978</li> <li>Personal Protective Equipment (PPE) at Work Regulations</li> <li>Workplace Regulations</li> <li>Manual Handling Operations Regulations</li> <li>Control of Substances Hazardous to Health Regulations (NI) 2003</li> <li>Provision and Use of Work Equipment Regulations</li> <li>Electricity at Work Regulations</li> <li>Reporting Injuries, Diseases and Dangerous Occurrences Regulations (NI) 1997</li> <li>Fire Precautions Act</li> <li>Health and Safety-First Aid Regulations,</li> <li>Health and Safety (Display Screen Equipment) Regulations</li> </ol> 1.2. Explain how to reduce the risk of fatigue and injury to client and self.           1.3. Explain the following types of sterilisation methods including: <ol style="list-style-type: none"> <li>cleaning, disinfecting.</li> <li>sanitisation of surfaces</li> <li>sterilisation of tools and equipment with chemical ultraviolet</li> <li>washing of towels and gowns</li> </ol> 1.4. Explain the importance of questioning clients and recording client responses for legal purposes.           1.5. Describe the difference between a hazard and a risk.           1.6. Identify the following hazards and risks which may occur in the workplace and affect services to include: <ol style="list-style-type: none"> <li>trailing wires</li> <li>faulty electrical equipment</li> <li>spillages</li> <li>slippery surfaces</li> <li>obstructions to access and exit</li> </ol> 1.7. Describe the importance of personal presentation to include:

	<ul style="list-style-type: none"> <li>a) dress</li> <li>b) appearance</li> <li>c) personal hygiene</li> </ul> <p>1.8. Explain contact dermatitis and how it can be prevented.</p> <p>1.9. Explain the different types of working methods that may promote environmental and sustainable working practices relating to own job role to include:</p> <ul style="list-style-type: none"> <li>a) recycling</li> <li>b) waste disposal</li> <li>c) eco-friendly</li> <li>d) use of biodegradable products</li> </ul>
<p>2. Understand hairdressing consultation processes including the science of hair and skin.</p>	<p>2.1. Describe the basic structure of the hair and skin.</p> <p>2.2. Describe the growth cycle of hair.</p> <p>2.3. Describe different hair characteristics, classifications and how they can be identified.</p> <p>2.4. Describe how to recognise hair, skin and scalp problems including suspected infections and infestations including the necessary actions to be taken.</p> <p>2.5. State why it is important to identify factors during the consultation process that may limit or affect services and products and how this may impact choice.</p> <p>2.6. Describe when and how the following tests are carried out and their impact on services:</p> <ul style="list-style-type: none"> <li>a) skin test</li> <li>b) incompatibility test</li> <li>c) porosity</li> <li>d) elasticity</li> </ul> <p>2.7. Explain the importance of questioning clients during the consultation process to establish any contra-indications which may affect the service.</p> <p>2.8. Describe how the pH value of a product may affect the condition of the hair.</p>

**Assessment Guidance**

The following assessment method/s may be used to ensure all learning outcomes and assessment criteria are fully covered.

Assessment Method	Definition	Possible Content
Portfolio of evidence	<p>A collection of documents containing work undertaken to be assessed as evidence to meet required outcomes</p> <p>OR</p> <p>A collection of documents containing work that shows the learner's progression through the course</p>	<p>Learner notes/written work</p> <p>Record of discussion</p>

Coursework	Research or projects that count towards a learner's final outcome and demonstrate the skills and/or knowledge gained throughout the course	Learner notes/written work Tutor notes/record
E-assessment	The use of information technology to assess learners' work	Electronic portfolio E-tests

