



**Qualification Specification for:** 

OCN NI Level 3 Diploma in Electrical Power Engineering (Northern Ireland)

➢ Qualification No: 610/4242/0



# **Qualification Regulation Information**

#### OCN NI Level 3 Diploma in Electrical Power Engineering (Northern Ireland) Qualification Number: 610/4242/0

Operational start date:	01 June 2024
Operational end date:	31 May 2029
Certification end date:	31 May 2032

Qualification operational start and end dates indicate the lifecycle of a regulated qualification. The operational end date is the last date by which learners can be registered on a qualification and the certification end date is the last date by which learners can claim their certificate.

All OCN NI regulated qualifications are published to the Register of Regulated Qualifications (<u>http://register.ofqual.gov.uk/</u>). This site shows the qualifications and awarding organisations regulated by CCEA Regulation and Ofqual.

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## Foreword

This document explains OCN NI's requirements for the delivery and assessment of the following regulated qualification:

#### → OCN NI Level 3 Diploma in Electrical Power Engineering (Northern Ireland)

This specification sets out:

- Qualification features
- Centre requirements for delivering and assessing the qualification
- The structure and content of the qualification
- Unit details
- Assessment requirements for the qualification
- OCN NI's quality assurance arrangements for the qualification
- Administration

OCN NI will notify centres in writing of any major changes to this specification. We will also publish changes on our website at <u>www.ocnni.org.uk</u>

This specification is provided online, so the version available on our website is the most up to date publication. It is important to note that copies of the specification that have been downloaded and printed may be different from this authoritative online version.



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# **About Regulation**

#### **OCN NI**

Open College Network Northern Ireland (OCN NI) is a regulated Awarding Organisation based in Northern Ireland. OCN NI is regulated by CCEA Regulation to develop and award professional and technical (vocational) qualifications from Entry Level up to and including Level 5 across all sector areas. In addition, OCN NI is regulated by Ofqual to award similar qualification types in England.

#### The Regulated Qualifications Framework: an overview

The Regulated Qualifications Framework (RQF) was introduced on 1<sup>st</sup> October 2015: the RQF provides a single framework for all regulated qualifications.

#### **Qualification Level**

The level indicates the difficulty and complexity of the knowledge and skills associated with any qualification. There are eight levels (Levels 1-8) supported by three 'entry' levels (Entry 1-3).

#### **Qualification Size**

Size refers to the estimated total amount of time it could typically take to study and be assessed for a qualification. Size is expressed in terms of Total Qualification Time (TQT), and the part of that time typically spent being taught or supervised, rather than studying alone, is known as Guided Learning Hours (GLH).



## **Qualification Features**

Sector Subject Area

4.1 Engineering

#### **Qualification Aim**

The aim of the OCN NI Level 3 Diploma in Electrical Power Engineering (Northern Ireland) is to provide the learner with the skills and knowledge to be able to work safely on electrical power systems and associated infrastructure.

#### **Qualification Objectives**

The objectives of the OCN NI Level 3 Diploma in Electrical Power Engineering (Northern Ireland) are to enable the learner to gain the skills and knowledge to be able to work safely on electrical power systems. Learners must comply with statutory regulations and organisational safety requirements and work with electrical power network technical information, and may specialise in one or more of the following areas:

- cable jointing
- overhead power lines
- substation, switchgear and plant

#### Grading

Grading for this qualification is pass/fail.

#### **Qualification Target Group**

The OCN NI Level 3 Diploma in Electrical Power Engineering (Northern Ireland) is targeted at learners who wish to gain employment in the electrical power industry.

#### **Progression Opportunities**

The OCN NI Level 3 Diploma in Electrical Power Engineering (Northern Ireland) apprenticeship programme may enable learners to progress to higher level qualifications such as level 4/5 HNC/HND Electrical Engineering programmes.

#### **Entry Requirements**

Learners must be at least 16 years of age and have Maths and English GCSE or equivalent and an additional STEM (Science, Technology, Engineering and Mathematics) related subject.



### **Qualification Support**

A Qualification Support pack is available for OCN NI centres within the login area of the OCN NI website (<u>https://www.ocnni.org.uk/my-account/</u>), which includes additional support for teachers, eg planning and assessment templates, guides to best practice, etc.

#### **Delivery Language**

This qualification is available in English only at this time. If you wish to offer this qualification in Welsh or Irish (Gaeilge) then please contact OCN NI who will review demand and provide as appropriate.



# **Centre Requirements for Delivering the Qualification**

#### **Centre Recognition and Qualification Approval**

New and existing OCN NI recognised centres must apply for and be granted approval to deliver the qualification prior to the commencement of delivery.

#### **Equipment Requirements**

Centres offering this qualification must provide learners with access to industry standard equipment and technologies including buildings in order to demonstrate practical elements within each of the units.

#### **Centre Staffing**

Centres are required to have the following roles in place as a minimum, although a member of staff may hold more than one role\*:

- Centre contact
- Programme Co-ordinator
- Tutor
- Assessor
- Internal Verifier

\*Note: A person cannot be an internal verifier for their own assessments.

#### **Tutors**

Tutors delivering this qualification should be qualified to at least one level higher than the qualification or have proven industry experience to that level, plus at least three years' relevant industry experience.

#### Assessors

The qualification is assessed within the centre and is subject to OCN NI's quality assurance processes. Units are achieved through internally set, internally assessed, and internally verified evidence.

#### Assessors must:

- qualified to at least one level higher than the qualification or have proven industry experience to that level, plus at least three years' relevant industry experience
- have a relevant assessor qualification
- have direct or related relevant experience in assessment
- assess all assessment tasks and activities



#### **Internal Verification**

OCN NI qualifications must be scrutinised through the centre's internal quality assurance processes as part of the recognised centre agreement with OCN NI. The centre must appoint an experienced and trained centre internal verifier whose responsibility is to act as the internal quality monitor for the verification of the delivery and assessment of the qualifications.

The centre must agree a working model for internal verification with OCN NI prior to delivery of the qualifications.

#### Internal Verifiers must:

- qualified to at least one level higher than the qualification or have proven industry experience to that level, plus at least three years' relevant industry experience
- attend OCN NI's internal verifier training if not already completed or have relevant internal verification qualifications

Internal verifiers are required to:

- support tutors and assessors
- sample assessments according to the centre's sampling strategy
- ensure tasks are appropriate to the level being assessed
- maintain up-to-date records supporting the verification of assessment and learner achievement



## **Structure and Content**

**OCN NI Level 3 Diploma in Electrical Power Engineering (Northern Ireland)** In order to achieve this qualification learners must complete a minimum of 96 credits – both mandatory units (36 credits) plus a minimum of 60 credits from <u>only one</u> of the optional pathways (ie, Overhead Line, Substation or Cable Jointing).

Total Qualification Time (TQT) for this qualification:960 hoursMinimum Guided Learning Hours (GLH) for this qualification:684 hours

Unit Reference Number	OCN NI Unit Code	Unit Title	Credit Value	GLH	Level	
		Mandatory units				
<u>T/651/1642</u>	CBG593	Complying with Statutory Regulations and Organisational Safety Requirements	21	124	Two	
<u>Y/651/1643</u>	CBG594	Working with Electrical Power Network Technical Information	15	90	Three	
	Optional Pathways					
	Ove	erhead Line Pathway Opti	ons			
<u>D/651/1645</u>	CBG596	Installing Overhead Line Plant and Equipment	16	130	Three	
<u>F/651/1646</u>	CBG597	Co-ordinate Work Activities on Plant and Apparatus	17	105	Three	
<u>H/651/1647</u>	CBG598	Low Voltage Overhead Line Switching Operations	11	105	Three	
<u>J/651/1648</u>	CBG599	Overhead Line Fault Diagnosis	16	130	Three	



Substation Pathway Options						
<u>F/651/1646</u>	Co-ordinate Work CBG597 Activities on Plant and Apparatus		17	105	Three	
<u>K/651/1649</u>	CBG600	Dismantling Substation Plant and Apparatus	21	180	Three	
<u>R/651/1650</u>	CBG601	3G601 Maintain Substation Switchgear		188	Three	
	Cab	le Jointing Pathway Opti	ons			
<u>A/651/1644</u>	A/651/1644 CBG595 Control of Working Parties				Three	
<u>F/651/1646</u>	CBG597	Co-ordinate Work Activities on Plant and Apparatus	17	105	Three	
<u>T/651/1651</u>	CBG602	Low Voltage Distribution 3G602 Underground Cable Jointing		150	Three	
<u>Y/651/1652</u>	CBG603	Low Voltage Concentric Neutral Solid Aluminium Conductor Underground Cable Jointing	18	150	Three	
<u>A/651/1653</u>	CBG604	High Voltage Distribution Underground Cable Jointing	18	150	Three	



# **Unit Details**

Title	Complying with Statutory Regulations and Organisational	
Level		
Credit Value	21	
Guided Learning Hours (GLH)	12/	
	124 CBC502	
	CDGJ95	
	1/031/1042 VND	
Learn Direct Code	XINZ	
Unit purpose and aim(s). This unit will enable	the learner to understand now to ensure compliance with	
regulations, rules and policies to maintain a s	sale working environment when working in an electrical	
power environment.		
Learning Outcomes	Assessment Criteria	
<ol> <li>Understand health and safety statutory regulations and organisational requirements.</li> </ol>	<ol> <li>1.1. Explain the key aspects of current Health and Safety Legislation in Northern Ireland and how they relate to own role and role of employer.</li> <li>1.2. Summarise at least two regulations and at least two safe working procedures relating to own role.</li> <li>1.3. Explain what constitutes a hazard in the workplace.</li> <li>1.4. Summarise materials and substances potentially hazardous to health that may be encountered in own job role.</li> <li>1.5. Summarise at least four risks that may be encountered in own role and how these would be controlled.</li> <li>1.6. Summarise organisational procedures for accidents, incidents and emergencies including:         <ul> <li>a) fire</li> <li>b) injury to self and others</li> <li>c) external threats</li> <li>d) hazardous occurrences</li> <li>e) near misses</li> </ul> </li> <li>1.7. Summarise the different personal protective equipment (PPE) required for own job role.</li> <li>1.8. Explain own organisational requirements for the safe and secure storage of tools, equipment and materials.</li> <li>1.9. Explain the limitations of own job role responsibility and reporting procedures for any work related</li> </ol>	
2. Be able to plan and prepare control	2.1. Identify work location using organisational	
property and the environment.	<ul> <li>2.2. Use work documentation to identify work activity.</li> <li>2.3. Carry out a site specific risk assessment in accordance with health and safety regulations.</li> <li>2.4. Plan control measures to minimise risk to: <ul> <li>a) life</li> <li>b) property</li> <li>c) the environment</li> </ul> </li> <li>2.5. Select PPE required for job role.</li> <li>2.6. Inform others who may be affected by the intended work plan.</li> <li>2.7. Communicate effectively to working party assigned tasks and responsibilities to minimise identified risks.</li> </ul>	
safety statutory regulations and organisational requirements when working.	<ul> <li>and organisational requirements specific to job role including:</li> <li>a) maintaining a tidy workplace, with exits and access and egress free from obstruction</li> </ul>	



<ol> <li>Be able to co-comeasures to mproperty and the property and the property and the safe condition aregulations and the safe conditions aregulations and the safe conditions are safe conditions are safe conditions and the safe conditions are safe conditing conditions are safe conditions are safe conditing conditions</li></ol>	ordinate control inimise risk to life, ne environment.	<ul> <li>b) using equipment safely and for the purpose intended</li> <li>c) complying with organisational safety rules, signs and hazard warnings</li> <li>3.2. Identify at least four warning signs from the main groups of hazardous substances.</li> <li>3.3. Identify qualified first aiders and the location of first aid facilities.</li> <li>3.4. Use PPE required for job role correctly.</li> <li>3.5. Identify and control at least one hazard for each of the following: <ul> <li>a) within the working environment</li> <li>b) when using equipment</li> <li>c) when using material and substances</li> </ul> </li> <li>4.1. Implement the work plan to minimise identified risks.</li> <li>4.2. Co-ordinate and monitor control measures to ensure risks are minimised.</li> <li>4.3. Record control measures implemented in accordance with company procedures.</li> <li>4.4. Update or provide information to others to update safety or asset records accurately.</li> <li>4.5. Resolve issues as they arise within the limits of own job role responsibility.</li> <li>4.6. Report issues outside the limits of own responsibility to designated personnel.</li> <li>5.1. Store tools and test equipment safely and securely on completion of work activity in accordance with organisational procedures.</li> <li>5.2. Illustrate how to dispose of waste materials and hazardous substances safely and in accordance with required regulations, legislation and organisational procedures</li> </ul>
		5.3. Check and confirm the safe condition of the work area in accordance with required regulations, legislation
Accessment Cuid	onco Thio unit mono o	and organisational procedures.
	ance – This unit maps e	entier partially of completely to the following NOS:
EUSEPUSUUI	Replace plant and appa (ukstandards.org.uk)	aratus in the electricity power utilities environment
EUSEPUS002	Assemble Plant and Ap	oparatus in the Electricity Power Utilities Environment
	(ukstandards.org.uk)	
	Install plant and appara (ukstandards.org.uk)	atus in the electricity power utilities environment
EUSEPUS005	Dismantle plant and ap (ukstandards.org.uk)	pparatus in the electricity power utilities environment
EUSEPUS006	Maintain plant and appa (ukstandards.org.uk)	paratus in the electricity power utilities environment
EUSEPUS007	EPUS007 Inspect plant and apparatus in the power utilities environment - National Occupational Standards (ukstandards.org.uk)	
EUSEPUS008	Switching operations on plant and apparatus in the electricity power utilities environment (ukstandards.org.uk)	
EUSEPUS009	US009 Cable jointing operations in the electricity power utilities environment (ukstandards org uk)	
EUSEPUS010	Test plant and apparatu (ukstandards.org.uk)	us in the electricity power utilities environment
EUSEPUS011	Configure equipment for Occupational Standards	or use in the power utilities environment - National Is (ukstandards.org.uk)
EUSEPUS012	Access, movement and (ukstandards.org.uk)	d egress in the electricity power utilities environment



