



## Qualification Specification for:

**OCN NI Level 3 Diploma in Youth Work Practice**

➤ **Qualification No: 603/3263/3**

## Qualification Regulation Information

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### OCN NI Level 3 Diploma in Youth Work Practice

Qualification Number: **603/3263/3**

Operational start date: 15 May 2018

Operational end date: 31 December 2030

Certification end date: 31 December 2033

Qualification operational start and end dates indicate the lifecycle of a regulated qualification. The operational end date is the last date by which learners can be registered on a qualification and the certification end date is the last date by which learners can claim their certificate.

All OCN NI regulated qualifications are published to the Register of Regulated Qualifications ( <http://register.ofqual.gov.uk/> ). This site shows the qualifications and awarding organisations regulated by CCEA Regulation and Ofqual.

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## Foreword

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This document explains OCN NI's requirements for the delivery and assessment of the following regulated qualification:

→ **OCN NI Level 3 Diploma in Youth Work Practice**

This specification sets out:

- Qualification features
- Centre requirements for delivering and assessing the qualification
- The structure and content of the qualification
- Unit details
- Assessment requirements for the qualification
- OCN NI's quality assurance arrangements for the qualification
- Administration

OCN NI will notify centres in writing of any major changes to this specification. We will also publish changes on our website at [www.ocnni.org.uk](http://www.ocnni.org.uk)

This specification is provided online, so the version available on our website is the most up to date publication. It is important to note that copies of the specification that have been downloaded and printed may be different from this authoritative online version.

## Contents

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<b>Foreword .....</b>	<b>3</b>
<b>About Regulation .....</b>	<b>5</b>
OCN NI .....	5
The Regulated Qualifications Framework: an overview .....	5
<b>Qualification Summary .....</b>	<b>6</b>
Aims and Objectives .....	6
Qualification Target Group .....	7
Sector Subject Area .....	7
UCAS Tariff .....	7
Entry Requirements .....	7
Grading .....	7
Qualification Support .....	7
Delivery Languages .....	7
Progression Opportunities .....	7
National Occupational Standards .....	8
<b>Requirements for Delivering the Qualification .....</b>	<b>9</b>
Centre Recognition and Qualification Approval .....	9
Centre Staffing .....	9
Tutors .....	9
Assessors .....	10
Internal Verification .....	10
<b>Structure and Content .....</b>	<b>11</b>
<b>Unit Details .....</b>	<b>12</b>
<b>Quality Assurance of Centre Performance .....</b>	<b>25</b>
External Verification .....	25
Standardisation .....	25
<b>Administration .....</b>	<b>26</b>
Registration .....	26
Certification .....	26
Charges .....	26
Equality, Fairness and Inclusion .....	26

## About Regulation

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### OCN NI

Open College Network Northern Ireland (OCN NI) is a regulated Awarding Organisation based in Northern Ireland. OCN NI is regulated by CCEA Regulation to develop and award professional and technical (vocational) qualifications from Entry Level up to and including Level 5 across all sector areas. In addition, OCN NI is regulated by Ofqual to award similar qualification types in England.

### The Regulated Qualifications Framework: an overview

The Regulated Qualifications Framework (RQF) was introduced on 1<sup>st</sup> October 2015: the RQF provides a single framework for all regulated qualifications.

#### Qualification Level

The level indicates the difficulty and complexity of the knowledge and skills associated with any qualification. There are eight levels (Levels 1-8) supported by three 'entry' levels (Entry 1-3).

#### Qualification Size

Size refers to the estimated total amount of time it could typically take to study and be assessed for a qualification. Size is expressed in terms of Total Qualification Time (TQT), and the part of that time typically spent being taught or supervised, rather than studying alone, is known as Guided Learning Hours (GLH).

For further information about the RQF see:

<https://www.ocnni.org.uk/blog/regulated-qualifications-framework-rqf/>

## Qualification Summary

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The OCN NI Level 3 Suite of Youth Work qualifications have been designed to provide training pathways for specialist roles within the youth work sector.

### Aims and Objectives

The OCN NI Level 3 Diploma in Youth Work Practice qualification is designed to develop and enhance competence in the planning, delivery and evaluation of a group work programme in a youth work context. It builds on the knowledge, understanding and skills gained through the OCN NI Level 3 Certificate in Youth Work Practice and places emphasis on the accreditation of learning from direct practice with young people in a group work setting.