Title	Shampooing and Conditioning Hair Services
Level	Two
Credit Value	4
Guided Learning Hours (GLH)	30
OCN NI Unit Code	CBG226
Unit Reference No	M/650/7410
Learn Direct Code	HL7
<i>Unit purpose and aim(s):</i> This unit will enable the learner to develop the skills required to carry out shampooing and conditioning services.	
Learning Outcomes	Assessment Criteria
1. Understand key information relating to shampooing and conditioning services.	1.1. Describe different hair and scalp conditions that may affect the selection of shampooing and conditioning products. 1.2. Describe different products and equipment available for shampooing and conditioning including the possible impact if used incorrectly. 1.3. Describe the effect of product build up and how this can affect other services. 1.4. Describe how shampoo and water act together to cleanse the hair. 1.5. Describe the effects of water temperature on the scalp and structure of the hair. 1.6. Describe the importance of considering different hair length and density when using products and massage techniques. 1.7. Describe different massage techniques used during shampooing and conditioning.
2. Be able to carry out shampooing and conditioning hair services.	2.1. Prepare own workstation, client and self, according to salon requirements. 2.2. Prepare and consult for shampooing and conditioning services, considering the following possible contra indications: a) adverse hair, skin and scalp conditions b) allergies 2.3. Demonstrate safe and hygienic working methods throughout the shampooing and conditioning service. 2.4. Identify the following hair characteristics: a) density b) texture c) porosity d) condition e) length 2.5. Demonstrate for at least 3 of the following, the use of suitable shampooing products for hair and scalp conditions: a) normal b) oily c) dry d) dandruff affected 2.6. Identify and demonstrate the use of conditioning products for surface and penetrating conditioner. 2.7. Demonstrate the correct use of tools and equipment as per manufacturer instructions. 2.8. Carry out shampooing services using the following correct massage techniques:

	<ul style="list-style-type: none"> <li>a) effleurage</li> <li>b) rotary</li> </ul> <p>2.9. Carry out conditioning services using the following correct massage techniques:</p> <ul style="list-style-type: none"> <li>a) effleurage</li> <li>b) petrissage</li> </ul> <p>2.10. Demonstrate how to remove product and excess water.</p> <p>2.11. Demonstrate the correct detangling method used in shampooing and conditioning services.</p> <p>2.12. Carry out hair services within an acceptable timeframe.</p> <p>2.13. Demonstrate appropriate aftercare advice including recommendations to the client, completing appropriate documentation according to own salon policy and relevant legislation to include:</p> <ul style="list-style-type: none"> <li>a) correct detangling techniques</li> <li>b) suitable shampooing and conditioning products</li> <li>c) future products and services</li> </ul> <p>2.14. Demonstrate how to clean and maintain own workstation after service and dispose of materials responsibly.</p>
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#### Assessment Guidance

The following assessment method/s may be used to ensure all learning outcomes and assessment criteria are fully covered. No simulation to be carried out for this unit. All assessments must be carried out on a range of clients including external clients and not to be carried out on peers.

A **minimum of three observations** must be included and assessments to be carried out on a range of clients.

Assessment Method	Definition	Possible Content
Portfolio of evidence	A collection of documents containing work undertaken to be assessed as evidence to meet required skills outcomes OR A collection of documents containing work that shows the learner's progression through the course	Learner notes/written work Learner log/diary Peer notes Record of observation Record of discussion
Practical demonstration/assignment	A practical demonstration of a skill/situation selected by the tutor or by learners, to enable learners to practise and apply skills and knowledge	Record of observation Learner notes/written work Learner log
Coursework	Research or projects that count towards a learner's final outcome and demonstrate the skills and/or knowledge gained throughout the course	Record of observation Learner notes/written work Tutor notes/record Learner log/diary
E-assessment	The use of information technology to assess learners' work	Electronic portfolio E-tests