EUSEPUS013	<u>Co-ordinating work activities on plant and apparatus in the electricity power utilities</u> (ukstandards.org.uk)			
EUSEPUS014	Fault location and diagnosis on plant and apparatus in the electricity power utilities (ukstandards.org.uk)			
EUSEPUS016	Movement of loads in the electricity power utilities environment (ukstandards.org.uk)			
EUSEPUS020	Co-ordinate a r	esponse to a contingency in the ra,uk)	electricity power utilities environment	
EUSEPUS035	Restore and rei	nstate the work area in the elect	ricity power utilities environment	
EUSEPUS042	Install undergro	pund cables in the electricity pow	er utilities environment	
EUSEPUS043	Carry out excav	vation work on underground cable	es in the electricity power	
EUSEPUS044	Location and id	entification of underground utility	services in the electricity power	
EUSEPUS045	Control of work	ing parties (ukstandards org.uk)		
FUSEPUS046	Producing Tech	nical Information for Engineering	a Activities (ukstandards ord uk)	
EUSEPUS047	Obtaining reso	Inces for engineering activities (I	kstandards org.uk)	
EUSEPUS048	Using and com	municating technical information	(ukstandards.org.uk)	
EUSEPUS049	Working efficier	atly and effectively in engineering	(ukstandards.org.uk)	
EUSEPUS050	Working safely	in an engineering environment (	ukstandards.org.uk)	
The following assessment method/s may be used to ensure all learning outcomes and assessment criteria are fully covered.				
Assessment Meth	od	Definition	Possible Content	
Assessment Meth Portfolio of evidenc	od e	Definition A collection of documents containing work undertaken to be assessed as evidence to meet required skills outcomes OR A collection of documents containing work that shows the learner's progression through the course	Possible Content Learner notes/written work Learner log/diary Peer notes Record of observation Record of discussion	
Assessment Meth Portfolio of evidence Practical demonstration/assig	od e gnment	Definition A collection of documents containing work undertaken to be assessed as evidence to meet required skills outcomes OR A collection of documents containing work that shows the learner's progression through the course A practical demonstration of a skill/situation selected by the tutor or by learners, to enable learners to practise and apply skills and knowledge	Possible Content         Learner notes/written work         Learner log/diary         Peer notes         Record of observation         Record of discussion         Record of observation         Learner notes/written work         Learner notes/written work         Learner log	
Assessment Meth Portfolio of evidence Practical demonstration/assigned Coursework	od e gnment	DefinitionA collection of documents containing work undertaken to be assessed as evidence to meet required skills outcomesORA collection of documents containing work that shows the learner's progression through the courseA practical demonstration of a skill/situation selected by the tutor or by learners, to enable learners to practise and apply skills and knowledgeResearch or projects that count towards a learner's final outcome and demonstrate the skills and/or knowledge gained throughout the course	Possible Content         Learner notes/written work         Learner log/diary         Peer notes         Record of observation         Record of discussion         Record of observation         Learner notes/written work         Learner log         Record of observation         Learner notes/written work         Learner log         Record of observation         Learner notes/written work         Tutor notes/record         Learner log/diary	



Learning Outcome	Unit: Complying with Statutory Regulations and Organisational Safety			
	Requirements - Content			
1. Understand health and safety statutory regulations and organisational requirements.	Requirements - Content         Scope         Teaching will cover:         • health and safety legislation relevant to work on electrical network infrastructure including: <ul> <li>Health and Safety at Work Order 1978 (NI)</li> <li>Electrical Safety, Quality and Continuity Regulations Management of Health and Safety at Work Regulations</li> <li>Personal Protective Equipment at Work Regulations</li> <li>Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (Northern Ireland) 2012</li> <li>Work at Heights Regulation (NI) 2005</li> <li>Lifting Operations and Lifting Equipment Regulations 1998 (LOLER)</li> <li>Provision and Use of Work Equipment Regulations 1999 (NI) (PUWER)</li> <li>Control of Substances Hazardous to Health (COSHH)</li> <li>roles and responsibilities of employer and employee in relation to health and safety</li> <li>limits of responsibility of own role and whom and how to refer issues outside of own limits of responsibility</li> <li>electrical hazards to include:                 <ul> <li>lifting</li> <li>working in excavated areas</li> <li>working in proximity to electrical infrastructure</li> <li>hazardous materials</li> </ul> </li> <li>organisational procedures relating to fire exit plan, fire service or vehicle extinguishers, ambulance, First Aid, Control of Substances Hazardous occurrences</li> <li>electricity network policies and procedural documentation including:</li></ul>			
	overhead line work			
	<ul> <li>working in and around excavated areas</li> <li>procedures for receipt of safety document</li> </ul>			
2. Be able to plan and prepare control	Scope			
measures to minimise risk to life, property and the environment	Teaching will cover:			
	<ul> <li>now to identify work location and activity in accordance with organisational procedures</li> </ul>			
	<ul> <li>organisational requirements for planning of control measures to minimise risk to life, property and the environment including Whole Job Risk Assessment (WJRA)</li> <li>conducting risk assessments including completing WJRA</li> </ul>			
	<ul> <li>electrical plant and equipment relevant to the planned activities</li> <li>tools and equipment relevant to the planned activities</li> </ul>			
	<ul> <li>understanding the range of PPE and selecting appropriate PPE for given activity</li> </ul>			



		<ul> <li>understanding who is impacted by the work plan and</li> </ul>
		communicated effectively with them including:
		<ul> <li>work team members including traffic management</li> </ul>
		o customers
3	Be able to comply with	o public Scope
5.	health and safety	Scope
	statutory regulations	
	and organisational	
	requirements when	- health and actedy logiclation relevant to work on electrical
	working.	<ul> <li>network including:</li> </ul>
		<ul> <li>Health and Safety at Work Order 1978 (NI)</li> </ul>
		<ul> <li>Electrical Safety, Quality and Continuity Regulations</li> </ul>
		(Northern Ireland) 2012 Management of Health and Safety at
		<ul> <li>Work Regulations</li> <li>Personal Protective Equipment at Work Regulations</li> </ul>
		<ul> <li>Manual Handling Operations Regulations</li> </ul>
		<ul> <li>Reporting of Injuries, Diseases and Dangerous Occurrences</li> </ul>
		Regulations (RIDDOR)
		<ul> <li>Work at Heights Regulation (NI) 2005</li> <li>Lifting Operations and Lifting Equipment Regulations 1998</li> </ul>
		(LOLER)
		<ul> <li>Provision and Use of Work Equipment. Regulations 1999</li> </ul>
		(NI) (PUWER)
		<ul> <li>control of substances flazardous to fleatin (COSHH)</li> <li>organisational policies and procedures relating to working on</li> </ul>
		electrical network infrastructure
		<ul> <li>use of overhead line (OHL)/Jointing/Stations manuals</li> </ul>
		<ul> <li>risk assessment method statements (RAMS)</li> </ul>
		use of work plan
		<ul> <li>organisational procedures for monitoring of work and ensuring safety control measures are implemented</li> </ul>
		<ul> <li>organisational procedures for instructing work parties</li> </ul>
		<ul> <li>organisational standards and procedures for assessing and</li> </ul>
		reporting of work undertaken including updating records
		<ul> <li>limits of responsibility of own role and whom to refer issues outside of own limits of responsibility including incident and pear</li> </ul>
		miss reports
4.	Be able to co-ordinate	Scope
	control measures to	
	minimise risk to life,	Teaching will cover:
	property and the	
	environment.	measures to confirm the system is safe to work on in accordance
		with organisational procedures including:
		$\circ$ earthing arrangements
		o drain,
		o vent
		o purge
		Salety rules     Permit for Work (PFW)
		<ul> <li>requests for outage - E600 including:</li> </ul>
		$_{\odot}$ request for low voltage (LV) outage and/or live work
		<ul> <li>request for high voltage (HV) outage and/or programmed</li> </ul>
		WOTK
		<ul> <li>risk assessment method statements (RAMS)</li> </ul>
		use, co-ordinating and monitoring of work plan



		<ul> <li>organisational procedures for monitoring of work and ensuring safety control measures are implemented</li> <li>organisational procedures for instructing work parties</li> <li>organisational standards and procedures for assessing and reporting of work undertaken including updating records</li> <li>limits of responsibility of own role and whom to refer issues outside of own limits of responsibility including incident and near miss reports</li> </ul>
5.	Be able to leave the work area in a safe condition according to required regulation and legislation.	<ul> <li>Scope</li> <li>Teaching will cover:</li> <li>organisational requirements and procedures for storage of tools and equipment including cleaning and testing</li> <li>regulations, legislation and organisational procedures for safe disposal and waste materials and hazardous substances</li> <li>regulations, legislation and organisational procedures relating to ensuring work site is safe</li> </ul>



Title		Working with Electrical Power Network Technical		
		Information		
Level				
Guided Learning Hours (GLH)		90		
OCN NI Unit Code		CBG594		
Unit Reference No		Y/651/1643		
Learn Direct Code		XN2		
Unit purpose and aim(s): This un	it will enable the I	earner to unde	erstand how to review, communicate and	
record technical information for v	vork on electrical	power network	S.	
Learning Outcomes		Assessmen	t Criteria	
<ol> <li>Understand the use of techr when working on electrical p</li> </ol>	ical information ower networks.	<ol> <li>1.1. Explain produci technica a) org b) leg</li> <li>1.2. Explain when w</li> <li>1.3. Illustrat and cor when w</li> <li>1.4. Explain complie docume</li> </ol>	employee responsibilities in relation to ng, communicating and recording al information in line with: panisational procedures islative requirements the types of technical information used vorking on electrical power networks. e the process used to produce, record mmunicate technical information used vorking on electrical power networks. a the methods and procedures to be ed with when receiving and issuing safety ents.	
<ol> <li>Be able to review information to enable work activities to be carried out.</li> </ol>		<ul> <li>2.1. Review information to enable work activities to be carried out by self or others on two or more different occasions for each of the following: <ul> <li>a) written or electronic</li> <li>b) diagrammatic or pictorial</li> </ul> </li> </ul>		
<ol> <li>Be able to communicate technical information to others to carry out work activities.</li> </ol>		3.1. Commu others t differen 3.2. Demon informa further differen	unicate technical information clearly to to carry out work activities on two or more t occasions. strate how to confirm that technical tion has been understood providing clarification if required on two or more t occasions.	
<ol> <li>Be able to record and report technical information on completed work activities.</li> </ol>		<ul> <li>4.1. Comple reportin comple organis</li> <li>4.2. Explain or inacc approprint procedu</li> </ul>	ete documentation for recording and g technical information on work activities ted by self and others in accordance with ational procedures. the process of reporting inconsistencies suracies in information sources to the riate person in line with organisational ures.	
Assessment Guidance -This u	init maps to the f	following NOS	3:	
EUSEPUS011 Configure e Occupation	quipment for use al Standards (uks	in the power u tandards.org.u	<u>tilities environment - National</u> <u>k)</u>	
The following assessment methor criteria are fully covered.	od/s may be used	to ensure all le	earning outcomes and assessment	
Assessment Method	Definition		Possible Content	
Portfolio of evidence A collection of de containing work to be assessed to meet required outcomes OR		ocuments undertaken as evidence I skills	Learner notes/written work Learner log/diary Peer notes Record of observation Record of discussion	

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	A collection of documents containing work that shows the learner's progression through the course	
Practical demonstration/assignment	A practical demonstration of a skill/situation selected by the tutor or by learners, to enable learners to practise and apply skills and knowledge	Record of observation Learner notes/written work Learner log
Coursework	Research or projects that count towards a learner's final outcome and demonstrate the skills and/or knowledge gained throughout the course	Record of observation Learner notes/written work Tutor notes/record Learner log/diary
E-assessment	The use of information technology to assess learners' work	Electronic portfolio E-tests



Learning Outcome	Unit: Working with Electrical Power Network Technical Information -
	Content
Learning Outcome           1. Understand the use of technical information when working on electrical power networks.	Unit: Working with Electrical Power Network Technical Information - Content Scope Teaching will cover:  • relevant health and safety legislation and electrical regulations including: • Health and Safety at Work Order 1978 (NI) Management of Health and Safety at Work Regulations • Personal Protective Equipment at Work Regulations • Manual Handling Operations Regulations • Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) • Electrical Safety, Quality and Continuity Regulations (Northern Ireland) 2012 • Lifting Operations and Lifting Equipment Regulations 1998 (LOLER) • Work at Heights Regulation (NI) 2005 • Provision and Use of Work Equipment Regulations 1999 (NI) (PUWER) • Control of Substances Hazardous to Health (COSHH) • electrical network policies and procedures ARCC (Asset Record Construction Clearance) • organisational field files, maps and diagrams • job reports, safety critical information (SCI) and manuals safety rules, authorisation sheets, training reports/plans. • near miss forms, customer defect sheets • risk assessments • fire exit plan, fire service or vehicle extinguishers, ambulance • first aid • control of substances hazardous to health (COSHH)
	<ul> <li>control of substances hazardous to health (COSHH)</li> <li>incident forms</li> <li>security passes</li> <li>permit for work (PFW) / limited work certificate (LWC)</li> <li>safety rules</li> </ul>
	<ul> <li>requests for outage – E600</li> </ul>



2.	Be able to review	Scope
	information to enable	
	work activities to be	Teaching will cover:
	carried out.	
		risk assessments
		method statements
		<ul> <li>planning documentation</li> <li>resource ordering documentation</li> </ul>
		safety documentation
		reference table/charts
		job instructions
		test schedules
		site plans/sketches
		installation drawings
		modification drawings
		repair drawings     connection drawings
		connection/disconnection drawings     wiring/circuit diagrams
		<ul> <li>photographic information</li> </ul>
3.	Be able to	Scope
	communicate technical	
	information to others to	Teaching will cover:
	carry out work activities.	
		<ul> <li>verbal to one person communication</li> </ul>
		verbal to one person communication
		written/electronic text communication
		<ul> <li>diagrammatic/pictorial communication</li> </ul>
		work instructions
		safety documentation
		<ul> <li>updating plans/drawings</li> </ul>
		<ul> <li>completed testing activities documentation</li> </ul>
4	Do oble to record and	Job reports
4.	report technical	Scope
	information on	
	completed work	reaching will cover.
	activities.	
		job report
		near miss form     safety decumentation
		undating plans/drawings
		<ul> <li>completed testing activities documentation</li> </ul>
		<ul> <li>tool calibration and repair documentation</li> </ul>
		whole job risk assessment (WJRA)
		• PFW
		• LWC
		ARCC Form



Title	Control of Working Parties		
Level	Three		
Credit Value	10		
Guided Learning Hours (GLH)	55		
OCN NI Unit Code	CBG595		
Unit Reference No	A/651/1644		
Learn Direct Code	ANZ		
working activities of other persons working in power	er utility engineering environments.		
Learning Outcomes	Assessment Criteria		
1. Understand the statutory regulations and procedures required for the control of	1.1. Explain roles and responsibilities of employees and employers in relation to health and safety.		
working parties.	1.2. Explain the organisational procedures and relevant documentation used for the control of		
	working parties. 1.3. Explain the authorisations required for		
	controlling a working party.		
	and reporting procedures for any work-related		
	1.5. Summarise the different personal protective		
	1.6 Explain the processes and procedures that need		
	to be complied with when receiving a safety		
	document.		
2. Be able to plan and prepare to control a	2.1. Identify the work location using organisational		
working party.	documentation and work instructions.		
	2.2. Use organisational work documentation to		
	2.3 Carry out a site specific risk assessment in		
	accordance with health and safety		
	regulations.		
	2.4. Plan control measures to minimise risk to:		
	a) life		
	b) property		
	2.5. Plan and assign tasks and responsibilities to		
	control the working party.		
	2.6. Select PPE required for the job role.		
	2.7. Inform others who may be affected by the		
2 . Do oblo to control work activities of a	Intended work plan.		
<ul> <li>De able to control work activities of a working party</li> </ul>	s. 1. Commit the power system is sale to work on in accordance with organisational procedures		
working party.	3.2. Implement the work plan in line with		
	organisational procedures to meet safe		
	working requirements.		
	3.3. Instruct and monitor the working party to		
	ensure the assigned work is conducted in		
	accordance with the work plan and organisational procedures		
	3.4. Confirm the finished work meets		
	organisational requirements and quality		
	standards.		
	3.5. Update or provide information to others to		
	update satety systems records accurately.		
	of own job role responsibility		
	3.7. Report issues outside the limits of own		
	responsibility to designated personnel.		