The objectives of the qualification are to enable learners to:

- Understand group work facilitation within a youth work context
- Plan, deliver and evaluate a group work programme for youth work
- Promote inclusive practice in group work and the promotion of inclusion in a youth work context
- Understand and apply reflective practice in youth work

OCN NI has developed this qualification in partnership with the Youth Work Training Board (YWTB). The YWTB is currently a sub-committee of the Youth Council for Northern Ireland (YCNi). Since April 2016, YCNi has been significantly streamlined although its statutory functions remain unchanged. As a result, YCNi will function as an advisory body to both the Department of Education (DE) and the Education Authority (EA). YWTB is the vehicle by which this advice is gathered in terms of training both for the youth work workforce and young people.

YWTB will continue to provide a forum wherein representatives of the youth work sector come together to share ideas, to encourage the development of good practice and promote quality standards in youth work training.

This qualification sits within the suite of Youth Work Practice qualifications already endorsed by YWTB.

## Qualification Target Group

The Level 3 Diploma is targeted at learners who wish to lead work with young people in a range of youth work settings. The Diploma also supports the Apprenticeship Framework for Youth Work.

## Sector Subject Area

13.1 Teaching and lecturing

## UCAS Tariff

The OCN NI Level 3 Diploma in Youth Work Practice qualification is recognised by UCAS, with 16 points being allocated to it.

## Entry Requirements

Learners must be currently working or volunteering within a youth work context and have opportunity to deliver a group work programme. In addition, they must be at least 18 years of age and have achieved a minimum of the OCN NI Level 2 Certificate in Youth Work Practice or regulated equivalent.

## Grading

Grading for this qualification is pass/fail.

## Qualification Support

A Qualification Support pack is available for OCN NI centres within the login area of the OCN NI website (<https://www.ocnni.org.uk/my-account/>), which includes additional support for teachers, eg planning and assessment templates, guides to best practice, etc.

## Delivery Languages

This qualification is available in English only at this time. If you wish to offer this qualification in another language, then please contact OCN NI who will review demand and provide as appropriate.

## Progression Opportunities

The OCN NI Level 3 Diploma in Youth Work Practice qualification enables progression to further learning in this sector including higher education courses. It may also contribute to further employment opportunities within the youth work sector.

### **National Occupational Standards**

The units have been mapped to the National Occupational Standards for Youth Work particularly those associated with the functional areas of:

- a) Work with young people and others
- b) Facilitate the personal, social and educational development of young people
- c) Promote inclusion, equity and young people's interests and welfare

<http://www.nya.org.uk/wp-content/uploads/2014/06/National-Occupation-Standards-for-Youth-Work.pdf>



## Requirements for Delivering the Qualification

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### Centre Recognition and Qualification Approval

New and existing OCN NI recognised centres must apply for and be granted approval to deliver the qualification prior to the commencement of delivery.

### Centre Staffing

Centres are required to have the following roles in place as a minimum, although a member of staff may hold more than one role\*:

- Centre contact
- Programme Co-ordinator
- Tutor
- Assessor
- Internal Verifier

\*Note: A person cannot be an internal verifier for their own assessments.

### Tutors

Tutors delivering this qualification must:

- Hold a North/South Education & Training Standards (NSETS) / Joint Negotiating Committee (JNC) recognised professional youth work qualification
- Have evidence of maintaining occupational competence through continuing learning and development within the past 3 years
- Have evidence of 3 years of youth work practice
- Have 3 years' experience of delivering youth work training programmes
- Have a sound understanding of the current National Occupational Standards (NOS) for Youth Work

NB. Those approved to contribute to the delivery, assessment/internal quality assurance of the previous suite of youth work training programmes, are exempt from the JNC requirement above.

## Assessors

OCN NI qualifications are assessed within the centre and are subject to OCN NI's quality assurance processes. Units are achieved through internally set, internally assessed, and internally verified evidence. The centre must agree an assessment plan with OCN NI to be given approval to deliver the qualification.