Title	Hair Styling Services
Level	Two
Credit Value	6
Guided Learning Hours (GLH)	50
OCN NI Unit Code	CBG227
Unit Reference No	R/650/7411
Learn Direct Code	HL7
<i>Unit purpose and aim(s):</i> This unit will enable the learner to develop the skills required to carry out styling and finishing services.	
Learning Outcomes	Assessment Criteria
1. Understand the essential knowledge relating to hair styling services.	1.1. Describe the effects of humidity on hair. 1.2. Describe the physical effects of styling on hair structure. 1.3. Explain why hair should be kept damp during blow drying. 1.4. Identify different hair styling tools, equipment and products available and the styling effects they achieve. 1.5. Describe the importance of the correct use and maintenance of styling and finishing tools. 1.6. Describe the importance of following salon and manufacturers' instructions during styling, services. 1.7. Describe the possible consequences of excessive tension on the hair.
2. Be able to carry out styling services using blow-drying techniques.	2.1. Prepare workstation, client and self, according to salon requirements. 2.2. Demonstrate safe and hygienic working methods throughout styling services. 2.3. Prepare and consult for styling services considering the following possible contra indications: a) adverse hair, skin and scalp conditions b) allergies 2.4. Prepare and consult for styling services considering the following relevant factors: a) hair characteristics b) hair classifications c) head and face shape d) hair growth patterns e) hair cut f) hair length g) hair density 2.5. Select and use suitable products, tools, equipment and techniques to achieve the desired effect based on client consultation including: a) using a minimum of four products from the following: i. heat protectors ii. hairspray iii. mousse iv. creams v. gels vi. serums vii. wax



	<ul style="list-style-type: none"> <li>b) all the following tools and equipment:               <ul style="list-style-type: none"> <li>i. hand dryer</li> <li>ii. round brush</li> <li>iii. flat brush</li> <li>iv. vent brush</li> <li>v. combs</li> <li>vi. straighteners</li> <li>vii. tongs</li> </ul> </li> <li>c) style all the following hair lengths:               <ul style="list-style-type: none"> <li>i. blow-dry above shoulder</li> <li>ii. blow-dry below shoulder</li> <li>iii. one length</li> <li>iv. layered</li> </ul> </li> <li>d) create all the following finished looks:               <ul style="list-style-type: none"> <li>i. straight</li> <li>ii. smooth</li> <li>iii. volume</li> <li>iv. curl</li> </ul> </li> </ul> <p>2.6. Carry out hair services within an acceptable timeframe.</p> <p>2.7. Demonstrate appropriate aftercare advice including recommendations to the client to include:</p> <ul style="list-style-type: none"> <li>a) how to maintain the look</li> <li>b) future services</li> </ul> <p>2.8. Demonstrate how to clean and maintain own workstation after service and dispose of materials responsibly.</p>
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**Assessment Guidance**

The following assessment method/s may be used to ensure all learning outcomes and assessment criteria are fully covered. No simulation to be carried out for this unit. All assessments must be carried out on a range of clients including external clients and not to be carried out on peers.

A **minimum of four observations** must be included and assessments to be carried out on a range of clients.

Assessment Method	Definition	Possible Content
Portfolio of evidence	<p>A collection of documents containing work undertaken to be assessed as evidence to meet required skills outcomes</p> <p>OR</p> <p>A collection of documents containing work that shows the learner's progression through the course</p>	<p>Learner notes/written work</p> <p>Learner log/diary</p> <p>Peer notes</p> <p>Record of observation</p> <p>Record of discussion</p>
Practical demonstration/assignment	A practical demonstration of a skill/situation selected by the tutor or by learners, to enable learners to practise and apply skills and knowledge	<p>Record of observation</p> <p>Learner notes/written work</p> <p>Learner log</p>

Coursework	Research or projects that count towards a learner's final outcome and demonstrate the skills and/or knowledge gained throughout the course	Record of observation Learner notes/written work Tutor notes/record Learner log/diary
E-assessment	The use of information technology to assess learners' work	Electronic portfolio E-tests