<ol> <li>Be able to leave the work area in a safe condition according to required regulation and legislation.</li> </ol>		<ul> <li>4.1. Store t secure accord</li> <li>4.2. Illustra hazard with re organis</li> <li>4.3. Check area in legislat</li> </ul>	bools and test equipment safely and ly on completion of work activity in ance with organisational procedures. te how to dispose of waste materials and ous substances safely and in accordance quired regulations, legislation and sational procedures. and confirm the safe condition of the work accordance with required regulations, ion and organisational procedures.	
Assessment Guida	ance – This	unit maps either	partially or c	ompletely to the following NOS:
EUSEPUS030	NOS Finde	r - National Occup	ational Stand	ards (ukstandards.org.uk)
EUSEPUS012	Access, mo (ukstandaro	vement and egree	ss in the elect	icity power utilities environment
EUSEPUS013	<u>Co-ordinati</u>	ng work activities ls.org.uk)	on plant and a	pparatus in the electricity power utilities
EUSEPUS016	Movement	of loads in the ele	ctricity power	utilities environment (ukstandards.org.uk)
EUSEPUS020	Co-ordinate	a response to a	contingency in	the electricity power utilities environment
	<u>(ukstandaro</u>	<u>ls.org.uk)</u>		
EUSEPUS035	Restore and (ukstandard	<u>d reinstate the wo ds.org.uk)</u>	rk area in the	electricity power utilities environment
EUSEPUS045	Control of v	vorking parties (uk	standards.org	<u>uk)</u>
EUSEPUS046	Producing 7	Technical Information	tion for Engine	ering Activities (ukstandards.org.uk)
EUSEPUS047	Obtaining re	esources for engir	neering activiti	<u>es (ukstandards.org.uk)</u>
EUSEPUS048	Using and communicating technical information (ukstandards.org.uk)			
EUSEPUS049	Working eff	iciently and effect	ively in engine	ering (ukstandards.org.uk)
EUSEPUS050	Working sa	fely in an enginee	ring environm	ent (ukstandards.org.uk)
Additional assess different types of jol of job.	Additional assessment requirement: Learning outcome 2 must be assessed in relation to at least two different types of jobs, with one being a high voltage job on at least two separate occasions for each type of job.			
criteria are fully cov	ered.	,		
Assessment Meth	od	Definition		Possible Content
Portfolio of evidence		A collection of d containing work to be assessed a to meet required outcomes OR A collection of d containing work the learner's pro through the cour	ocuments undertaken as evidence I skills ocuments that shows gression se	Learner notes/written work Learner log/diary Peer notes Record of observation Record of discussion
Practical demonstration/assignment		A practical demo a skill/situation s the tutor or by le enable learners and apply skills knowledge	onstration of elected by arners, to to practise and	Record of observation Learner notes/written work Learner log
Coursework		Research or pro count towards a final outcome ar demonstrate the knowledge gaine the course	jects that learner's d skills and/or ed throughout	Record of observation Learner notes/written work Tutor notes/record Learner log/diary



E-assessment	The use of information technology to assess learners' work	Electronic portfolio E-tests
Multiple choice examinations	An assessment where there are a number of questions and the learner is asked to select the best possible answer (or answers) to each question from a list of choices	Paper and/or electronic based tests



Learning Outcome	Unit: Control of Working Parties - Content
Learning Outcome 1. Understand the statutory regulations and procedures required for the control of working parties.	<ul> <li>Unit: Control of Working Parties - Content</li> <li>Scope</li> <li>Teaching will cover:         <ul> <li>health and safety legislation relevant to control of working parties operating around electricity network infrastructure including:             <ul> <li>Health and Safety at Work Order 1978 (NI) Management of Health and Safety at Work Regulations</li> <li>Personal Protective Equipment at Work Regulations</li> <li>Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR)</li></ul></li></ul></li></ul>
	<ul> <li>limitations of job responsibility including:         <ul> <li>authorisation</li> <li>skills / training</li> </ul> </li> </ul>
2. Be able to plan and prepare to control a working party.	<ul> <li>reporting procedures</li> <li>Scope</li> <li>Teaching will cover:         <ul> <li>how to identify work location and activity in accordance with organisational procedures and use of following:                 <ul> <li>field file</li> <li>job card</li> <li>verbal instruction</li> <li>geographic names information service (GNIS) maps</li> <li>requests for outage - E600 including:                     <ul> <li>request for low voltage (LV) outage and/or live work</li> <li>request for high voltage (HV) outage and/or programmed work</li> <li>permit for work (PFW)</li> <li>organisational requirements for planning of control measures to minimise risk to life, property and the environment including WIRD and its report</li> </ul> </li> </ul> </li> </ul></li></ul>

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3.	Be able to control work activities of a working party.	<ul> <li>conducting risk assessments including completing WJRA</li> <li>understanding the range of PPE and selecting appropriate PPE for given activity</li> <li>understanding who is impacted by the control plan and communicated effectively with them including:         <ul> <li>team members</li> <li>customers</li> <li>public</li> </ul> </li> <li>Scope</li> </ul>
		<ul> <li>measures to confirm the system is safe to work on in accordance with organisational procedures including:         <ul> <li>isolation</li> <li>earthing arrangements</li> <li>drain</li> <li>vent</li> <li>purge</li> </ul> </li> <li>Safety rules</li> <li>PFW</li> <li>requests for outage - E600 including:         <ul> <li>request for low voltage (LV) outage and/or live work</li> <li>request for low voltage (HV) outage and/or programmed work</li> </ul> </li> <li>use of overhead line (OHL)/Jointing/Stations manuals</li> <li>risk assessment method statements (RAMS)</li> <li>use of work plan</li> <li>organisational procedures for monitoring of work and ensuring safety control measures are implemented</li> <li>organisational standards and procedures for assessing and reporting of work undertaken including updating records</li> <li>limits of responsibility of own role and whom to refer issues outside of own limits of responsibility including incident and near miss reports</li> </ul>
4.	Be able to leave the work area in a safe condition according to required regulation and legislation.	Scope Teaching will cover:  • organisational requirements and procedures for storage of tools
		<ul> <li>and equipment including cleaning and testing</li> <li>regulations, legislation and organisational procedures for safe disposal and waste materials and hazardous substances</li> <li>regulations, legislation and organisational procedures relating to ensuring work site is safe</li> </ul>



Title	Installing Overhead Line Plant and Equipment
Level	Three
Credit Value	16
Guided Learning Hours (GLH)	130
OCN NI Unit Code	CBG596
Unit Reference No	D/651/1645
Learner Direct Code	XN2
and apparatus in an electrical power engineering e	earner to understand now to install overnead line plant environment.
Learning Outcomes	Assessment Criteria
<ol> <li>Understand organisational procedures and legislative requirements for the installation of overhead power line plant and equipment.</li> <li>Particular and and prepare to install</li> </ol>	<ul> <li>1.1. Explain the key aspects of health and safety legislation in NI and regulations applicable to working on power networks.</li> <li>1.2. Explain roles and responsibilities of employees and employers in relation to organisational procedures and legislative requirements relating to the installation of overhead line plant and equipment.</li> <li>1.3. Explain the limitations of own job responsibility and reporting procedures for any work related problems associated with the installation of overhead line plant and equipment.</li> <li>1.4. Summarise at least four hazards to be considered when planning the installation of overhead line plant and equipment.</li> <li>1.5. Summarise organisational procedures for accidents, incidents and emergencies including: <ul> <li>a) fire</li> <li>b) injury to self and others</li> <li>c) external threats</li> <li>d) hazardous occurrences</li> <li>e) near misses</li> </ul> </li> <li>1.6. Explain organisational procedures that need to be complied with when working on or near overhead power line networks.</li> <li>1.7. Explain the processes and procedures that need to be complied with when receiving a safety document.</li> </ul>
overhead power line plant and equipment.	<ul> <li>2.1. Identity work location using organisational documentation and work instructions.</li> <li>2.2. Use organisational work documentation to identify work activity.</li> <li>2.3. Carry out a site specific risk assessment in accordance with health and safety regulations.</li> <li>2.4. Select personal protective equipment (PPE) required for the job role.</li> <li>2.5. Plan activities and identify the power equipment to be installed in line with organisational procedures.</li> <li>2.6. Select appropriate tools and equipment required to install the overhead power line plant and equipment.</li> <li>2.7. Inform others who may be affected by the intended work plan.</li> </ul>
<ol> <li>Be able to carry out the installation of overhead line plant and equipment.</li> </ol>	<ul> <li>3.1. Confirm the power system is safe to work on in accordance with organisational procedures.</li> <li>3.2. Implement the work plan in line with organisational procedures to meet safe working requirements.</li> </ul>



<ol> <li>Be able to leav condition accor and legislation.</li> </ol>	e the work ar rding to requi	ea in a safe red regulation	<ol> <li>3.3.</li> <li>3.4.</li> <li>3.5.</li> <li>3.6.</li> <li>3.7.</li> <li>4.1.</li> <li>4.2.</li> <li>4.1.</li> </ol>	Carry ou plan and Confirm requirer Update update Resolve own job Report i respons Store to on com organisa Illustrate hazardo with req organisa Check a work are regulatic procedu	ut the installation work in line with work d organisational procedures. the finished work meets organisational ments and quality standards. or provide information to others to safety and asset records accurately. e issues as they arise within the limits of or le responsibility. issues outside the limits of own sibility to designated personnel. bols and equipment safely and securely pletion of work activity in accordance with ational procedures. e how to dispose of waste materials and bus substances safely and in accordance juired regulations, legislation and ational procedures. and confirm the safe condition of the ea in accordance with required ons, legislation and organisational ures
Assessment Guid	ance – This (	unit maps either	partia	lly or co	mpletely to the following NOS:
EUSEPUS001	Replace pla	int and apparatus	in the	electricit	y power utilities environment
	<u>(ukstandaro</u>	ls.org.uk)			
EUSEPUS002	Assemble Plant and Apparatus in the Electricity Power Utilities Environment (ukstandards.org.uk)				
EUSEPUS003	Install plant and apparatus in the electricity power utilities environment (ukstandards.org.uk)				
EUSEPUS011	Configure equipment for use in the power utilities environment - National Occupational Standards (ukstandards.org.uk)				
EUSEPUS012	Access, movement and egress in the electricity power utilities environment (ukstandards.org.uk)				
EUSEPUS016	Movement of loads in the electricity power utilities environment (ukstandards.org.uk)				
EUSEPUS035	Restore and reinstate the work area in the electricity power utilities environment (ukstandards.org.uk)				
EUSEPUS049	Working efficiently and effectively in engineering (ukstandards.org.uk)				
EUSEPUS050	Working safely in an engineering environment (ukstandards.org.uk)				
<b>Additional assessment requirement:</b> Evidence for learning outcome 3 must be from at least two different work jobs on two different occasions each; one work job must be a on either a single phase or 3-phase transformer.					
criteria are fully cov	criteria are fully covered.				
Assessment Method Definition				Possible Content	
Portfolio of evidenc	e	A collection of de containing work to be assessed a to meet required outcomes OR A collection of de containing work the learner's pro through the cour	ocume under as evic skills ocume that sl gressi se	ents laken Jence ents nows on	Learner notes/written work Learner log/diary Peer notes Record of observation Record of discussion



Practical demonstration/assignment	A practical demonstration of a skill/situation selected by the tutor or by learners, to enable learners to practise and apply skills and knowledge	Record of observation Learner notes/written work Learner log
Coursework	Research or projects that count towards a learner's final outcome and demonstrate the skills and/or knowledge gained throughout the course	Record of observation Learner notes/written work Tutor notes/record Learner log/diary
E-assessment	The use of information technology to assess learners' work	Electronic portfolio E-tests



Learning Outcome	Unit: Installing Overhead Line Plant and Equipment - Content
<ol> <li>Understand organisational procedures and legislative requirements for the installation of overhead power line plant and equipment.</li> </ol>	<ul> <li>Scope</li> <li>Teaching will cover:</li> <li>health and safety legislation relevant to control of working parties operating around electricity network infrastructure including: <ul> <li>Health and Safety at Work Order 1978 (NI) Management of Health and Safety at Work Regulations</li> <li>Personal Protective Equipment at Work Regulations</li> <li>Manual Handling Operations Regulations</li> <li>Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR)</li> <li>Electrical Safety, Quality and Continuity Regulations (Northern Ireland) 2012</li> <li>Lifting Operations and Lifting Equipment Regulations 1998 (LOLER)</li> <li>Work at Heights Regulation (NI) 2005</li> <li>Provision and Use of Work Equipment Regulations 1999 (NI) (PUWER)</li> <li>Control of Substances Hazardous to Health (COSHH)</li> <li>roles and responsibilities of employer and employee in relation to health and safety</li> <li>limits of responsibility of own role and whom and how to refer issues outside of own limits of responsibility</li> <li>hazards to include: <ul> <li>lifting</li> <li>working at heights</li> <li>working in proximity to electrical infrastructure</li> <li>hazardous materials</li> </ul> </li> <li>organisational procedures relating to fire exit plan, fire service or vehicle extinguishers, ambulance, first aid, control of substances hazardous to health (COSHH), terrorism threat to IT, property, persons, hazardous currences</li> <li>electricity network policies and procedural documentation including: <ul> <li>safety rules and protocols</li> <li>policy documents relating to:</li> <li>structural testing of wood poles prior to climbing or as personal support</li> <li>safe rules and procedures and equipment for wood pole overhead line work</li> </ul> </li> </ul></li></ul>
2. Be able to plan and	requests for outage – E600 Scope
prepare to install overhead power line plant and equipment.	<ul> <li>Teaching will cover:</li> <li>how to identify work location and activity in accordance with organisational procedures</li> <li>organisational requirements for planning of control measures to minimise risk to life, property and the environment including whole job risk assessment (WJRA).</li> <li>conducting risk assessments including completing WJRA including stability and condition of structure to be accessed, condition of the conductors and environmental conditions</li> </ul>



	<ul> <li>overhead line plant to include:         <ul> <li>conductors, insulators, steelwork fittings, tower furniture, power plant / apparatus</li> <li>air break switch disconnector (ABSD), auto recloser, high voltage (HV) fuses, cable termination, sectionaliser, single and three phase pole mounted transformers</li> <li>tools and equipment required for overhead line plant and equipment installation including winches and other lifting equipment</li> <li>understanding the range of PPE and selecting appropriate PPE for given activity</li> <li>understanding who is impacted by the work plan and communicated effectively with them including:                 <ul> <li>work team members including traffic management</li> <li>customers                     <ul> <li>uplic</li> </ul> </li> </ul> </li> </ul></li></ul>
3. Be able to carry out the installation of overhead line plant and equipment.	<ul> <li>Scope</li> <li>Teaching will cover:</li> <li>measures to confirm the system is safe to work on in accordance with organisational procedures including: <ul> <li>isolation</li> <li>earthing arrangements</li> <li>drain</li> <li>vent</li> <li>purge</li> </ul> </li> <li>permit for work (PFW)</li> <li>use of overhead line manual</li> <li>use of overhead line manual</li> <li>use of work plan and organisational procedures to ensure work is carried out appropriately</li> <li>electricity safety, quality and continuity regulations (Northern Ireland) 2012</li> <li>organisational standards and procedures for assessing and reporting of work undertaken including updating records</li> <li>limits of responsibility of own role and whom to refer issues outside of own limits of responsibility including incident and near miss reports</li> </ul>
<ol> <li>Be able to leave the work area in a safe condition according to required regulation and legislation.</li> </ol>	<ul> <li>Scope</li> <li>Teaching will cover:</li> <li>organisational requirements and procedures for storage of tools and equipment including cleaning and testing</li> <li>regulations, legislation and organisational procedures for safe disposal and waste materials and hazardous substances</li> <li>regulations, legislation and organisational procedures relating to ensuring work site is safe</li> </ul>