Assessors must:

- Hold an NSETS/JNC recognised professional youth work qualification
- Have evidence of maintaining occupational competence through continuing learning and development within the past 3 years
- Have evidence of 3 years of youth work practice
- Hold or be working towards a recognised assessor qualification
- Have a sound understanding of the current National Occupational Standards (NOS) for Youth Work

NB. Those approved to contribute to the delivery, assessment/internal quality assurance of the previous suite of youth work training programmes, are exempt from the JNC requirement above.

## Internal Verification

OCN NI qualifications must be scrutinised through the centre's internal quality assurance processes as part of the recognised centre agreement with OCN NI. The centre must appoint an experienced and trained centre internal verifier whose responsibility is to act as the internal quality monitor for the verification of the delivery and assessment of the qualifications.

The centre must agree a working model for internal verification with OCN NI prior to delivery of the qualification.

**Internal Verifiers must:**

- Hold an NSETS/JNC recognised professional youth work qualification
- Have evidence of maintaining occupational competence through continuing learning and development within the past 3 years
- Hold a recognised assessor qualification
- Hold or be working towards a recognised Internal Quality Assurance (IQA) qualification
- Have a sound understanding of the current National Occupational Standards (NOS) for Youth Work

Internal verifiers are required to:

- support tutors and assessors
- sample assessments according to the centre's sampling strategy
- ensure tasks are appropriate to the level being assessed
- maintain up-to-date records supporting the verification of assessment and learner achievement

## Structure and Content

The table below summarises the structure of the qualification.

### OCN NI Level 3 Diploma in Youth Work Practice

In order to achieve the qualification, the learner must successfully complete all 10 units for a total of 37 credits.

Total Qualification Time (TQT) for this qualification: 370 hours  
 Guided Learning Hours (GLH) for this qualification: 207 hours

Unit Reference Number	OCN NI Unit Code	Unit Title	TQT	Credit Value	Level
<a href="#">H/615/6867</a>	CBD806	Facilitating Group Work in a Youth Work Context	20	2	Three
<a href="#">M/615/6872</a>	CBD807	Plan, Deliver and Evaluate a Group Work Programme in a Youth Work Context	100	10	Three
<a href="#">F/615/6875</a>	CBD808	Promoting Inclusive Practice in Group Work in Youth Work Practice	10	1	Three
<a href="#">R/615/6878</a>	CBD809	Reflective Practice in a Youth Work Context	20	2	Three
<a href="#">A/617/0547</a>	CBE205	Community Mapping for Youth Work	40	4	Three
<a href="#">J/617/0549</a>	CBE206	Facilitating Youth Residentials, Trips and Exchange Programmes	40	4	Three
<a href="#">F/617/0551</a>	CBE207	Outcomes-Based Youth Work	20	2	Three
<a href="#">L/617/0553</a>	CBE208	Outreach and Detached Youth Work	40	4	Three
<a href="#">R/617/0554</a>	CBE209	Partnership Work in Youth Work	30	3	Three
<a href="#">Y/617/0555</a>	CBE210	Promoting Young People's Rights	50	5	Three

## Unit Details

Title	Facilitating Group Work in a Youth Work Context	
Level	Three	
Credit Value	2	
Guided Learning Hours (GLH)	12	
OCN NI Unit Code	CBD806	
Unit Reference No	H/615/6867	
<i>Unit purpose and aim(s):</i> This unit will enable the learner to understand group work facilitation within a youth work context.		
Learning Outcomes	Assessment Criteria	
1. Understand group work in a youth work context.	1.1. Explain the purpose of group work. 1.2. Illustrate a model of group development considering each stage of the group process for a youth worker.	
2. Understand group work facilitation in a youth work context.	2.1. Summarise group work methods used in a youth work context. 2.2. Illustrate facilitation skills used at the different stages of a group work session. 2.3. Analyse strategies that can be used to engage those who present challenging behaviours in a group work context.	
3. Understand the role of the youth worker as a group work facilitator.	3.1. Analyse the role of the youth worker in the facilitation of group work, including creating and maintaining a conducive and safe learning environment.	
Assessment Guidance		
The following assessment method/s may be used to ensure all learning outcomes and assessment criteria are fully covered.		
Assessment Method	Definition	Possible Content
Portfolio of evidence	A collection of documents containing work undertaken to be assessed as evidence to meet required skills outcomes OR A collection of documents containing work that shows the learner's progression through the course	Learner notes/written work Learner log/diary Peer notes Record of observation Record of discussion
Practical demonstration/assignment	A practical demonstration of a skill/situation selected by the tutor or by learners, to enable learners to practise and apply skills and knowledge	Record of observation Learner notes/written work Learner log
Coursework	Research or projects that count towards a learner's final outcome and demonstrate the skills and/or knowledge gained throughout the course	Record of observation Learner notes/written work Tutor notes/record Learner log/diary