Title	Setting and Dressing Hair Services
Level	Two
Credit Value	7
Guided Learning Hours (GLH)	60
OCN NI Unit Code	CBG228
Unit Reference No	T/650/7412
Learn Direct Code	HL7
<i>Unit purpose and aim(s):</i> This unit will enable the learner to develop the skills required to carry out styling and finishing hair services.	
Learning Outcomes	Assessment Criteria
1. Understand the essential information relating to styling and dressing services.	1.1. Describe the effects of humidity on hair. 1.2. Describe the physical effects of setting, plaiting and twisting on hair structure. 1.3. Describe why hair should be kept damp during setting. 1.4. Identify the tools equipment and products available for setting, plaiting and twisting and their effects. 1.5. Describe the importance of the correct use and maintenance of setting and finishing tools. 1.6. Explain the importance of following salon and manufacturers' instructions during setting, plaiting and twisting services. 1.7. Describe the potential consequences of excessive tension on the hair.
2. Be able to carry out hair setting, plaiting and twisting services.	2.1. Prepare workstation, client and self, according to salon requirements. 2.2. Demonstrate safe and hygienic working methods throughout the setting, plaiting and twisting services. 2.3. Prepare and consult for setting, plaiting and twisting services considering the following possible contra indications: a) adverse hair, skin and scalp conditions b) allergies 2.4. Prepare and consult for setting, plaiting and twisting services considering the following hair factors: a) characteristics b) classifications c) head and face shape d) growth patterns e) cut f) length g) density 2.5. Select and use suitable products, tools, equipment and techniques to achieve the finished look based on client consultation including: a) use a minimum of four products from the following: i. heat protectors ii. hairspray iii. mousse iv. creams v. gels vi. serums vii. wax

	<p>viii. setting lotion</p> <p>b) all the following tools and equipment:</p> <ol style="list-style-type: none"> <li>i. brushes</li> <li>ii. rollers secured with pins</li> <li>iii. grips</li> <li>iv. pin curl clips</li> <li>v. combs</li> <li>vi. heated rollers</li> </ol> <p>c) demonstrate all the following techniques:</p> <ol style="list-style-type: none"> <li>i. wet roller setting</li> <li>ii. dry roller setting with heated rollers</li> <li>iii. pin curling</li> <li>iv. up style incorporating 2 strand twist</li> <li>v. French plait</li> <li>vi. backcombing/back brushing</li> </ol> <p>d) create the following finished looks:</p> <p>Roller setting/pin curling:</p> <ol style="list-style-type: none"> <li>i. create curl</li> <li>ii. create volume</li> </ol> <p>Up styling/ plaiting and twisting</p> <ol style="list-style-type: none"> <li>i. to include 2 strand twist</li> <li>ii. French plait</li> </ol> <p>2.6. Carry out hair services within and acceptable timeframe.</p> <p>2.7. Demonstrate appropriate aftercare advice including recommendations to the client to include:</p> <ol style="list-style-type: none"> <li>a) how to maintain the look</li> <li>b) future services</li> </ol> <p>2.8. Demonstrate how to clean and maintain own workstation after service and dispose of materials responsibly.</p>
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**Assessment Guidance**

The following assessment method/s may be used to ensure all learning outcomes and assessment criteria are fully covered. No simulation to be carried out for this unit. All assessments must be carried out on a range of clients including external clients and not to be carried out on peers.

A **minimum of four observations** must be included and assessments to be carried out on a range of clients to include:

- a minimum of two setting and dressings observations
- a minimum of one up style (full or partial) to include 2 strand twist
- a minimum of one French plait

\*Pin curling can be incorporated into one of the setting techniques

Assessment Method	Definition	Possible Content
Portfolio of evidence	<p>A collection of documents containing work undertaken to be assessed as evidence to meet required skills outcomes</p> <p>OR</p> <p>A collection of documents containing work that shows the learner's progression through the course</p>	<p>Learner notes/written work</p> <p>Learner log/diary</p> <p>Peer notes</p> <p>Record of observation</p> <p>Record of discussion</p>

Practical demonstration/assignment	A practical demonstration of a skill/situation selected by the tutor or by learners, to enable learners to practise and apply skills and knowledge	Record of observation Learner notes/written work Learner log
Coursework	Research or projects that count towards a learner's final outcome and demonstrate the skills and/or knowledge gained throughout the course	Record of observation Learner notes/written work Tutor notes/record Learner log/diary
E-assessment	The use of information technology to assess learners' work	Electronic portfolio E-tests