Title	Low Voltage Distribution Underground Cable Jointing	
Level	Three	
Credit Value	18	
Guided Learning Hours (GLH)	150	
OCN NI Unit Code	CBG602	
Unit Reference No	T/651/1651	
Learn Direct Code	XNZ	
voltage underground cables in an electrical power	engineering environment.	
Learning Outcomes	Assessment Criteria	
1. Understand organisational procedures and	1.1. Explain the key aspects of health and safety	
legislative requirements for low voltage	legislation in Northern Ireland and regulations	
distribution underground cable jointing.	relating to working on low voltage distribution	
	underground cables.	
	1.2. Explain roles and responsibilities of employees	
	procedures and legislative requirements relating	
	to working on low voltage distribution	
	underground cables.	
	1.3. Explain the limitations of own job responsibility	
	and reporting procedures for work related	
	problems procedures associated with low	
	1.4 Summarise at least four hazards to be considered	
	when working on low voltage underground cables	
	and the control measures used to control them	
	including:	
	<ul> <li>at least two related to excavations</li> </ul>	
	b) at least two other than those related to	
	excavations	
	hazardous to health in relation to job role.	
	1.6. Explain organisational procedures for accidents,	
	incidents and emergencies including:	
	a) fire	
	b) Injury to self and others	
	d) bazardous occurrences	
	e) near misses	
	1.7. Explain organisational procedures that need to	
	be complied with when carrying out the jointing	
	of low voltage underground cables.	
2. Be able to plan and prepare for low voltage	2.1. Identify the work location using organisational	
distribution capie jointing.	2.2 Use organisational work documentation to	
	identify the work activity.	
	2.3. Plan the activities required for working on low	
	voltage underground cables.	
	2.4. Carry out a site specific risk assessment in	
	accordance with health and safety regulations.	
	2.5. Select personal protective equipment (PPE)	
	2.6. Select and carry out pre-use checks on tools and	
	equipment required for working on low voltage	
	underground cables.	
	2.7. Carry out pre work inspection of the	
	underground cable or cables to be worked on in	
	accordance with company procedures.	
	2.0. Inform others who may be affected by the intended work plan	
	intenueu work plan.	



3. Be able to car underground o	ry out low voltage cable jointing.	<ul> <li>3.1. Implement control measures in line with organisational procedures to meet safe working requirements.</li> <li>3.2. Carry out testing operations on low voltage underground cables in accordance with organisational procedures.</li> <li>3.3. Carry out low voltage jointing operations in line with work plan and organisational procedures.</li> <li>3.4. Monitor control measures to ensure risks are minimised.</li> <li>3.5. Confirm finished work meets organisational requirements and quality standards.</li> <li>3.6. Update or provide information to others to update safety or asset records accurately.</li> <li>3.7. Resolve issues as they arise within the limits of own job responsibility.</li> <li>3.8. Report issues outside the limits of own</li> </ul>	
		responsibility to designated personnel.	
<ol> <li>Be able to leave the work area in a safe condition according to required regulation and legislation.</li> </ol>		<ul> <li>4.1. Store tools and test equipment on completion of work activity in accordance with organisational procedures.</li> <li>4.2. Illustrate how to dispose of waste materials and hazardous substances safely and in accordance with required regulations, legislation and organisational procedures.</li> <li>4.3. Check and confirm the safe condition of the work area in accordance with required regulation and organisational procedures.</li> </ul>	
Assessment Guid	dance – This unit maps either i	partially or completely to the following NOS:	
EUSEPUS002	Assemble Plant and Apparatu	us in the Electricity Power Utilities Environment	
	(ukstandards.org.uk)		
EUSEPUS003	Install plant and apparatus in (ukstandards.org.uk)	the electricity power utilities environment	
EUSEPUS009	Cable jointing operations in th	ne electricity nower utilities environment	
	(ukstandards.org.uk)	is closed only power durines environment	
EUSEPUS010	Test plant and apparatus in the electricity power utilities environment		
	(ukstandards.org.uk)		
EUSEPUS012	Access, movement and egress in the electricity power utilities environment		
	(ukstandards.org.uk)		
EUSEPUS016	Movement of loads in the electricity power utilities environment (ukstandards.org.uk)		
EUSEPUS035	Restore and reinstate the work area in the electricity power utilities environment		
	(ukstandards.org.uk)		
EUSEPUS042	Install underground cables in the electricity power utilities environment (ukstandards.org.uk)		
EUSEPUS043	Carry out excavation work on underground cables in the electricity power		
FUSEPUS044	Location and identification of	underground utility services in the electricity power	
	utilities (ukstandards.org.uk)	and orgential during services in the electricity power	
EUSEPUS049	Working efficiently and effectively in engineering (ukstandards.org.uk)		
	Working safely in an engineering environment (ukstandards.org.uk)		
EUSEPUSUSU			



# **Additional assessment requirement:** For learning outcome evidence should be from at least 2 jobs on 2 separate occasions.

The following assessment method/s may be used to ensure all learning outcomes and assessment criteria are fully covered.

Assessment Method Definition		Possible Content
Portfolio of evidence	A collection of documents containing work undertaken to be assessed as evidence to meet required skills outcomes OR A collection of documents containing work that shows the learner's progression through the course	Learner notes/written work Learner log/diary Peer notes Record of observation Record of discussion
Practical demonstration/assignment	A practical demonstration of a skill/situation selected by the tutor or by learners, to enable learners to practise and apply skills and knowledge	Record of observation Learner notes/written work Learner log
Coursework	Research or projects that count towards a learner's final outcome and demonstrate the skills and/or knowledge gained throughout the course	Record of observation Learner notes/written work Tutor notes/record Learner log/diary
E-assessment	The use of information technology to assess learners' work	Electronic portfolio E-tests



Learning Outcome	Unit: Low Voltage Distribution Underground Cable Jointing - Content
1. Understand organisational procedures and legislative requirements for low voltage distribution underground cable jointing.	Scope         Teaching will cover:         • health and safety legislation relevant to control of working parties operating around electricity network infrastructure including: <ul> <li>Health and Safety at Work Order 1978 (NI) Management of Health and Safety at Work Regulations</li> <li>Personal Protective Equipment at Work Regulations</li> <li>Manual Handling Operations Regulations</li> <li>Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR)</li> <li>Electrical Safety, Quality and Continuity Regulations (Northern Ireland) 2012</li> <li>Lifting Operations and Lifting Equipment Regulations 1998 (LOLER)</li> <li>Work at Heights Regulation (NI) 2005</li> <li>Provision and Use of Work Equipment Regulations 1999 (NI) (PUWER)</li> <li>Control of Substances Hazardous to Health (COSHH)</li> <li>roles and responsibilities of employer and employee in relation to health and safety</li> <li>limits of responsibility of own role and whom and how to refer issues outside of own limits of responsibility</li> <li>hazards to include:         <ul> <li>excavation hazards</li> <li>working in proximity to electrical infrastructure</li> <li>hazardous materials</li> <li>whole job risk assessment (WJRA)</li> <li>cable laying manual</li> <li>jointing manuals</li> <li>gas monitor guidance</li> <li>waste matrix</li> </ul> </li> <li>organisational procedures relating to fire exit plan, fire service or vehicle extinguishers, ambulance, first aid, control of substances hazardous occurrences</li> <ul> <li>electricity network policies and procedural documentation including:</li> <ul> <li>safety rules and protocols</li> <li>authorisation sheet</li> <li>training reports / plans</li></ul></ul></ul>
2. Be able to plan and	salety rule guidance (SKG 3) Scope
prepare for low voltage distribution cable jointing.	<ul> <li>Teaching will cover:</li> <li>how to identify work location and activity in accordance with organisational procedures, field file, job report, request for low voltage (LV) outage and/or live work (E 600)</li> <li>organisational requirements for planning of control measures to minimise risk to life, property and the environment including</li> </ul>
	<ul><li>whole job risk assessment WJRA</li><li>conducting risk assessments including completing WJRA</li></ul>



		<ul> <li>low voltage service joints to include:         <ul> <li>service to polymeric</li> <li>service transition straight</li> </ul> </li> <li>low voltage mains cable joints to include:         <ul> <li>polymeric branch</li> <li>transition straight</li> <li>transition straight</li> <li>transition branch</li> <li>link box</li> <li>low voltage termination</li> </ul> </li> <li>tools and equipment required for work on low voltage underground cables</li> <li>visual inspection and calibration processes for tools and equipment including insulation and condition</li> <li>pre work underground cable inspection processes</li> <li>understanding the range of PPE and selecting appropriate PPE for given activity</li> </ul> <li>understanding who is impacted by the work plan and communicated effectively with them including:         <ul> <li>work team members including traffic management</li> <li>customers</li> <li>public</li> </ul> </li>
3.	Be able to carry out low voltage underground cable jointing.	Scope         Teaching will cover:         • measures to confirm the system is safe to work on in accordance with organisational procedures         • control measures including:         • identification of correct cable         • signs/barriers         • control/removal of hazards         • person in attendance         • traffic control         • excavation shuttering         • use of jointing manual         • low voltage underground cable testing         • use of work plan and organisational procedures to ensure work is carried out appropriately         • organisational standards and procedures for assessing and reporting of work undertaken including updating records, test reports and cable record drawings         • limits of responsibility of own role and whom to refer issues outside of own limits of responsibility including incident and near miss reports
4.	Be able to leave the work area in a safe condition according to required regulation and legislation.	<ul> <li>Scope</li> <li>Teaching will cover:</li> <li>organisational requirements and procedures for storage of tools and equipment including cleaning and testing</li> <li>regulations, legislation and organisational procedures for safe disposal and waste materials and hazardous substances</li> <li>regulations, legislation and organisational procedures relating to ensuring work site is safe</li> </ul>


Title	Low Voltage Concentric Neutral Solid Aluminium			
Level	Conductor Underground Cable Jointing			
Credit Value	1 nree 18			
Guided Learning Hours (GLH)	150			
OCN NI Unit Code	CBG603			
Unit Reference No	Y/651/1652			
Learn Direct Code	XN2			
Unit purpose and aim(s): This unit will enable the I voltage Concentric Neutral Solid Aluminium Condu power engineering environment.	earner to understand how to carry out the jointing of low uctor (CONSAC) underground cables in an electrical			
Learning Outcomes	Assessment Criteria			
<ol> <li>Understand organisational procedures and legislative requirements for low voltage CONSAC underground cable jointing.</li> </ol>	<ol> <li>Explain the main principles of health and safety legislation and regulations relating to work on low voltage CONSAC underground cables.</li> <li>Explain roles and responsibilities of employees and employers in relation to organisational procedures and legislative requirements.</li> <li>Explain the limitations of own job responsibility and reporting procedures for work related problems.</li> <li>Explain the hazards of working on low voltage CONSAC underground cables and the control measures used to control them.</li> <li>Summarise materials and substances hazardous to health in relation to job role.</li> <li>Explain the hazards of working in and around excavations and the measures used to control them.</li> <li>Explain organisational procedures for accidents, incidents and emergencies including:         <ul> <li>a) fire</li> <li>b) injury to self and others</li> <li>c) hazardous occurrences and near misses</li> </ul> </li> <li>Explain the organisational procedures that need to be complied with when carrying out the jointing of low voltage CONSAC underground cables.</li> </ol>			
<ol> <li>Be able to plan and prepare for low voltage CONSAC underground cable jointing.</li> <li>Double to compare the second s</li></ol>	<ul> <li>2.1. Identify work location using organisational documentation and work instructions.</li> <li>2.2. Use organisational work documentation to identify the work activity.</li> <li>2.3. Plan the activities required for low voltage CONSAC underground cable jointing.</li> <li>2.4. Complete and review a site specific risk assessment in accordance with health and safety regulations.</li> <li>2.5. Select and wear personal protective equipment (PPE) required for the job role.</li> <li>2.6. Select and carry out pre-use checks on tools and equipment required for work on low voltage CONSAC underground cables.</li> <li>2.7. Carry out pre work inspection of the underground cable/s to be worked on in accordance with organisational procedures.</li> </ul>			
<ol> <li>Be able to carry out low voltage CONSAC underground cable jointing.</li> </ol>	<ul> <li>3.1. Implement control measures in line with organisational procedures to meet safe control systems requirements.</li> <li>3.2. Carry out testing operations on low voltage CONSAC underground cables as required.</li> </ul>			



4. Be able to leav condition accor and legislation.	re the work ar rding to requi	rea in a safe red regulation	<ul> <li>3.3. Car ope orga</li> <li>3.4. Mor min</li> <li>3.5. Cor requ</li> <li>3.6. Upo upd</li> <li>3.7. Res of o</li> <li>3.8. Rep resp</li> <li>4.1. Stol secc</li> <li>4.2. Illus haz with orga</li> <li>4.3. Che wor regu</li> </ul>	y out low voltage CONSAC jointing rations in line with work plan and inisational procedures. itor control measures to ensure risks are mised. firm finished work meets organisational irrements and method statements. ate or provide information to others to ate safety systems records accurately. olve problems as they arise within the limits wn job responsibility. ort issues outside the limits of own ionsibility to designated personnel. e tools and test equipment safely and urely on completion of work activity in ordance with organisational procedures. trate how to dispose of waste materials and ardous substances safely and in accordance required regulations, legislation and misational procedures. ck and confirm the safe condition of the k area in accordance with required llations, legislation and organisational predures
Assessment Guid	ance – This	unit mans either	proc partially o	completely to the following NOS:
				completely to the following NOC.
EUSEPUSUUT	<u>Replace pla</u>	ant and apparatus ds.org.uk)	in the elec	ricity power utilities environment
EUSEPUS002	Assemble Plant and Apparatus in the Electricity Power Utilities Environment (ukstandards.org.uk)			
EUSEPUS003	Install plant and apparatus in the electricity power utilities environment (ukstandards.org.uk)			
EUSEPUS009	Cable jointing operations in the electricity power utilities environment (ukstandards.org.uk)			
EUSEPUS010	Test plant and apparatus in the electricity power utilities environment (ukstandards.org.uk)			
EUSEPUS011	Configure equipment for use in the power utilities environment - National Occupational Standards (ukstandards.org.uk)			
EUSEPUS012	Access, movement and egress in the electricity power utilities environment (ukstandards.org.uk)			
EUSEPUS016	Movement	of loads in the ele	ctricity pow	er utilities environment (ukstandards.org.uk)
EUSEPUS035	Restore and (ukstandard	d reinstate the wor ds.org.uk)	rk area in t	ne electricity power utilities environment
EUSEPUS042	Install underground cables in the electricity power utilities environment (ukstandards.org.uk)			
EUSEPUS043	Carry out excavation work on underground cables in the electricity power environment (ukstandards org.uk)			
EUSEPUS044	Location and identification of underground utility services in the electricity power utilities (ukstandards.org.uk)			
EUSEPUS049	Working efficiently and effectively in engineering (ukstandards.org.uk)			
EUSEPUS050	Working sa	fely in an enginee	ring enviro	nment (ukstandards.org.uk)
The following asses criteria are fully cov	ssment metho ered.	od/s may be used	to ensure a	II learning outcomes and assessment
Assessment Meth	od	Definition		Possible Content
Portfolio of evidence A collection of de containing work to be assessed a			ocuments undertaker as evidence	Learner notes/written work Learner log/diary Peer notes Record of observation



	to meet required skills outcomes OR A collection of documents containing work that shows the learner's progression through the course	Record of discussion
Practical demonstration/assignment	A practical demonstration of a skill/situation selected by the tutor or by learners, to enable learners to practise and apply skills and knowledge	Record of observation Learner notes/written work Learner log
Coursework	Research or projects that count towards a learner's final outcome and demonstrate the skills and/or knowledge gained throughout the course	Record of observation Learner notes/written work Tutor notes/record Learner log/diary
E-assessment	The use of information technology to assess learners' work	Electronic portfolio E-tests