Title	Plan, Deliver and Evaluate a Group Work Programme in a Youth Work Context	
Level	Three	
Credit Value	10	
Guided Learning Hours (GLH)	45	
OCN NI Unit Code	CBD807	
Unit Reference No	M/615/6872	
<i>Unit purpose and aim(s):</i> This unit will enable the learner to plan, deliver and evaluate a group work programme for youth work.		
<b>Learning Outcomes</b>	<b>Assessment Criteria</b>	
1. Be able to plan a group work programme in a youth work context.	1.1. Apply a model of programme development to own group work programme. 1.2. Present evidence of planning a group work programme to include the following: a) a needs assessment b) young people's participation c) a curriculum model approach d) aims and outcomes e) Health and Safety considerations f) resource/budget/staffing considerations g) session plans 1.3. Analyse methods which may be used to measure intended project outcomes.	
2. Be able to create a conducive climate to learning for a group work programme in a youth work context.	2.1. Create a climate conducive to learning, taking into account: a) group contract b) group needs c) inclusion d) Health and Safety 2.2. Use facilitation skills in a group work programme, to include: a) relevant content, material and activities, methods b) feedback from the group	
3. Be able to monitor and evaluate a group work programme in a youth work context.	3.1. Use at least three methods to monitor a group work programme in a youth work context. 3.2. Analyse and evaluate the outcomes of own group work programme using at least three information sources. 3.3. Analyse own contribution and identify areas for improvement.	
<b>Assessment Guidance</b>		
The following assessment method/s may be used to ensure all learning outcomes and assessment criteria are fully covered.		
<b>Assessment Method</b>	<b>Definition</b>	<b>Possible Content</b>
Portfolio of evidence	A collection of documents containing work undertaken to be assessed as evidence to meet required skills outcomes OR A collection of documents containing work that shows the learner's progression through the course	Learner notes/written work Learner log/diary Peer notes Record of observation Record of discussion

Practical demonstration/assignment	A practical demonstration of a skill/situation selected by the tutor or by learners, to enable learners to practise and apply skills and knowledge	Record of observation Learner notes/written work Learner log
Coursework	Research or projects that count towards a learner's final outcome and demonstrate the skills and/or knowledge gained throughout the course	Record of observation Learner notes/written work Tutor notes/record Learner log/diary

Title	Promoting Inclusive Practice in Group Work in Youth Work Practice	
Level	Three	
Credit Value	1	
Guided Learning Hours (GLH)	6	
OCN NI Unit Code	CBD808	
Unit Reference No	F/615/6875	
<i>Unit purpose and aim(s):</i> This unit will enable the learner to appreciate inclusive practice in group work and the promotion of inclusion in a youth work context.		
<b>Learning Outcomes</b>	<b>Assessment Criteria</b>	
1. Understand the importance of inclusive practice in group work in a youth work context.	1.1. Explain why inclusion is an important principle of youth work. 1.2. Summarise personal, social and community issues that may exist in a local context, and their impact on inclusion in a group work setting.	
2. Understand how to promote inclusion in group work in a youth work context.	2.1. Illustrate approaches by which a youth worker may promote inclusion in group work. 2.2. Evaluate strategies that may be used to encourage young people to be inclusive in group work sessions.	
<b>Assessment Guidance</b>		
The following assessment method/s may be used to ensure all learning outcomes and assessment criteria are fully covered.		
<b>Assessment Method</b>	<b>Definition</b>	<b>Possible Content</b>
Portfolio of evidence	A collection of documents containing work undertaken to be assessed as evidence to meet required skills outcomes OR A collection of documents containing work that shows the learner's progression through the course	Learner notes/written work Learner log/diary Peer notes Record of observation Record of discussion
Practical demonstration/assignment	A practical demonstration of a skill/situation selected by the tutor or by learners, to enable learners to practise and apply skills and knowledge	Record of observation Learner notes/written work Learner log
Coursework	Research or projects that count towards a learner's final outcome and demonstrate the skills and/or knowledge gained throughout the course	Record of observation Learner notes/written work Tutor notes/record Learner log/diary