Title	Hair Cutting Services
Level	Two
Credit Value	12
Guided Learning Hours (GLH)	110
OCN NI Unit Code	CBG229
Unit Reference No	Y/650/7413
Learn Direct Code	HL7
<i>Unit purpose and aim(s):</i> This unit will enable the learner to develop the skills required to carry out different hair cutting services.	
Learning Outcomes	Assessment Criteria
1. Understand essential knowledge relating to hair cutting services.	<ol style="list-style-type: none"> <li>1.1. Identify different tools, equipment and products available for cutting hair and the effects they achieve.</li> <li>1.2. Describe the importance of correct use and maintenance of cutting tools.</li> <li>1.3. Explain why it is important to prepare the hair prior to cutting.</li> <li>1.4. Identify factors which should be considered when cutting wet and dry hair.</li> <li>1.5. Identify different methods of dealing with any influencing factors.</li> <li>1.6. Describe the importance of applying the correct degree of tension to the hair when cutting.</li> <li>1.7. Explain the importance of applying the correct techniques during services.</li> <li>1.8. Explain reasons for establishing and following guidelines.</li> <li>1.9. Identify the average rate of hair growth.</li> </ol>
2. Be able to carry out different cutting techniques.	<ol style="list-style-type: none"> <li>2.1. Prepare own workstation, client and self, according to salon requirements.</li> <li>2.2. Demonstrate safe and hygienic working methods throughout the cutting service to include: <ol style="list-style-type: none"> <li>a) ensuring the client's skin remains free of excess hair cuttings</li> <li>b) ensuring hair clippings are brushed up prior to styling the client's hair</li> </ol> </li> <li>2.3. Prepare and consult for cutting services, considering the following possible contra indications: <ol style="list-style-type: none"> <li>a) adverse hair, skin and scalp conditions</li> </ol> </li> <li>2.4. Prepare and consult for hair cutting services, considering the following relevant factors: <ol style="list-style-type: none"> <li>a) length</li> <li>b) density</li> <li>c) characteristics</li> <li>d) growth patterns</li> <li>e) head and face shape</li> <li>f) client requirements</li> </ol> </li> <li>2.5. Demonstrate the appropriate techniques for at least two of the following hair classifications: <ol style="list-style-type: none"> <li>a) straight</li> <li>b) wavy</li> <li>c) curly</li> <li>d) very curly</li> </ol> </li> <li>2.6. Demonstrate the appropriate techniques for the following to achieve the desired looks based on consultation with clients:</li> </ol>

	<p><b>Three out of four of the following:</b></p> <ul style="list-style-type: none"> <li>a) club cutting</li> <li>b) freehand</li> <li>c) scissors over comb</li> <li>d) texturising</li> </ul> <p><b>at least five of the following with at least one incorporating a fringe:</b></p> <ul style="list-style-type: none"> <li>a) one length above shoulder</li> <li>b) one length below shoulder</li> <li>c) long graduation</li> <li>d) short graduation</li> <li>e) uniform layer</li> <li>f) combination cut</li> </ul> <p>2.7. Demonstrate the following cross-checking techniques:</p> <ul style="list-style-type: none"> <li>a) even balance</li> <li>b) accuracy of cut</li> <li>c) even weight distribution</li> </ul> <p>2.8. Demonstrate how to carry out hair cutting services in a commercially acceptable timeframe.</p> <p>2.9. Demonstrate relevant aftercare advice including recommendations to the client to include:</p> <ul style="list-style-type: none"> <li>a) time intervals between cuts</li> <li>b) how to maintain the look</li> <li>c) future services</li> </ul> <p>2.10. Demonstrate how to clean and maintain own workstation after service and dispose of materials responsibly.</p>
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**Assessment Guidance**

The following assessment method/s may be used to ensure all learning outcomes and assessment criteria are fully covered. No simulation to be carried out for this unit. All assessments must be carried out on a range of clients including external clients and not to be carried out on peers.