Learning Outcome	Unit: Low Voltage Concentric Neutral Solid Aluminium Conductor				
	Underground Cable Jointing - Content				
Learning Outcome 1. Understand organisational procedures and legislative requirements for low voltage CONSAC underground cable jointing.	<ul> <li>Unit: Low Voltage Concentric Neutral Solid Aluminium Conductor Underground Cable Jointing - Content</li> <li>Scope</li> <li>Teaching will cover: <ul> <li>health and safety legislation relevant to work on low voltage CONSAC underground cable systems: <ul> <li>Health and Safety at Work Order 1978 (NI) Management of Health and Safety at Work Regulations</li> <li>Personal Protective Equipment at Work Regulations</li> <li>Manual Handling Operations Regulations</li> <li>Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR)</li> <li>Electrical Safety, Quality and Continuity Regulations (Northern Ireland) 2012</li> <li>Lifting Operations and Lifting Equipment Regulations 1998 (LOLER)</li> <li>Provision and Use of Work Equipment. Regulations 1999 (NI) (PUWER)</li> <li>Control of Substances Hazardous to Health (COSHH)</li> </ul> </li> <li>roles and responsibilities of employer and employee in relation to health and safety</li> <li>limits of responsibility of own role and whom and how to refer</li> </ul></li></ul>				
	<ul> <li>Imits of responsibility of own role and whom and now to refer issues outside of own limits of responsibility</li> <li>hazards to include:         <ul> <li>excavation hazards</li> <li>Non excavation hazards</li> <li>working in proximity to electrical infrastructure</li> <li>hazardous materials</li> </ul> </li> <li>whole job risk assessment (WJRA)</li> </ul>				
	<ul> <li>cable laying manual</li> <li>traffic safety measures and signs for road works and temporary situations</li> <li>jointing manuals</li> <li>and monitor quidance</li> </ul>				
	<ul> <li>gas monitor guidance</li> <li>waste matrix</li> <li>organisational procedures relating to fire exit plan, fire service or vehicle extinguishers, ambulance, first aid control of substances hazardous to health (COSHH), terrorism threat to IT, property, persons, hazardous occurrences</li> <li>electricity network policies and procedural documentation including:</li> </ul>				
	<ul> <li>safety rules and protocols</li> <li>authorisation sheet</li> <li>training reports / plans</li> <li>procedures for receipt of safety document</li> <li>requests for outage – E600</li> <li>safety rule instructions (SRI)s</li> <li>safety rule guidance (SRG 3)</li> </ul>				
<ol> <li>Be able to plan and prepare for low voltage CONSAC underground cable jointing.</li> </ol>	<ul> <li>Scope</li> <li>Teaching will cover:</li> <li>how to identify work location and activity in accordance with organisational procedures, field file, job report, request for low voltage (LV) outage and/or live work (E 600)</li> <li>organisational requirements for planning of control measures to minimise risk to life, property and the environment including WJRA</li> </ul>				



	<ul> <li>conducting risk assessments including completing WJRA</li> <li>low voltage CONSAC underground cable jointing to include:         <ul> <li>multi service</li> <li>mains transition straight</li> <li>mains transition branch</li> <li>end termination</li> </ul> </li> <li>tools and equipment required for work on low voltage CONSAC underground cables</li> <li>visual inspection and calibration processes for tools and equipment including insulation and condition</li> <li>pre work underground cable inspection processes</li> <li>understanding the range of PPE and selecting appropriate PPE for given activity</li> <li>understanding who is impacted by the work plan and communicated effectively with them including:             <ul> <li>work team members including traffic management</li> <li>customers</li> <li>public</li> </ul> </li> </ul>
<ol> <li>Be able to carry out le voltage CONSAC underground cable jointing.</li> </ol>	<ul> <li>Scope</li> <li>Teaching will cover:</li> <li>measures to confirm the system is safe to work on in accordance with organisational procedures</li> <li>control measures including - identification of correct cable, signs/barriers, control/removal of hazards, person in attendance, traffic control, excavation shuttering</li> <li>use of jointing manual</li> <li>low voltage CONSAC underground cable testing</li> <li>use of work plan and organisational procedures to ensure work is carried out appropriately</li> <li>organisational standards and procedures for assessing and reporting of work undertaken including updating records, test reports and cable record drawings</li> <li>limits of responsibility of own role and to whom to refer issues outside of own limits of responsibility including incident and near miss reports</li> </ul>
4. Be able to leave the work area in a safe condition according to required regulation an legislation.	<ul> <li>Scope</li> <li>Teaching will cover:</li> <li>organisational requirements and procedures for storage of tools and equipment including cleaning and testing</li> <li>regulations, legislation and organisational procedures for safe disposal and waste materials and hazardous substances</li> <li>regulations, legislation and organisational procedures relating to ensuring work site is safe</li> </ul>



Title	High Voltage Distribution Underground Cable Jointing		
Level	Three		
Credit Value	18		
Guided Learning Hours (GLH)	150		
OCN NI Unit Code	CBG604		
Unit Reference No	A/651/1653		
Learn Direct Code	XN2		
Unit purpose and aim(s): This unit will enable the l high voltage underground cables in an electrical p	earner to understand about carrying out the jointing of ower engineering environment.		
Learning Outcomes	Assessment Criteria		
<ol> <li>Understand organisational procedures and legislative requirements for high voltage underground cable jointing.</li> </ol>	<ol> <li>1.1. Explain the main principles of health and safety legislation and regulations relating to work on high voltage underground cables.</li> <li>1.2. Explain roles and responsibilities of employees and employers in relation to organisational procedures and legislative requirements.</li> <li>1.3. Summarise the limitations of own job responsibility and reporting procedures for any work related problems.</li> <li>1.4. Explain the hazards of working on high voltage underground cables and the control measures used to control them.</li> <li>1.5. Summarise materials and substances hazardous to health in relation to job role.</li> <li>1.6. Explain the hazards of working in and around excavations and the measures used to control them.</li> <li>1.7. Explain organisational procedures for accidents, incidents and emergencies including:         <ul> <li>a) fire</li> <li>b) injury to self and others</li> <li>c) hazardous occurrences and near misses</li> </ul> </li> </ol>		
	to be complied with when carrying out the jointing of high voltage underground cables. 1.9. Explain the procedures that need to be complied with when receiving a safety document.		
<ol> <li>Be able to plan and prepare for high voltage underground cable jointing.</li> </ol>	with when receiving a safety document. 2.1. Identify work location using organisational documentation and work instructions.		
	2.2. Use organisational work documentation to identify work activity.		
	<ul> <li>2.3. Plan the activities required for work on high voltage distribution underground cables.</li> <li>2.4. Complete and review a site specific risk assessment in accordance with health and safety regulations.</li> </ul>		
	<ul> <li>2.5. Select and wear personal protective equipment (PPE) required for the job role.</li> <li>2.6. Select and carry out pre-use checks on tools and equipment required for work on high voltage.</li> </ul>		
	<ul> <li>underground cables.</li> <li>2.7. Carry out pre work inspection of the underground cable/s to be worked on in accordance with organisational procedures.</li> </ul>		
<ol> <li>Be able to carry out high voltage underground cable jointing.</li> </ol>	<ul> <li>3.1. Implement control measures in line with organisational procedures to meet safe control system requirements.</li> <li>3.2. Carry out phasing out tests on high voltage underground cables in accordance with organisational procedures.</li> </ul>		



<ol> <li>Be able to leave the work area in a safe condition according to required regulation and legislation.</li> </ol>			<ol> <li>3.3.</li> <li>3.4.</li> <li>3.5.</li> <li>3.6.</li> <li>3.7.</li> <li>3.8.</li> <li>4.1.</li> <li>4.2.</li> <li>4.3.</li> </ol>	Carry ou with woo Monitor minimis Confirm requirer Update update Resolve respons Report i respons Store to securely accorda Illustrate hazardo with req organisa Check a	ut high voltage jointing operations in line rk plan and organisational procedures. control measures to ensure risks are ed. the finished work meets organisational ments and quality standards. or provide information to others to safety systems records accurately. e problems within the limits of own job ibility. ssues outside the limits of own ibility to designated personnel. ols and test equipment safely and y on completion of work activity in nnce with organisational procedures. e how to dispose of waste materials and bus substances safely and in accordance uired regulations, legislation and ational procedures. and confirm the safe condition of the work
				area in a legislati	accordance with required regulations, on and organisational procedures.
Assessment Guida	ance – This	unit maps either	partia	ally or co	mpletely to the following NOS:
EUSEPUS001	Replace pla	ant and apparatus	in the	electrici	ty power utilities environment
ELISEDI IS002	(ukstandard	<u>ls.org.uk)</u> Plant and Apparat	uo in t	ha Elaatr	iaity Dowar Utilitiaa Environment
	(ukstandard	ls.org.uk)	<u>us in t</u>		
EUSEPUS003	Install plant and apparatus in the electricity power utilities environment (ukstandards.org.uk)				
EUSEPUS009	Cable jointing operations in the electricity power utilities environment (ukstandards.org.uk)				
EUSEPUS010	Test plant and apparatus in the electricity power utilities environment (ukstandards.org.uk)				
EUSEPUS011	Configure equipment for use in the power utilities environment - National Occupational Standards (ukstandards.org.uk)				
EUSEPUS012	Access, movement and egress in the electricity power utilities environment (ukstandards.org.uk)				
EUSEPUS016	Movement	of loads in the ele	ctricity	/ power u	itilities environment (ukstandards.org.uk)
EUSEPUS035	Restore and	d reinstate the wo	ork are	a in the e	electricity power utilities environment
FUSEPUS042	Install unde	<u>is.org.uk)</u> iraround cables in	thee	lectricity	nower utilities environment
	(ukstandard	ls.org.uk)			
EUSEPUS043	Carry out excavation work on underground cables in the electricity power environment (ukstandards.org.uk)				
EUSEPUS044	Location and identification of underground utility services in the electricity power utilities (ukstandards.org.uk)				
EUSEPUS049	Working eff	iciently and effect	tively i	n engine	ering (ukstandards.org.uk)
EUSEPUS050	Working sa	fely in an enginee	ering e	nvironme	ent (ukstandards.org.uk)
The following asses criteria are fully cov	ssment metho ered.	od/s may be used	to ens	sure all le	arning outcomes and assessment
Assessment Meth	od	Definition			Possible Content
Portfolio of evidence A collection of d containing work to be assessed to meet required outcomes OR			ocum under as evi skills	ents taken dence	Learner notes/written work Learner log/diary Peer notes Record of observation Record of discussion



	A collection of documents containing work that shows the learner's progression through the course	
Practical demonstration/assignment	A practical demonstration of a skill/situation selected by the tutor or by learners, to enable learners to practise and apply skills and knowledge	Record of observation Learner notes/written work Learner log
Coursework	Research or projects that count towards a learner's final outcome and demonstrate the skills and/or knowledge gained throughout the course	Record of observation Learner notes/written work Tutor notes/record Learner log/diary
E-assessment	The use of information technology to assess learners' work	Electronic portfolio E-tests



Learning Outcome	Unit: High Voltage Distribution Underground Cable Jointing - Content		
<ol> <li>Understand organisational procedures and legislative requirements for high voltage underground cable jointing.</li> </ol>	<ul> <li>Scope</li> <li>Teaching will cover:</li> <li>health and safety legislation relevant to work on high voltage distribution underground cable systems including: <ul> <li>Health and Safety at Work Order 1978 (NI) Management of Health and Safety at Work Regulations</li> <li>Personal Protective Equipment at Work Regulations</li> <li>Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR)</li> <li>Electrical Safety, Quality and Continuity Regulations (Northern Ireland) 2012</li> <li>Lifting Operations and Lifting Equipment Regulations 1998 (LOLER)</li> <li>Provision and Use of Work Equipment. Regulations 1999 (NI) (PUWER)</li> <li>Control of Substances Hazardous to Health (COSHH)</li> <li>roles and responsibility of own role and whom and how to refer issues outside of own limits of responsibility</li> <li>hazards to include:</li> <li>excavation hazards</li> <li>mor excavation hazards</li> <li>non excavation hazards</li> <li>working in proximity to electrical infrastructure</li> <li>hazardous materials</li> <li>Whole job risk assessment (WJRA)</li> <li>cable laying manual</li> <li>traffic safety measures and signs for road works and temporary situations</li> <li>jointing manuals</li> <li>gas monitor guidance</li> <li>waste matrix</li> <li>organisational procedures relating to fire exit plan, fire service or vehicle extinguishers, ambulance, first aid control of substances hazardous to health (COSHH), terrorism threat to IT, property, persons, hazardous occurrences</li> <li>electricity network policies and procedural documentation including:</li> <li>safety rules and protocols</li> <li>authorisation sheet</li> <li>training reports / plans</li> <li>procedures for lage – E600</li> <li>safety rule instructions (SRI)s</li> </ul> </li> </ul>		



2.	Be able to plan and prepare for high voltage underground cable	Scope Teaching will cover:			
	jointing.	<ul> <li>how to identify work location and activity in accordance with organisational procedures, field file, job report, request for high voltage (HV) outage and/or live work (E600)</li> <li>organisational requirements for planning of control measures to minimise risk to life, property and the environment including WJRA</li> <li>conducting risk assessments including completing WJRA</li> <li>high voltage underground cable jointing to include: <ul> <li>termination and straight joints of polymeric cables</li> <li>jointing of paper insulated cables</li> </ul> </li> <li>tools and equipment required for work on high voltage underground cables</li> <li>visual inspection and calibration processes for tools and equipment including insulation and condition</li> <li>pre work underground cable inspection processes</li> <li>understanding the range of PPE and selecting appropriate PPE for given activity</li> <li>understanding who is impacted by the work plan and communicated effectively with them including: <ul> <li>work team members including traffic management</li> <li>customers</li> </ul> </li> </ul>			
0		o public			
3.	Be able to carry out high voltage underground cable jointing.	Scope Teaching will cover:			
		<ul> <li>measures to confirm the system is safe to work on in accordance with organisational procedures</li> <li>control measures including - identification of correct cable, signs/barriers, control/removal of hazards, person in attendance, traffic control, excavation shuttering</li> <li>use of jointing manual</li> <li>high voltage underground cable testing</li> <li>use of work plan and organisational procedures to ensure work is carried out appropriately</li> <li>organisational standards and procedures for assessing and reporting of work undertaken including updating records, test reports and cable record drawings</li> <li>limits of responsibility of own role and to whom to refer issues outside of own limits of responsibility including incident and near miss reports</li> </ul>			
4.	Be able to leave the work area in a safe condition according to required regulation and legislation	Scope Teaching will cover:			
	тедізіаціон.	<ul> <li>organisational requirements and procedures for storage of tools and equipment including cleaning and testing</li> <li>regulations, legislation and organisational procedures for safe disposal and waste materials and hazardous substances</li> <li>regulations, legislation and organisational procedures relating to ensuring work site is safe</li> </ul>			