Title	Reflective Practice in a Youth Work Context	
Level	Three	
Credit Value	2	
Guided Learning Hours (GLH)	12	
OCN NI Unit Code	CBD809	
Unit Reference No	R/615/6878	
<i>Unit purpose and aim(s):</i> This unit will enable the learner to understand and apply reflective practice in youth work.		
<b>Learning Outcomes</b>	<b>Assessment Criteria</b>	
1. Understand reflective practice in youth work.	1.1. Summarise what is meant by reflective practice. 1.2. Illustrate and apply a model of reflective practice to own youth work. 1.3. Analyse methods which may support reflective practice in a youth work context.	
2. Be able to use reflective practice to develop own youth work.	2.1. Analyse own youth work journey. 2.2. Evaluate the impact of own values on youth work practice. 2.3. Evaluate the effectiveness of your own skills and approaches used in youth work.	
<b>Assessment Guidance</b>		
The following assessment method/s may be used to ensure all learning outcomes and assessment criteria are fully covered.		
<b>Assessment Method</b>	<b>Definition</b>	<b>Possible Content</b>
Portfolio of evidence	A collection of documents containing work undertaken to be assessed as evidence to meet required skills outcomes OR A collection of documents containing work that shows the learner's progression through the course	Learner notes/written work Learner log/diary Peer notes Record of observation Record of discussion
Practical demonstration/assignment	A practical demonstration of a skill/situation selected by the tutor or by learners, to enable learners to practise and apply skills and knowledge	Record of observation Learner notes/written work Learner log
Coursework	Research or projects that count towards a learner's final outcome and demonstrate the skills and/or knowledge gained throughout the course	Record of observation Learner notes/written work Tutor notes/record Learner log/diary



Title	Community Mapping for Youth Work	
Level	Three	
Credit Value	4	
Guided Learning Hours (GLH)	24	
OCN NI Unit Code	CBE205	
Unit Reference No	A/617/0547	
<i>Unit purpose and aim(s):</i> This unit will enable the learner to understand the rationale and process of community mapping in youth work.		
Learning Outcomes	Assessment Criteria	
1. Understand the rationale for community mapping in youth work.	1.1. Explain what community mapping means. 1.2. Describe the value of community mapping for youth work.	
2. Understand how to identify community assets.	2.1. Explain what is meant by the term community assets. 2.2. Describe the various elements that make up community assets.	
3. Understand the community mapping process.	3.1. Describe key stakeholders involved in the community mapping process. 3.2. Explain the phases of the community mapping process to include: a) mechanisms for collecting accurate information. b) the needs of local young people. c) the resources available in the local community 3.3 Develop and present a community map, including: a) statistics on local demographic b) youth provision and presence c) gaps and absence of provision d) areas of concern e) a plan to meet existing needs and gaps	
Assessment Guidance		
The following assessment method/s may be used to ensure all learning outcomes and assessment criteria are fully covered.		
Assessment Method	Definition	Possible Content
Portfolio of evidence	A collection of documents containing work undertaken to be assessed as evidence to meet required skills outcomes OR A collection of documents containing work that shows the learner's progression through the course	Learner notes/written work Learner log/diary Peer notes Record of observation Record of discussion
Practical demonstration/assignment	A practical demonstration of a skill/situation selected by the tutor or by learners, to enable learners to practise and apply skills and knowledge	Record of observation Learner notes/written work Learner log