A **minimum of five observations** must be included and assessments to be carried out on a range of clients.

Assessment Method	Definition	Possible Content
Portfolio of evidence	<p>A collection of documents containing work undertaken to be assessed as evidence to meet required skills outcomes</p> <p>OR</p> <p>A collection of documents containing work that shows the learner's progression through the course</p>	<p>Learner notes/written work</p> <p>Learner log/diary</p> <p>Peer notes</p> <p>Record of observation</p> <p>Record of discussion</p>
Practical demonstration/assignment	A practical demonstration of a skill/situation selected by the tutor or by learners, to enable learners to practise and apply skills and knowledge	<p>Record of observation</p> <p>Learner notes/written work</p> <p>Learner log</p>

Coursework	Research or projects that count towards a learner's final outcome and demonstrate the skills and/or knowledge gained throughout the course	Record of observation Learner notes/written work Tutor notes/record Learner log/diary
E-assessment	The use of information technology to assess learners' work	Electronic portfolio E-tests



Title	Hair Colouring and Lightening Services
Level	Two
Credit Value	13
Guided Learning Hours (GLH)	120
OCN NI Unit Code	CBG230
Unit Reference No	A/650/7414
Learn Direct Code	HL7
<i>Unit purpose and aim(s):</i> This unit will enable the learner to develop the skills required to carry out hair colouring and lightening services.	
Learning Outcomes	Assessment Criteria
1. Understand the essential knowledge relating to colouring and lightening services.	<ol style="list-style-type: none"> <li>1.1. Describe the principles of colour selection, including the International Colour Chart (ICC).</li> <li>1.2. Describe the natural pigment within hair and how this affects colour choice.</li> <li>1.3. Describe the effects of natural and artificial light on the appearance of hair colour.</li> <li>1.4. Describe the range of colouring products and their effect on the hair structure.</li> <li>1.5. Describe the range of lightening products and their effect on the hair structure.</li> <li>1.6. Describe the dangers associated with inhalation of powder lighteners.</li> <li>1.7. Explain the strengths of hydrogen peroxides and their uses.</li> <li>1.8. Explain the effects of temperature on application techniques and development.</li> <li>1.9. Describe the importance of following manufacturer's instructions for colouring and lightening products and services.</li> <li>1.10. Describe factors that may influence the colouring and lightening service and how they may be addressed.</li> <li>1.11. Describe how to identify contra indications that may affect the colouring and lightening service, their importance and how may be addressed.</li> <li>1.12. Describe when and how to carry out tests applicable to colouring and lightening services and how test results may influence services provided.</li> <li>1.13. Describe different methods of applying and removing colouring and lightening products.</li> <li>1.14. Explain current legal requirements and guidance relating to age restrictions for colouring and lightening services.</li> <li>1.15. Describe types of problems that may occur during colouring and lightening services, how these may be resolved and when to refer.</li> <li>1.16. Outline why it is important to provide colouring and lightening services within a commercially acceptable timeframe.</li> </ol>