Title Dismantling Substation Plant and Apparatus				
Level	Three			
Credit Value	21			
Guided Learning Hours (GLH)	180			
OCN NI Unit Code	CBG600			
Unit Reference No	K/651/1649			
Learn Direct Code	XN2			
Unit purpose and aim(s): This unit will enable the I	earner to understand how to dismantle substation plant			
and apparatus in an electrical power engineering e	environment.			
Learning Outcomes	Assessment Criteria			
<ol> <li>Understand organisational procedures and legislative requirements for dismantling substation plant and apparatus.</li> </ol>	<ol> <li>Explain the key aspects of health and safety legislation and regulations applicable to dismantling substation plant and apparatus.</li> <li>Summarise at least two regulations and at least two safe working procedures relating to own role.</li> <li>Explain the limitations of own job responsibility and reporting procedures for any work related problems.</li> <li>Explain what materials and substances are hazardous to health in relation to job role.</li> <li>Summarise at least four hazards to be considered when planning to dismantle substation plant and apparatus.</li> <li>Summarise the organisational procedures to be undertaken for accidents, incidents and emergencies including:         <ul> <li>a) fire</li> <li>b) injury to self and others</li> <li>c) threat of terrorism</li> <li>d) hazardous occurrences and near misses</li> </ul> </li> <li>Summarise the organisational procedures that need to be complied with when dismantling plant and substation apparatus.</li> <li>Explain the processes and procedures that need to be complied with when receiving a safety document</li> </ol>			
<ol> <li>Be able to plan and prepare for dismantling plant and substation apparatus.</li> </ol>	<ul> <li>2.1. Identify the work location using organisational documentation and work instructions.</li> <li>2.2. Use organisational work documentation to identify the work activity.</li> <li>2.3. Plan the activities required for dismantling substation plant and apparatus.</li> <li>2.4. Carry out a site specific risk assessment in accordance with health and safety regulations.</li> <li>2.5. Select personal protective equipment (PPE) required for the job role.</li> <li>2.6. Identify the apparatus to be dismantled in line with organisational procedures.</li> <li>2.7. Select and carry out pre-use checks on tools and equipment required to dismantle the substation apparatus.</li> <li>2.8. Inform those who may be affected by the intended work plan.</li> </ul>			



<ol> <li>Be able to dismantle substation plant and apparatus.</li> <li>Be able to leave the work area in a safe condition according to required regulation and legislation.</li> </ol>		<ul> <li>3.1. Implement control measures in line with organisational procedures to meet safe working requirements.</li> <li>3.2. Dismantle plant and apparatus in line with work plan and organisational procedures.</li> <li>3.3. Monitor control measures to ensure risks are minimised.</li> <li>3.4. Confirm the finished work meets organisational requirements and quality standards.</li> <li>3.5. Record the results of the work implemented in accordance with organisational procedures.</li> <li>3.6. Update or provide information to others to update safety or asset systems records.</li> <li>3.7. Resolve issues within the limits of own job responsibility.</li> <li>3.8. Report issues outside the limits of own responsibility to designated personnel.</li> <li>4.1. Store tools and test equipment safely and securely on completion of work activity in accordance with organisational procedures.</li> </ul>				
			4.2.	Illustrate	e how to dispose of waste materials and	
			<ul> <li>hazardous substances safely and in accordance with required regulations, legislation and organisational procedures.</li> <li>4.3. Check and confirm the safe condition of the work area in accordance with required regulations, legislation and organisational procedures.</li> </ul>			
Assessment Guid	ance – This	unit maps either	partia	lly or co	mpletely to the following NOS:	
EUSEPUS005	Dismantle p	lant and apparatu	ıs in th	ne electrio	city power utilities environment	
	(ukstandard	ls.org.uk)				
EUSEPUS012	Access, mo (ukstandaro	vement and egres ls.org.uk)	ss in tł	s in the electricity power utilities environment		
EUSEPUS016	<u>Movement</u>	of loads in the elec	tricity power utilities environment (ukstandards.org.uk)			
EUSEPUS035	Restore and (ukstandard	<u>d reinstate the wor</u> ls.org.uk <u>)</u>	rk area	<u>a in the e</u>	lectricity power utilities environment	
EUSEPUS049	Working eff	iciently and effecti	ively ir	n enginee	ering (ukstandards.org.uk)	
EUSEPUS050	Working sa	fely in an enginee	ring ei	nvironme	nt (ukstandards.org.uk)	
The following asses are fully covered.	ssment metho	od/s may be used	to ens	ure all le	arning outcomes and assessment criteria	
Assessment Meth	od	Definition			Possible Content	
Portfolio of evidence A colle contain to be a to mee outcon OR A colle contain the lea throug		A collection of documents containing work undertaken to be assessed as evidence to meet required skills outcomes OR A collection of documents containing work that shows the learner's progression through the course		ents taken dence ents nows on	Learner notes/written work Learner log/diary Peer notes Record of observation Record of discussion	
Practical A pra demonstration/assignment a skil the tu enab and a know		A practical demo a skill/situation s the tutor or by le enable learners and apply skills a knowledge	practical demonstration of skill/situation selected by the tutor or by learners, to nable learners to practise nd apply skills and nowledge		Record of observation Learner notes/written work Learner log	



Coursework	Research or projects that count towards a learner's final outcome and demonstrate the skills and/or knowledge gained throughout the course	Record of observation Learner notes/written work Tutor notes/record Learner log/diary
E-assessment	The use of information technology to assess learners' work	Electronic portfolio E-tests



Learning Outcome	Unit: Dismantling Substation Plant and Apparatus - Content
<ol> <li>Understand organisational procedures and legislative requirements for dismantling substation plant and apparatus.</li> </ol>	Scope         Teaching will cover:         • health and safety legislation relevant to work on dismantling substation plant and aparatus including:         • Health and Safety at Work Order 1978 (NI) Management of Health and Safety at Work Regulations         • Personal Protective Equipment at Work Regulations         • Personal Protective Equipment at Work Regulations         • Manual Handling Operations Regulations         • Manual Handling Operations Regulations         • Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR)         • Electrical Safety, Quality and Continuity Regulations (Northern Ireland) 2012         • Work at Heights Regulation (NI) 2005         • Lifting Operations and Lifting Equipment. Regulations 1998 (LOLER)         • Ontrol of Substances Hazardous to Health (COSHH)         • roles and responsibilities of employer and employee in relation to health and safety         • lifting         • working at heights         • working in proximity to electrical infrastructure         • hazardous materials         • whole job risk assessment (WJRA)         • cable laying manual         • traffic safety measures and signs for road works and temporary situations         • jointing manuals         • gas monitor guidance         • waste matrix         • organisational procedures relating to fire exit plan, fire service or vehicle exi



2.	Be able to plan and	Scope
	prepare for dismantling	Teaching will cover:
	apparatus.	
	apparatus.	<ul> <li>how to identify work location and activity in accordance with organisational procedures</li> <li>organisational requirements for planning of control measures to minimise risk to life, property and the environment including whole job risk assessment (WJRA).</li> <li>conducting risk assessments including completing WJRA</li> <li>substation plant and apparatus plant to include:         <ul> <li>transformers</li> <li>switchgear</li> <li>package sub-station</li> <li>low voltage frames</li> <li>panel wiring</li> <li>batteries and chargers</li> <li>cable installations</li> <li>low voltage apparatus</li> <li>automation equipment</li> <li>switchgear housing</li> <li>busbar installations</li> <li>compressed air equipment</li> </ul> </li> <li>tools and equipment required for dismantling substation plant and apparatus including inspection prior to use</li> <li>understanding the range of PPE and selecting appropriate PPE for given activity</li> </ul> <li>understanding who is impacted by the work plan and communicated effectively with them including:         <ul> <li>work team members including traffic management</li> <li>customers</li> <li>public</li> </ul> </li>
3.	Be able to dismantle	Scope
	substation plant and	
	apparatus.	Teaching will cover:
		<ul> <li>measures to confirm the system is safe to work on in accordance with organisational procedures including:         <ul> <li>isolation</li> <li>earthing arrangements</li> <li>drain</li> <li>vent</li> <li>purge</li> </ul> </li> <li>permit for work (PRW)</li> <li>use of plant and equipment manuals</li> <li>use of work plan and organisational procedures to ensure work is carried out appropriately</li> <li>organisational standards and procedures for assessing and reporting of work undertaken including updating records</li> <li>limits of responsibility of own role and whom to refer issues outside of own limits of responsibility including incident and near miss reports</li> </ul>



4.	Be able to leave the work area in a safe condition according to required regulation and legislation.	<ul> <li>Scope</li> <li>Teaching will cover:</li> <li>organisational requirements and procedures for storage of tools and equipment including cleaning and testing</li> <li>regulations, legislation and organisational procedures for safe disposal and waste materials and hazardous substances</li> <li>regulations, legislation and organisational procedures relating to a substance substanc</li></ul>
		<ul> <li>regulations, legislation and organisational procedures relating to ensuring work site is safe</li> </ul>



Title	Maintain Substation Switchgear		
Level	Three		
Credit Value	22		
Guided Learning Hours (GLH)	188		
OCN NI Unit Code	CBG601		
Unit Reference No	R/051/1050		
Learn Direct Code	earner to understand how to carry out maintenance		
operations on substation switchgear in an electrica	al power engineering environment.		
Learning Outcomes	Assessment Criteria		
1. Understand organisational procedures and	1.1. Explain the key aspects of health and safety		
legislative requirements for work on	legislation and regulations relating to work on		
substation switchgear.	substation plant and apparatus.		
	1.2. Summarise at least two regulations and at least		
	two safe working procedures relating to your		
	1.3 Explain the limitations of own job responsibility		
	and reporting procedures for any work related		
	problems.		
	1.4. Explain the hazards to be considered when		
	planning to maintain substation switchgear.		
	hazardous to health in relation to job role		
	1.6. Explain the organisational procedures for		
	accidents, incidents and emergencies including:		
	a) fire		
	<ul> <li>b) Injury to self and others</li> <li>c) threat of terrorism</li> </ul>		
	d) hazardous occurrences and near misses		
	1.7. Explain the organisational procedures that need		
	to be complied with when maintaining substation		
	switchgear.		
	1.8. Describe the processes and procedures that		
	safety document		
2. Be able to plan and prepare to maintain	2.1. Identify work location using organisational		
substation switchgear.	documentation and work instructions.		
	2.2. Use organisational work documentation to		
	identify the work activity.		
	2.5. Plan the activities required for the maintenance of substation switchgear		
	2.4. Carry out a site specific risk assessment in		
	accordance with health and safety regulations.		
	2.5. Select personal protective equipment (PPE)		
	required for the job role.		
	the switchgear to be maintained in line with		
	organisational procedures.		
	2.7. Select and carry out pre-use checks on		
	equipment required to maintain the substation		
	apparatus.		
	intended work plan.		
3. Be able to maintain substation switchgear.	3.1. Implement control measures in line with		
, view of the second seco	organisational procedures to meet safe working		
	requirements.		
	3.2. Initial substation switchgear in line with work plan and organisational procedures.		
	3.3. Monitor control measures to ensure risks are		
	minimised.		



<ol> <li>Be able to leave the work area in a safe condition according to required regulation and legislation.</li> </ol>		<ol> <li>3.4.</li> <li>3.5.</li> <li>3.6.</li> <li>3.7.</li> <li>4.1.</li> <li>4.2.</li> <li>4.3.</li> </ol>	Confirm requirer Update Resolve own job Report respons Store to securely accorda Illustrate hazardo with req organisa Check a work arr regulati	the finished work meets organisational ments and quality standards. or provide information to others to safety systems records accurately. e issues that may arise within the limits of responsibility. problems outside the limits of own sibility to designated personnel. ols and test equipment safely and y on completion of work activity in ance with organisational procedures. e how to dispose of waste materials and bus substances safely and in accordance uired regulations, legislation and ational procedures. and confirm the safe condition of the ea in accordance with required ons, legislation and organisational	
Assessment Guida	ance – This ui	nit maps either	partia	lly or co	mpletely to the following NOS:
EUSEPUS001	Replace plan	and apparatus	in the	electricit	y power utilities environment
	(ukstandards	s.org.uk)			y power dunies environment
EUSEPUS002	Assemble Pla (ukstandards	ant and Apparatu s.org.uk)	is in th	ne Electri	icity Power Utilities Environment
EUSEPUS003	Install plant and apparatus in the electricity power utilities environment (ukstandards.org.uk)				
EUSEPUS006	Maintain plar (ukstandards	nt and apparatus s.org.uk)	in the	electrici	ty power utilities environment
EUSEPUS011	Configure equipment for use in the power utilities environment - National Occupational Standards (ukstandards.org.uk)				
EUSEPUS012	Access, movement and egress in the electricity power utilities environment (ukstandards.org.uk)				
EUSEPUS016	Movement of	f loads in the elec	ctricity	power u	<u>tilities environment (ukstandards.org.uk)</u>
EUSEPUS035	Restore and (ukstandards	reinstate the wor s.org.uk)	k area	in the e	lectricity power utilities environment
EUSEPUS049	Working effic	ciently and effecti	vely in	enginee	ering (ukstandards.org.uk)
EUSEPUS050	Working safe	ely in an engineer	ring er	vironme	nt (ukstandards.org.uk)
The following asses criteria are fully cov	ssment methoo rered.	l/s may be used t	to ens	ure all le	arning outcomes and assessment
Assessment Meth	od	Definition			Possible Content
Portfolio of evidence Practical demonstration/assignment		A collection of do containing work to be assessed a to meet required outcomes OR A collection of do containing work the learner's pro- through the cour A practical demo a skill/situation s the tutor or by lea enable learners t and apply skills a knowledge	ocume undert as evic skills ocume that sh gressio se unstrat electe arners to prace	nts aken lence nts nows on ion of d by , to ctise	Learner notes/written work Learner log/diary Peer notes Record of observation Record of discussion Record of observation Learner notes/written work Learner log



Coursework	Research or projects that count towards a learner's final outcome and demonstrate the skills and/or knowledge gained throughout the course	Record of observation Learner notes/written work Tutor notes/record Learner log/diary
E-assessment	The use of information technology to assess learners' work	Electronic portfolio E-tests