Title	Facilitating Youth Residentials, Trips and Exchange Programmes
Level	Three
Credit Value	4
Guided Learning Hours (GLH)	24
OCN NI Unit Code	CBE206
Unit Reference No	J/617/0549
<i>Unit purpose and aim(s):</i> This unit will enable the learner to understand the benefits for young people of residential, trips and exchange programmes. The learner will also be required to plan and co-ordinate a residential, trip or exchange programme.	
Learning Outcomes	Assessment Criteria
1. Understand the benefits for young people of residentials, trips and exchange programmes.	1.1. Explain the benefits of residentials, trips and exchange programmes and how they fit within the youth work curriculum.
2. Be aware of the legislative and policy requirements for residentials, trips and exchange programmes.	2.1. Explain the legislative and policy requirements for residentials, trips and exchange programmes.
3. Understand the planning stages of a residential, trip or exchange programme.	3.1. Plan a residential, trip or exchange programme to include: a) needs assessment b) outcomes c) roles and responsibilities of staff d) facilities and accommodation e) necessary permissions and documentation f) information dissemination g) finances h) transport i) insurance j) pre-departure preparation k) evaluation methods
4. Understand the safeguarding requirements for a residential, trip or exchange programme.	4.1. Develop a plan for the safeguarding of young people when on a residential, trip or exchange programme to include: a) staff ratios b) health and safety considerations of activities c) appropriately qualified staff d) emergency procedures e) individual health and safety responsibility f) assisting young people with special needs or requirements
5. Understand the need to work collaboratively during a residential, trip or exchange programme.	5.1. Demonstrate how to work collaboratively with others during a residential, trip or exchange programme to include: a) ground rules b) programme of activities c) different expectations
6. Understand how to facilitate the learning from the residential, trip or exchange experience.	6.1. Demonstrate how to communicate the purpose of the residential, trip or exchange to young people. 6.2. Demonstrate how to facilitate young people to identify their personal learning points using a variety of methods. 6.3. Communicate the outcomes of the residential, trip or exchange programme in an evaluation report.

### Assessment Guidance

The following assessment method/s may be used to ensure all learning outcomes and assessment criteria are fully covered.

Assessment Method	Definition	Possible Content
Portfolio of evidence	A collection of documents containing work undertaken to be assessed as evidence to meet required skills outcomes OR A collection of documents containing work that shows the learner's progression through the course	Learner notes/written work Learner log/diary Peer notes Record of observation Record of discussion
Practical demonstration/assignment	A practical demonstration of a skill/situation selected by the tutor or by learners, to enable learners to practise and apply skills and knowledge	Record of observation Learner notes/written work Learner log

Title	Outcomes-Based Youth Work	
Level	Three	
Credit Value	2	
Guided Learning Hours (GLH)	12	
OCN NI Unit Code	CBE207	
Unit Reference No	F/617/0551	
<i>Unit purpose and aim(s):</i> This unit will enable the learner to understand the principles of outcomes-based youth work. The learner will develop, deliver and evaluate an outcomes-based youth work programme.		
<b>Learning Outcomes</b>	<b>Assessment Criteria</b>	
1. Understand the principles of outcomes-based youth work.	1.1. Describe the principles of outcomes-based youth work.	
2. Know the difference between aims, outputs and outcomes.	2.1. Explain the use of aims, outputs and outcomes when structuring youth work programmes.	
3. Understand the importance of identifying outcomes for youth work.	3.1. Explain the importance of identifying outcomes for youth work. 3.2. Explain the different levels and types of outcomes and their impact on young people, key stakeholders and the local community.	
4. Be able to develop and deliver an outcomes-based youth work programme.	4.1. Develop and deliver an outcomes-based youth work programme to include: a) aims b) outcomes c) monitoring and improvements d) evaluation	
5. Be able to evaluate an outcomes-based programme.	5.1. Carry out an evaluation of an outcomes-based youth work programme.	
<b>Assessment Guidance</b>		
The following assessment method/s may be used to ensure all learning outcomes and assessment criteria are fully covered.		
<b>Assessment Method</b>	<b>Definition</b>	<b>Possible Content</b>
Portfolio of evidence	A collection of documents containing work undertaken to be assessed as evidence to meet required skills outcomes OR A collection of documents containing work that shows the learner's progression through the course	Learner notes/written work Learner log/diary Peer notes Record of observation Record of discussion
Practical demonstration/assignment	A practical demonstration of a skill/situation selected by the tutor or by learners, to enable learners to practise and apply skills and knowledge	Record of observation Learner notes/written work Learner log