<p>2. Be able to carry out colouring and lightening services.</p>	<p>2.1. Prepare own workstation, client and self, according to salon requirements.</p> <p>2.2. Demonstrate safe and hygienic working methods throughout the colouring and lightening service.</p> <p>2.3. Prepare and consult for colouring and lightening services, considering the following possible relevant contra indications:</p> <ol style="list-style-type: none"> <li>adverse hair, skin and scalp conditions</li> <li>allergies</li> <li>outcomes of tests</li> </ol> <p>2.4. Carry out the following tests relevant to the colouring or lightening service:</p> <ol style="list-style-type: none"> <li>skin test</li> <li>incompatibility</li> <li>porosity</li> <li>elasticity</li> </ol> <p>2.5. Prepare and consult for hair colouring and lightening services, considering the following relevant factors:</p> <ol style="list-style-type: none"> <li>temperature</li> <li>existing colour of hair</li> <li>percentage of white hair</li> <li>test results</li> <li>strength of hydrogen peroxide</li> <li>porosity</li> <li>length</li> <li>density</li> <li>skin tone</li> <li>classifications</li> <li>characteristics</li> </ol> <p>2.6. Consult with client prior to and during the colouring and lightening service, recording responses according to own salon policy and relevant legislation.</p> <p>2.7. Select and use suitable products, tools, equipment and techniques according to manufacturer's instructions to achieve the desired effect based on client consultation including:</p> <p>Use of all of the following products:</p> <ol style="list-style-type: none"> <li>semi-permanent colour or quasi – permanent colour</li> <li>permanent colour</li> <li>lighteners</li> <li>full head application of semi or quasi permanent</li> <li>regrowth application of permanent colour</li> <li>regrowth application with mid-lengths and ends refresh.</li> <li>full head application of woven highlights and/or lowlights</li> <li>pulled through highlights and/or lowlights – minimum 50% of the head</li> <li>toner application</li> </ol> <p>2.8. Demonstrate the correct removal of colouring or lightening product.</p> <p>2.9. Demonstrate how to carry out colouring and lightening services in a commercially acceptable time.</p>
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	<p>2.10. Demonstrate relevant aftercare advice and recommendations to include the completion of appropriate documentation according to own salon policy and relevant legislation including:</p> <ul style="list-style-type: none"> <li>a) maintenance of colour</li> <li>b) suitable homecare products</li> <li>c) future products and services</li> <li>d) time interval between services</li> </ul> <p>2.11. Demonstrate how to clean and maintain own workstation after service and dispose of materials responsibly.</p>
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**Assessment Guidance**

The following assessment method/s may be used to ensure all learning outcomes and assessment criteria are fully covered. No simulation to be carried out for this unit. All assessments must be carried out on a range of clients including external clients and not to be carried out on peers.

**A minimum of five observations** must be included and assessments to be carried out on a range of clients. A full head application of woven highlights and/or lowlights must be observed.

Assessment Method	Definition	Possible Content
Portfolio of evidence	<p>A collection of documents containing work undertaken to be assessed as evidence to meet required skills outcomes</p> <p>OR</p> <p>A collection of documents containing work that shows the learner's progression through the course</p>	<p>Learner notes/written work</p> <p>Learner log/diary</p> <p>Peer notes</p> <p>Record of observation</p> <p>Record of discussion</p>
Practical demonstration/assignment	A practical demonstration of a skill/situation selected by the tutor or by learners, to enable learners to practise and apply skills and knowledge	<p>Record of observation</p> <p>Learner notes/written work</p> <p>Learner log</p>
Coursework	Research or projects that count towards a learner's final outcome and demonstrate the skills and/or knowledge gained throughout the course	<p>Record of observation</p> <p>Learner notes/written work</p> <p>Tutor notes/record</p> <p>Learner log/diary</p>
E-assessment	The use of information technology to assess learners' work	<p>Electronic portfolio</p> <p>E-tests</p>

Title	Practical Hairdressing Project
Level	Two
Credit Value	4
Guided Learning Hours (GLH)	30
OCN NI Unit Code	CBG231
Unit Reference No	D/650/7415
Learn Direct Code	
<i>Unit purpose and aim(s):</i> This unit will enable the learner to be able to undertake a hairdressing project demonstrating appropriate industry skills and knowledge.	
Learning Outcomes	Assessment Criteria
1. Be able to research current looks that use a combination of hairdressing and styling techniques.	1.1. Research at least two different fashion looks which combine at least one alternative styling technique. 1.2. Select one of the looks researched in AC 1.1 to be created.
2. Be able to present at least two different looks using different hairdressing and styling techniques.	2.1. Present at least two different looks using different hairdressing and styling techniques to include: a) reason for each look b) cost c) complexity d) timeframe e) resources required 2.2. Select and justify preferred look from those presented in AC 2.1.
3. Be able to carry out different hairdressing and styling techniques.	3.1. Prepare own workstation, client and self, according to salon requirements. 3.2. Demonstrate safe and hygienic working methods throughout the creation of the look selected in AC 2.2. 3.3. Select and use suitable products, tools, equipment and techniques to achieve the desired look based on consultation with a client. 3.4. Demonstrate two different styling techniques incorporating one alternative styling method. 3.5. Demonstrate how to carry out hairdressing techniques within a commercially acceptable timeframe. 3.6. Demonstrate how to clean and maintain own workstation after service and dispose of materials responsibly.
4. Be able to carry out evaluation of own hairdressing and styling techniques.	4.1. Evaluate own hairdressing and styling techniques taking account of the following: a) how the completed design meets the initial brief b) possible areas for improvement