Learning Outcome	Unit: Maintain Substation Switchgear - Content			
1. Understand organisational procedures and legislative requirements for work on substation switchgear.	<ul> <li>Scope</li> <li>Teaching will cover:</li> <li>health and safety legislation relevant to work on substation switchgear including: <ul> <li>Health and Safety at Work Order 1978 (NI) Management of Health and Safety at Work Regulations</li> <li>Personal Protective Equipment at Work Regulations</li> <li>Manual Handling Operations Regulations</li> <li>Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR)</li> <li>Electrical Safety, Quality and Continuity Regulations (Northern Ireland) 2012</li> <li>Work at Heights Regulation (NI) 2005</li> <li>Lifting Operations and Lifting Equipment Regulations 1998 (LOLER)</li> <li>Provision and Use of Work Equipment. Regulations 1999 (NI) (PUWER)</li> <li>Control of Substances Hazardous to Health (COSHH)</li> <li>roles and responsibilities of employer and employee in relation to health and safety</li> <li>limits of responsibility of own role and to whom and how to refer issues outside of own limits of responsibility</li> <li>hazards to include: <ul> <li>lifting</li> <li>working at heights</li> <li>working at heights</li> <li>working at heights</li> <li>organisational procedures relating to fire exit plan, fire service or vehicle extinguishers, ambulance, first aid, control of substances hazardous to health (COSHH), terrorism threat to IT, property, persons, hazardous occurrences</li> </ul> </li> <li>electricity network policies and procedural documentation including: <ul> <li>safety rules and protocols</li> <li>policy documents relating to: <ul> <li>structural testing of wood poles prior to climbing or as personal support</li> <li>safe rules for receipt of safety document</li> </ul> </li> </ul></li></ul></li></ul>			
2. Be able to plan and prepare to maintain substation switchgear.	<ul> <li>requests for outage – E600</li> <li>Scope</li> <li>Teaching will cover:</li> </ul>			
	<ul> <li>how to identify work location and activity in accordance with organisational procedures</li> <li>organisational requirements for planning of control measures to minimise risk to life, property and the environment including whole job risk assessment (WJRA).</li> <li>conducting risk assessments including completing WJRA</li> <li>substation switchgear to include:         <ul> <li>oil filled circuit breakers</li> <li>oil filled switchgear</li> <li>sulphur hexafluoride (SF6) switchgear</li> <li>vacuum switchgear</li> <li>air blast circuit breakers</li> </ul> </li> </ul>			



		<ul> <li>low voltage switchgear</li> <li>tools and equipment required for maintaining substation switchgear including inspection of condition and insultation prior to use</li> <li>understanding the range of PPE and selecting appropriate PPE for given activity</li> <li>understanding who is impacted by the work plan and</li> </ul>
		communicated effectively with them including: <ul> <li>work team members including traffic management</li> <li>customers</li> <li>public</li> </ul>
3.	Be able to maintain substation switchgear.	Scope
		Teaching will cover:
		<ul> <li>measures to confirm the system is safe to work on in accordance with organisational procedures including:         <ul> <li>isolation</li> <li>earthing arrangements</li> <li>drain</li> <li>vent</li> <li>purge</li> </ul> </li> <li>permit for work (PRW)</li> <li>use of plant and equipment manuals</li> <li>use of work plan and organisational procedures to ensure work is carried out appropriately</li> <li>organisational standards and procedures for assessing and reporting of work undertaken including updating records</li> <li>limits of responsibility of own role and to whom to refer issues outside of own limits of responsibility including incident and near miss reports</li> </ul>
4.	Be able to leave the work area in a safe condition according to required regulation and legislation	Scope Teaching will cover:
		<ul> <li>organisational requirements and procedures for storage of tools and equipment including cleaning and testing</li> <li>regulations, legislation and organisational procedures for safe disposal and waste materials and hazardous substances</li> <li>regulations, legislation and organisational procedures relating to ensuring work site is safe</li> </ul>



Title	Co-ordinate Work Activities on Plant and Apparatus			
Level	Three			
Credit Value	17			
Guided Learning Hours (GLH)	105			
OCN NI Unit Code	CBG597			
Unit Reference No	F/651/1646			
Learn Direct Code	XN2			
Unit purpose and aim(s): This unit will enable the I	earner to understand how to co-ordinate work activities			
of others when working in an electrical power engi	neering environment.			
Learning Outcomes	Assessment Criteria			
<ol> <li>Understand organisational procedures and legislative requirements for co-ordinating work activities on power plant and apparatus.</li> </ol>	<ul> <li>1.1. Explain the main principles of health and safety legislation in Northern Ireland and regulations applicable to work on power plant and apparatus.</li> <li>1.2. Explain roles and responsibilities of employees and employers in relation to organisational procedures and legislative requirements.</li> <li>2.2. Explain the limit time of expression procedures and legislative requirements.</li> </ul>			
	<ol> <li>Explain the limitations of own job responsibility and reporting procedures for work related problems.</li> <li>Summarise at least four hazards to be considered when planning to co- ordinate work on power plant and apparatus.</li> <li>Explain the different personal protective equipment (PPE) required for different work activities on power plant and apparatus.</li> <li>Explain organisational requirements for the safe and secure storage of tools, equipment and materials.</li> <li>Explain at least two organisational procedures that need to be complied with when coordinating work on power plant and apparatus.</li> <li>Explain the processes and procedures that need to be complied with when receiving a safety document.</li> </ol>			
<ol> <li>Be able to plan and prepare to co-ordinate work activities on power plant and apparatus.</li> </ol>	<ul> <li>2.1. Identify the work location using organisational documentation and work instructions.</li> <li>2.2. Use organisational work documentation to identify the work activity.</li> <li>2.3. Carry out a site-specific risk assessment in accordance with health and safety regulations.</li> <li>2.4. Plan control measures to minimise risk to: <ul> <li>a) life</li> <li>b) property</li> <li>c) the environment</li> </ul> </li> <li>2.5. Plan, assign tasks and responsibilities to coordinate work on power plant and apparatus to group members.</li> <li>2.6. Select PPE required for the job role.</li> <li>2.7. Inform those who may be affected by the intended work plan.</li> </ul>			
3. Be able to co-ordinate work activities on power plant and apparatus.	<ul> <li>3.1. Implement the work plan in line with organisational procedures to meet safe working requirements.</li> <li>3.2. Instruct and monitor the working party to ensure the assigned work is conducted in accordance with the work plan and organisational procedures.</li> <li>3.3. Confirm the finished work meets organisational requirements and quality standards.</li> </ul>			



			3.4. 3.5. 3.6.	Update update s Resolve respons Report i	or provide information to others to safety or asset records accurately. e issues within the limits of own job role sibility. issues outside the limits of own
4. Be able to co-o	ordinate the le	aving of the	4.1.	Store to	ols and test equipment safely and
work area in a safe condition according to required regulation and legislation.			4.2. 4.3.	securely accorda Illustrate hazardo with req organisa Check a work are regulatio	y on completion of work activity in ance with organisational procedures. e how to dispose of waste materials and bus substances safely and in accordance juired regulations, legislation and ational procedures. and confirm the safe condition of the ea in accordance with required ons, legislation and organisational
Assessment Guida	ance – This	unit maps either	partia	lly or co	mpletely to the following NOS:
EUSEPUS030	NOS Finde	r - National Occup	ationa	l Standa	rds (ukstandards org uk)
EUSEPUS012	Access mo	vement and eares	s in th	ne electri	city power utilities environment
	(ukstandard	<u>ls.org.uk)</u>			
EUSEPUS013	<u>Co-ordinati</u> (ukstandaro	ng work activities o ds.org.uk)	on pla	nt and ap	pparatus in the electricity power utilities
EUSEPUS016	Movement	of loads in the elec	ctricity	power u	tilities environment (ukstandards.org.uk)
EUSEPUS020	Co-ordinate a response to a contingency in the electricity power utilities environment (ukstandards.org.uk)				
EUSEPUS035	Restore and reinstate the work area in the electricity power utilities environment (ukstandards.org.uk)				
EUSEPUS045	Control of v	vorking parties (uk	stand	ards.org.	<u>uk)</u>
EUSEPUS046	Producing <sup>-</sup>	<u> Technical Informat</u>	ion fo	r Enginee	ering Activities (ukstandards.org.uk)
EUSEPUS047	Obtaining r	esources for engir	neering	g activitie	es (ukstandards.org.uk)
EUSEPUS048	Using and o	communicating tec	chnica	l informat	tion (ukstandards.org.uk)
EUSEPUS049	Working eff	iciently and effecti	ively ir	n enginee	ering (ukstandards.org.uk)
EUSEPUS050	Working sa	<u>fely in an enginee</u>	ring ei	nvironme	<u>nt (ukstandards.org.uk)</u>
Additional assessing separate jobs on at	ment require least two sep	ement: Assessme parate occasions.	nt of p	ractical a	activities must include at least two
The following asses criteria are fully cov	sment metho ered.	od/s may be used	to ens	ure all le	arning outcomes and assessment
Assessment Meth	od	Definition			Possible Content
Portfolio of evidence		A collection of de containing work to be assessed a to meet required outcomes OR A collection of de containing work the learner's pro through the cour	of documents /ork undertaken sed as evidence uired skills of documents /ork that shows s progression course		Learner notes/written work Learner log/diary Peer notes Record of observation Record of discussion
Practical A practical demonstration/assignment A practical demonstration/assignment A practical demonstration a skill/situation s the tutor or by le enable learners and apply skills knowledge			onstrat electe arners to prae and	ion of d by s, to ctise	Record of observation Learner notes/written work Learner log



Coursework	Research or projects that count towards a learner's final outcome and demonstrate the skills and/or knowledge gained throughout the course	Record of observation Learner notes/written work Tutor notes/record Learner log/diary
E-assessment	The use of information technology to assess learners' work	Electronic portfolio E-tests



Learning Outcome	Unit: Co-ordinate Work Activities on Plant and Apparatus - Content			
<ol> <li>Understand organisational procedures and legislative requirement for co-ordinating work activities on power pla and apparatus.</li> </ol>	Scope         Teaching will cover:         It         health and safety legislation relevant to work on electrical plant and apparatus including: <ul> <li>Health and Safety at Work Order 1978 (NI) Management of Health and Safety at Work Regulations</li> <li>Personal Protective Equipment at Work Regulations</li> <li>Manual Handling Operations Regulations</li> <li>Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR)</li> <li>Electrical Safety, Quality and Continuity Regulations (Northern Ireland) 2012</li> <li>Work at Heights Regulation (NI) 2005</li> <li>Lifting Operations and Lifting Equipment Regulations 1998 (LOLER)</li> <li>Provision and Use of Work Equipment. Regulations 1999 (NI) (PUWER)</li> <li>Control of Substances Hazardous to Health (COSHH)</li> </ul> <li>roles and responsibilities of employer and employee in relation to health and safety</li> <li>electricity network policies and procedural documentation including:             <ul> <li>authorisation categories</li> <li>authorisation categories</li> <li>authorisation categories</li> <li>authorisation certificates</li> <li>safety rules</li> <li>risk assessment method statements (RAMS)</li> <li>whole job risk assessment (WJRA)</li> <li>permit for work (PFW)</li> <li>equipment maintenance logs and storage requirements</li> <li>requests for outage – E600</li> </ul> </li> <li>reporting procedures including:         <ul> <li>near miss</li> <li>incident reports</li> </ul> </li> <li>PPE both specific to particular network infrastructure activities and general mandatory</li> <li>limitations of job responsibility</li>			
<ol> <li>Be able to plan and prepare to co-ordinate work activities on pow plant and apparatus.</li> </ol>	• supervision levels Scope Teaching will cover:			
	<ul> <li>how to identify work location and activity in accordance with organisational procedures and use of following:         <ul> <li>field file</li> <li>job card</li> <li>verbal instruction</li> <li>geographic names information service (GNIS) maps</li> </ul> </li> <li>requests for outage - E600 including:         <ul> <li>request for low voltage (LV) outage and/or live work</li> <li>request for high voltage (HV) outage and/or programmed work</li> </ul> </li> </ul>			

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		<ul> <li>limited work certificate (LWC)</li> <li>organisational requirements for planning of control measures to minimise risk to life, property and the environment including WJRA and job report.</li> <li>conducting risk assessments including completing WJRA</li> <li>understanding the range of PPE and selecting appropriate PPE for given activity</li> <li>understanding who is impacted by the control plan and communicated effectively with them including:         <ul> <li>work team members including traffic management</li> <li>customers</li> <li>public</li> </ul> </li> </ul>
3.	Be able to co-ordinate work activities on power plant and apparatus.	Scope Teaching will cover:
		<ul> <li>measures to confirm the system is safe to work on in accordance with organisational procedures including:         <ul> <li>isolation</li> <li>earthing arrangements</li> <li>drain</li> <li>vent</li> <li>purge</li> </ul> </li> <li>permit for work (PRW)</li> <li>use of overhead line (OHL) / jointing / stations manuals</li> <li>RAMS</li> <li>use of work plan</li> <li>organisational procedures for monitoring of work and ensuring safety control measures are implemented</li> <li>organisational standards and procedures for assessing and reporting of work undertaken including updating records</li> <li>limits of responsibility of own role and whom to refer issues outside of own limits of responsibility including incident and near miss reports</li> </ul>
4.	Be able to co-ordinate the leaving of the work area in a safe condition according to required regulation and legislation.	<ul> <li>Scope</li> <li>Teaching will cover:</li> <li>organisational requirements and procedures for storage of tools and equipment including cleaning and testing</li> <li>regulations, legislation and organisational procedures for safe disposal and waste materials and hazardous substances</li> <li>regulations, legislation and organisational procedures relating to ensuring work site is safe</li> </ul>



Title	Low Voltage Overhead Line Switching Operations			
Level	Three			
Credit Value	11			
Guided Learning Hours (GLH)	105			
OCN NI Unit Code	CBG598			
Unit Reference No	H/651/1647			
Learn Direct Code	XN2			
Unit purpose and aim(s): This unit will enable the is	earner to understand low voltage overnead line			
Learning Outcomes	Assessment Criteria			
<ol> <li>Understand organisational procedures and legislative requirements for low voltage switching operations.</li> </ol>	<ul> <li>1.1. Explain the main principles of health and safety legislation and regulations applicable to low voltage switching operations.</li> <li>1.2. Explain roles and responsibilities of employees and employers in relation to organisational procedures and legislative requirements.</li> <li>1.3. Explain the limitations of own job responsibility and reporting procedures for any work related issues.</li> <li>1.4. Summarise at least four hazards to be considered when planning low voltage switching operations.</li> <li>1.5. Explain organisational procedures for accidents, incidents and emergencies including: <ul> <li>a) fire</li> <li>b) injury to self and others</li> <li>c) external threats</li> <li>d) hazardous occurrences</li> <li>e) near misses</li> </ul> </li> <li>1.6. Explain the organisational procedures that need to be complied with when carrying out low voltage switching operations</li> </ul>			
<ol> <li>Be able to plan and prepare to carry out low voltage switching operations.</li> </ol>	<ul> <li>2.1. Identify work location using organisational documentation and work instructions.</li> <li>2.2. Use organisational work documentation to identify operational requirements.</li> <li>2.3. Plan activities required to carry out low voltage switching operations.</li> <li>2.4. Carry out a site specific risk assessment in accordance with health and safety regulations.</li> <li>2.5. Select and wear personal protective equipment (PPE) required for the job role.</li> <li>2.6. Select and carry out pre-use checks on tools and equipment required to carry out low voltage switching operations.</li> <li>2.7. Inspect apparatus on which switching operations are to be conducted in accordance with organisational procedures.</li> <li>2.8. Inform others who may be affected by the intended work and enterpresent of the provide the provided work and enterpresent of the provided work and the provided w</li></ul>			
<ol> <li>Be able to carry out low voltage switching operations.</li> </ol>	<ul> <li>intended work plan.</li> <li>3.1. Confirm the power system is safe to be operated on in accordance with organisational procedures.</li> <li>3.2. Implement the work plan and carry out low voltage switching operations in accordance with organisational procedures to meet safe working requirements.</li> <li>3.3. Confirm the low voltage switching operation achieves the isolation necessary to allow the work to be completed safely.</li> </ul>			