Title	Outreach and Detached Youth Work	
Level	Three	
Credit Value	4	
Guided Learning Hours (GLH)	24	
OCN NI Unit Code	CBE208	
Unit Reference No	L/617/0553	
<i>Unit purpose and aim(s):</i> This unit will enable the learner to understand the rationale and nature of outreach and detached youth work. The learner will be required to plan, prepare for, deliver and evaluate an outreach or detached programme.		
<b>Learning Outcomes</b>	<b>Assessment Criteria</b>	
1. Understand the rationale and nature of outreach and detached youth work.	1.1. Explain the rationale and nature of outreach and detached youth work.	
2. Know how to plan and prepare for outreach and detached youth work.	2.1. Explain how to plan and prepare for outreach and detached youth work to include: a) community mapping exercise b) advertising c) research d) risk assessment e) safe working practices	
3. Know how to manage self and others in outreach and detached youth work.	3.1. Explain how to manage self and others to include: a) support structures b) practical arrangements c) effective co-working and partnerships d) identify and make use of support structures	
4. Understand the needs of young people and how to engage with them.	4.1. Assess the needs of young people identifying opportunities for development. 4.2. Explain own role as an outreach and detached youth worker. 4.3. Explain a range of methods used to engage with young people. 4.4. Demonstrate how and when to disengage from a group.	
5. Know how to develop and use recording, monitoring and evaluation tools for outreach and detached youth work.	5.1. Develop and use recording, monitoring and evaluation tools for own practice. 5.2. Evaluate the impact of own work.	
<b>Assessment Guidance</b>		
The following assessment method/s may be used to ensure all learning outcomes and assessment criteria are fully covered.		
<b>Assessment Method</b>	<b>Definition</b>	<b>Possible Content</b>
Portfolio of evidence	A collection of documents containing work undertaken to be assessed as evidence to meet required skills outcomes OR A collection of documents containing work that shows the learner's progression through the course	Learner notes/written work Learner log/diary Peer notes Record of observation Record of discussion
Practical demonstration/assignment	A practical demonstration of a skill/situation selected by the tutor or by learners, to enable learners to practise and apply skills and knowledge	Record of observation Learner notes/written work Learner log

Title	Partnership Work in Youth Work	
Level	Three	
Credit Value	3	
Guided Learning Hours (GLH)	18	
OCN NI Unit Code	CBE209	
Unit Reference No	R/617/0554	
<i>Unit purpose and aim(s):</i> This unit will enable the learner to understand the rationale and benefits of partnership working. The learner will also be required to understand the necessary monitoring processes.		
Learning Outcomes	Assessment Criteria	
1. Understand the rationale and benefits of partnership working.	1.1. Explain the rationale and benefits of partnership working in youth work. 1.2. Summarise a range of partnership working situations. 1.3. Assess the importance of different types of partnerships to the effectiveness of own organisation's work.	
2. Understand the mechanisms that underpin effective partnership working.	2.1. Explain the mechanisms that underpin effective partnership working. 2.2. Explain the process of developing effective partnership arrangements to include a memorandum of understanding and communication strategy.	
3. Understand the need to monitor and review partnership arrangements.	3.1. Explain the need to monitor and review partnership arrangements and the processes involved. 3.2. Describe potential problems that can occur in a partnership arrangement and how these may be addressed. 3.3. Explain the potential implications of a breach of a partnership arrangement.	
Assessment Guidance		
The following assessment method/s may be used to ensure all learning outcomes and assessment criteria are fully covered.		
Assessment Method	Definition	Possible Content
Portfolio of evidence	A collection of documents containing work undertaken to be assessed as evidence to meet required skills outcomes OR A collection of documents containing work that shows the learner's progression through the course	Learner notes/written work Learner log/diary Peer notes Record of observation Record of discussion
Practical demonstration/assignment	A practical demonstration of a skill/situation selected by the tutor or by learners, to enable learners to practise and apply skills and knowledge	Record of observation Learner notes/written work Learner log