**Delivery Guidance**

**This unit must be delivered last and be completed in the college salons. It is up to the individual colleges to create the briefs. Representatives from industry are encouraged to attend the showcase of individual skills.**

**Assessment Guidance**

The following assessment method/s may be used to ensure all learning outcomes and assessment criteria are fully covered. No simulation to be carried out for this unit. All assessments must be carried out on a range of clients including external clients and not to be carried out on peers.

<b>Assessment Method</b>	<b>Definition</b>	<b>Possible Content</b>
Practical demonstration/observation	A practical demonstration of a skill/situation selected by the tutor or by learners, to enable learners to practise and apply skills and knowledge	Record of observation Learner notes/written work Learner log

## Quality Assurance of Centre Performance

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### External Verification

All OCN NI recognised centres are subject to External Verification. External verification visits and monitoring activities will be conducted annually to confirm continued compliance with the conditions of recognition, review the centre's risk rating for the qualification and to assure OCN NI of the maintenance of the integrity of the qualification.

The External Verifier will review the delivery and assessment of this qualification. This will include the review of a sample of assessment evidence and evidence of the internal verification of assessment and assessment decisions. This will form the basis of the EV report and will inform OCN NI's annual assessment of centre compliance and risk. The External Verifier is appointed by OCN NI.

### Standardisation

As a process, standardisation is designed to ensure consistency and promote good practice in understanding and application of standards. Standardisation events:

- make qualified statements about the level of consistency in assessment across centres delivering a qualification
- make statements on the standard of evidence that is required to meet the assessment criteria for units in a qualification
- make recommendations on assessment practice
- produce advice and guidance for the assessment of units
- identify good practice in assessment and internal verification

Centres offering units of an OCN NI qualification must attend and contribute assessment materials and learner evidence for standardisation events if requested.

OCN NI will notify centres of the nature of sample evidence required for standardisation events (this will include assessment materials, learner evidence and relevant assessor and internal verifier documentation). OCN NI will make standardisation summary reports available and correspond directly with centres regarding event outcomes.

## Administration

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### Registration

A centre must register learners within 90 working days of commencement of this qualification.

### Certification

Certificates will be issued to centres within 20 working days of receipt of correctly completed results marksheets. It is the responsibility of the centre to ensure that certificates received from OCN NI are held securely and distributed to learners promptly and securely.

### Charges

OCN NI publishes all up to date qualification fees in its Fees and Invoicing Policy document. Further information can be found on the centre login area of the OCN NI website.

### Equality, Fairness and Inclusion

OCN NI has considered the requirements of equalities legislation in developing the specification for these qualifications. For further information and guidance relating to access to fair assessment and the OCN NI Reasonable Adjustments and Special Considerations policies, centres should refer to the OCN NI website.

### Retention of Evidence

OCN NI has published guidance for centres on the retention of evidence. Details are provided in the OCN NI Centre Handbook and can be accessed via the OCN NI website.

**OCN NI Level 2 Diploma in Hairdressing**  
**Qualification Number: 610/2773/X**

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Operational start date: 01 June 2023  
Operational end date: 31 May 2028  
Certification end date: 31 May 2030

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