Title	Promoting Young People's Rights
Level	Three
Credit Value	5
Guided Learning Hours (GLH)	30
OCN NI Unit Code	CBE210
Unit Reference No	Y/617/0555
<i>Unit purpose and aim(s):</i> This unit will enable the learner to understand the legislative, policy and value frameworks that underpin the rights of young people. The learner will be required to develop and facilitate a rights-based youth work programme.	
Learning Outcomes	Assessment Criteria
1. Understand the legislative, policy and values frameworks that underpin the rights of young people.	1.1. Summarise the current legislation that underpins the rights of young people. 1.2. Describe policy initiatives that promote the rights of young people. 1.3. Explain how working with young people to promote their rights fit with the values of youth work.
2. Assess the effectiveness of own work to address the rights of young people.	2.1. Describe own values and beliefs in relation to the rights of young people. 2.2. Assess own working practices to promote the rights of young people.
3. Be able to develop a right-based youth work programme based on the needs and issues of young people.	3.1. Plan a programme to include: a) needs assessment b) aims and outcomes c) health and safety considerations d) methods and resources e) evaluation methods
4. Create a climate conducive to the expression of young people's ideas, views and opinions.	4.1. Summarise a range of methods which create a climate to enable young people to express their ideas, views and opinions. 4.2. Describe how to facilitate young people to explore the principles of equity, diversity and interdependence.
5. Understand how to advocate on behalf of young people.	5.1. Explain the role of an advocate for young people. 5.2. Describe how to facilitate young people to express their views on issues that are important to them within own group and society.
6. Understand how to evaluate a rights-based youth work programme.	6.1. Describe how to facilitate young people to identify and understand what they have learnt from this process. 6.2. Carry out an evaluation of a rights-based youth work programme.

### Assessment Guidance

The following assessment method/s may be used to ensure all learning outcomes and assessment criteria are fully covered.

Assessment Method	Definition	Possible Content
Portfolio of evidence	A collection of documents containing work undertaken to be assessed as evidence to meet required skills outcomes OR A collection of documents containing work that shows the learner's progression through the course	Learner notes/written work Learner log/diary Peer notes Record of observation Record of discussion
Practical demonstration/assignment	A practical demonstration of a skill/situation selected by the tutor or by learners, to enable learners to practise and apply skills and knowledge	Record of observation Learner notes/written work Learner log



## Quality Assurance of Centre Performance

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### External Verification

All OCN NI recognised centres are subject to External Verification. External verification visits and monitoring activities will be conducted annually to confirm continued compliance with the conditions of recognition, review the centre's risk rating for the qualification and to assure OCN NI of the maintenance of the integrity of the qualification.

The External Verifier will review the delivery and assessment of this qualification. This will include the review of a sample of assessment evidence and evidence of the internal verification of assessment and assessment decisions. This will form the basis of the EV report and will inform OCN NI's annual assessment of centre compliance and risk. The External Verifier is appointed by OCN NI.

### Standardisation

As a process, standardisation is designed to ensure consistency and promote good practice in understanding and application of standards. Standardisation events:

- make qualified statements about the level of consistency in assessment across centres delivering a qualification
- make statements on the standard of evidence that is required to meet the assessment criteria for units in a qualification
- make recommendations on assessment practice
- produce advice and guidance for the assessment of units
- identify good practice in assessment and internal verification

Centres offering units of an OCN NI qualification must attend and contribute assessment materials and learner evidence for standardisation events if requested.

OCN NI will notify centres of the nature of sample evidence required for standardisation events (this will include assessment materials, learner evidence and relevant assessor and internal verifier documentation). OCN NI will make standardisation summary reports available and correspond directly with centres regarding event outcomes.

## Administration

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### Registration

A centre must register learners within 90 working days of commencement of this qualification.

### Certification

Certificates will be issued to centres within 20 working days of receipt of correctly completed results marksheets. It is the responsibility of the centre to ensure that certificates received from OCN NI are held securely and distributed to learners promptly and securely.

### Charges

OCN NI publishes all up to date qualification fees in its Fees and Invoicing Policy document. Further information can be found on the centre login area of the OCN NI website.

### Equality, Fairness and Inclusion

OCN NI has considered the requirements of equalities legislation in developing the specification for this qualification.

For further information and guidance relating to access to fair assessment and the OCN NI Reasonable Adjustments and Special Considerations policies, centres should refer to the OCN NI website.

## OCN NI Level 3 Diploma in Youth Work Practice

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Qualification Number: 603/3263/3  
Operational start date: 15 May 2018  
Operational end date: 31 December 2030  
Certification end date: 31 December 2033

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