<ol> <li>Be able to leave the work area in a safe condition according to required regulation and legislation.</li> </ol>			<ul> <li>3.4. Record accorda</li> <li>3.5. Resolve own job</li> <li>3.6. Report respons</li> <li>4.1. Store to securel accorda</li> <li>4.2. Check a work ar regulati procedu</li> </ul>	the results of the work implemented in ance with organisational procedures. e issues that may arise within the limits of or le responsibility. issues outside the limits of own sibility to designated personnel. bols and test equipment safely and y on completion of work activity in ance with organisational procedures. and confirm the safe condition of the ea in accordance with required ons, legislation and organisational ures
Assessment Guida	ance – This	unit maps either	partially or co	mpletely to the following NOS:
EUSEPUS012	Access, mo (ukstandaro	ovement and egree ds.org.uk)	ss in the electri	city power utilities environment
EUSEPUS016	Movement	of loads in the ele	ctricity power u	tilities environment (ukstandards.org.uk)
EUSEPUS020	Co-ordinate	a response to a dis.org.uk)	contingency in	the electricity power utilities environment
EUSEPUS035	Restore and (ukstandard	d reinstate the wo ds.org.uk)	rk area in the e	electricity power utilities environment
EUSEPUS049	Working eff	iciently and effect	ively in engine	ering (ukstandards.org.uk)
EUSEPUS050	Working sa	<u>fely in an enginee</u>	ring environme	nt (ukstandards.org.uk)
Additional assession jobs, each on two s The following assess criteria are fully cov	ment require eparate occa ssment metho rered.	ement: Low voltag sions; with one jol od/s may be used	le switching op o using jumper to ensure all le	erations should include two different s. arning outcomes and assessment
Assessment Meth	od	Definition		Possible Content
Portfolio of evidence		A collection of de containing work to be assessed a to meet required outcomes OR A collection of de containing work the learner's pro through the cour	ocuments undertaken as evidence skills ocuments that shows gression se	Learner notes/written work Learner log/diary Peer notes Record of observation Record of discussion
Practical demonstration/assignment		A practical demonstration of a skill/situation selected by the tutor or by learners, to enable learners to practise and apply skills and knowledge		Record of observation Learner notes/written work Learner log
Coursework		Research or pro count towards a final outcome an demonstrate the	jects that learner's ld skills and/or	Record of observation Learner notes/written work Tutor notes/record Learner log/diary
		knowledge gaine the course	ed throughout	



Learning Outcome	Unit: Low Voltage Overhead Line Switching Operations - Content			
1. Understand organisational procedures and legislative requirements for low voltage switching operations.	<ul> <li>Scope</li> <li>Teaching will cover:</li> <li>health and safety legislation relevant to work on electrical plant and apparatus including: <ul> <li>Health and Safety at Work Order 1978 (NI) Management of Health and Safety at Work Regulations</li> <li>Personal Protective Equipment at Work Regulations</li> <li>Manual Handling Operations Regulations</li> <li>Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR)</li> <li>Electrical Safety, Quality and Continuity Regulations (Northern Ireland) 2012</li> <li>Work at Heights Regulation (NI) 2005</li> <li>Lifting Operations and Lifting Equipment Regulations 1998 (LOLER)</li> <li>Provision and Use of Work Equipment. Regulations 1999 (NI) (PUWER)</li> <li>Control of Substances Hazardous to Health (COSHH)</li> </ul> </li> <li>roles and responsibilities of employer and employee in relation to health and safety</li> <li>limits of responsibility of own role and whom and how to refer issues outside of own limits of responsibility</li> <li>hazards to include: <ul> <li>lifting</li> <li>working at heights</li> <li>working in proximity to electrical infrastructure</li> <li>hazardous materials</li> </ul> </li> <li>organisational procedures relating to fire exit plan, fire service or vehicle extinguishers, ambulance, first aid, control of substances hazardous to health (COSHH), terrorism threat to IT, property, persons, hazardous occurrences</li> <li>electricity network policies and procedural documentation including: <ul> <li>safety rules and protocols</li> <li>request for low voltage (LV) outage and/or live work (E 600)</li> <li>procedures for receipt of safety document</li> <li>limite dwork certificate (LWC)</li> </ul> </li> </ul>			
<ol> <li>Be able to plan and prepare to carry out low voltage switching</li> </ol>	manuals Scope Teaching will cover:			
uperations.	<ul> <li>how to identify work location and activity in accordance with organisational procedures including where fuses / jumpers are located for operations to take place</li> <li>relevant documentation including field file, request for low voltage (LV) outage and/or live work (E 600) and job report</li> <li>organisational requirements for planning of control measures to minimise risk to life, property and the environment including whole job risk assessment (WJRA).</li> <li>conducting risk assessments including completing WJRA including stability and condition of structure to be accessed, condition of the conductors and environmental conditions</li> <li>overhead switching operations to include:         <ul> <li>pole mounted low voltage mains fuses</li> <li>overhead line jumpers</li> </ul> </li> </ul>			



		<ul> <li>overhead line isolators</li> <li>ground mounted low voltage mains fuses/links</li> <li>transformer links</li> <li>tools and equipment required for low voltage switching operations including:         <ul> <li>switching rods</li> <li>insulated tools</li> <li>rubber gloves</li> </ul> </li> <li>understanding the range of PPE and selecting appropriate PPE for given activity</li> <li>understanding who is impacted by the work plan and communicated effectively with them including:             <ul> <li>work team members including traffic management</li> <li>customers</li> <li>public</li> </ul> </li> </ul>
3.	Be able to carry out low voltage switching operations.	<ul> <li>Scope</li> <li>Teaching will cover:</li> <li>measures to confirm the line is safe to switch in accordance with organisational procedures including: <ul> <li>testing</li> <li>isolation</li> <li>earthing arrangements</li> </ul> </li> <li>use of switching log</li> <li>use of work plan and organisational procedures to ensure work is carried out appropriately including isolation and caution band fitted</li> <li>organisational standards and procedures for assessing and reporting of work undertaken including updating records</li> <li>limits of responsibility of own role and whom to refer issues outside of own limits of responsibility including incident and near miss reports</li> </ul>
4.	Be able to leave the work area in a safe condition according to required regulation and legislation.	<ul> <li>Scope</li> <li>Teaching will cover:</li> <li>organisational requirements and procedures for storage of tools and equipment including cleaning and testing</li> <li>regulations, legislation and organisational procedures for safe disposal and waste materials and hazardous substances</li> <li>regulations, legislation and organisational procedures relating to ensuring work site is safe</li> </ul>



Title	Overhead Line Fault Diagnosis			
Level	Three			
Credit Value	16			
Guided Learning Hours (GLH)	130			
OCN NI Unit Code	CBG599			
Unit Reference No	J/651/1648			
Learn Direct Code	XN2			
Unit purpose and aim(s): This unit will enable the le electrical power engineering environment.	earner to understand overhead line fault diagnosis in an			
Learning Outcomes	Assessment Criteria			
<ol> <li>Understand organisational procedures and legislative requirements for overhead line fault diagnosis.</li> </ol>	<ol> <li>Explain the main principles of health and safety legislation and regulations applicable to work on overhead line networks.</li> <li>Explain roles and responsibilities of employees and employers in relation to organisational procedures and legislative requirements.</li> <li>Explain the limitations of own job responsibility and reporting procedures for any work related problems.</li> <li>Summarise at least four hazards to be</li> </ol>			
	<ul> <li>considered when carrying out overhead line fault diagnosis.</li> <li>1.5. Explain organisational procedures that need to be complied with when carrying out overhead line fault diagnosis.</li> </ul>			
<ol> <li>Be able to plan and prepare to diagnose faults on overhead line networks.</li> <li>Be able to carry out everhead line fault</li> </ol>	<ul> <li>2.1. Identify work location using organisational documentation and work instructions.</li> <li>2.2. Use organisational work documentation to identify the operational requirements.</li> <li>2.3. Plan the activities required to carry out overhead line fault diagnosis operations.</li> <li>2.4. Carry out a site specific risk assessment in accordance with health and safety regulations.</li> <li>2.5. Select and wear personal protective equipment (PPE) required for the job role.</li> <li>2.6. Identify the faulted apparatus to be diagnosed, including points of isolation in accordance with organisational procedures.</li> <li>2.7. Select the appropriate tools and equipment required to carry out overhead line fault diagnosis operations.</li> <li>2.8. Inform those who may be directly and indirectly affected by the intended work plan.</li> <li>2.1. Identify overbead line fault and recommend</li> </ul>			
<ol> <li>Be able to carry out overhead line fault diagnosis.</li> </ol>	<ul> <li>3.1. Identify overhead line fault and recommend actions needed to effect a repair.</li> <li>3.2. Confirm the system is safe to work on in accordance with organisational procedures.</li> <li>3.3. Implement the work plan in line with organisational procedures to meet safe control system requirements.</li> <li>3.4. Confirm the finished work meets organisational requirements and quality standards.</li> <li>3.5. Record the results of fault diagnosis in accordance with organisational procedures.</li> <li>3.6. Resolve problems that may arise within the limits of own job role responsibility.</li> <li>3.7. Report problems outside the limits of own responsibility to designated personnel.</li> </ul>			



<ol> <li>Be able to leave the work area in a safe condition according to required regulation and legislation.</li> </ol>			<ul> <li>4.1. Store to securely accorda</li> <li>4.2. Check a work ar regulati procedu</li> </ul>	ools and test equipment safely and y on completion of work activity in ance with organisational procedures. and confirm the safe condition of the ea in accordance with required ons, legislation and organisational ures.
Assessment Guida	ance – This (	unit maps either	partially or co	mpletely to the following NOS:
EUSEPUS007	Inspect plan	nt and apparatus i al Standards (uks	n the power uti tandards.org.u	lities environment - National <u>k)</u>
EUSEPUS012	<u>Access, mo</u> (ukstandarc	vement and egres ls.org.uk)	ss in the electri	city power utilities environment
EUSEPUS014	Fault location	on and diagnosis o Is.org.uk)	on plant and ap	pparatus in the electricity power utilities
EUSEPUS035	Restore and (ukstandard	d reinstate the wor ls.org.uk)	rk area in the e	lectricity power utilities environment
EUSEPUS049	Working eff	iciently and effecti	ively in enginee	ering (ukstandards.org.uk)
EUSEPUS050	Working sa	fely in an enginee	ring environme	ent (ukstandards.org.uk)
The following asses criteria are fully cov	ssment metho ered.	od/s may be used	to ensure all le	arning outcomes and assessment
Assessment Meth	od	Definition		Possible Content
Portfolio of evidence				
	e	A collection of do containing work to be assessed a to meet required outcomes OR A collection of do containing work the learner's pro through the cour	ocuments undertaken as evidence skills ocuments that shows gression se	Learner notes/written work Learner log/diary Peer notes Record of observation Record of discussion
Practical demonstration/assig	gnment	A collection of de containing work to be assessed a to meet required outcomes OR A collection of de containing work the learner's pro through the cour A practical demo a skill/situation s the tutor or by le enable learners and apply skills a knowledge	ocuments undertaken as evidence skills ocuments that shows gression se onstration of selected by arners, to to practise and	Learner notes/written work Learner log/diary Peer notes Record of observation Record of discussion Record of observation Learner notes/written work Learner log
Practical demonstration/assig	gnment	A collection of de containing work to be assessed a to meet required outcomes OR A collection of de containing work the learner's pro through the cour A practical demo a skill/situation s the tutor or by le enable learners and apply skills a knowledge Research or pro count towards a final outcome an demonstrate the knowledge gaine the course	ocuments undertaken as evidence skills ocuments that shows gression se onstration of selected by arners, to to practise and jects that learner's ad skills and/or ed throughout	Learner notes/written work Learner log/diary Peer notes Record of observation Record of discussion Record of observation Learner notes/written work Learner log Record of observation Learner notes/written work Tutor notes/record Learner log/diary



Learning Outcome	Unit: Overhead Line Fault Diagnosis - Content				
<ol> <li>Understand organisational procedures and legislative requirements for overhead line fault diagnosis.</li> </ol>	<ul> <li>Scope</li> <li>Teaching will cover:</li> <li>health and safety legislation relevant to work on the overhead powerline system including: <ul> <li>Health and Safety at Work Order 1978 (NI) Management of Health and Safety at Work Regulations</li> <li>Personal Protective Equipment at Work Regulations</li> <li>Manual Handling Operations Regulations</li> <li>Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR)</li> <li>Electrical Safety, Quality and Continuity Regulations (Northern Ireland) 2012</li> <li>Work at Heights Regulation (NI) 2005</li> <li>Lifting Operations and Lifting Equipment Regulations 1998 (LOLER)</li> <li>Provision and Use of Work Equipment. Regulations 1998 (IN) (PUWER)</li> <li>Control of Substances Hazardous to Health (COSHH)</li> <li>roles and responsibilities of employer and employee in relation to health and safety</li> <li>limits of responsibility of own role and to whom and how to refer issues outside of own limits of responsibility</li> <li>hazardous materials</li> <li>working at heights</li> <li>working in proximity to electrical infrastructure</li> <li>hazardous currences</li> <li>electricity network policies and procedural documentation including:</li> <li>safety rules and protocols</li> <li>policy documents relating to:</li> <li>structural testing of wood poles prior to climbing or as personal support</li> <li>safe climbing procedures and equipment for wood pole overhead line work</li> </ul> </li> </ul>				
2. Be able to plan and prepare to diagnose faults on overhead line networks.	<ul> <li>procedures for receipt of safety document</li> <li>requests for outage – E600</li> </ul> Scope Teaching will cover: <ul> <li>how to identify work location and activity in accordance with organisational procedures</li> <li>organisational requirements for planning of control measures to minimise risk to life, property and the environment including whole job risk assessment (WJRA). <ul> <li>conducting risk assessments including completing WJRA including stability and condition of structure to be accessed, condition of the conductors and environmental conditions</li> <li>overhead line plant to include both high and low voltage</li> <li>tools and equipment required for overhead line fault diagnosis</li> </ul></li></ul>				



		<ul> <li>fault finding diagnostic techniques to include:         <ul> <li>visual examination</li> <li>physical examination</li> <li>electrical testing</li> <li>interpretation of information from plans and diagrams</li> </ul> </li> <li>understanding the range of PPE and selecting appropriate PPE for given activity</li> <li>understanding who is impacted by the work plan and communicated effectively with them including:             <ul> <li>work team members including traffic management</li> <li>customers</li> <li>public</li> </ul> </li> </ul>	
3.	Be able to carry out overhead line fault diagnosis.	<ul> <li>work team members including traffic management</li> <li>customers</li> <li>public</li> </ul> Scope Teaching will cover: <ul> <li>measures to confirm the system is safe to work on in accordance with organisational procedures including:         <ul> <li>isolation</li> <li>earthing arrangements</li> <li>permit for work (PFW)</li> <li>limited work certificate (LWC)</li> <li>use of relevant manuals</li> <li>use of work plan and organisational procedures to ensure work is carried out appropriately</li> <li>fault finding to include the following diagnostic techniques:                 <ul> <li>visual examination</li> <li>electrical testing</li> <li>interpretation of information from plans</li> <li>electricity safety, quality and continuity regulations (Northern Ireland) 2012</li> <li>organisational standards and procedures for assessing and reporting of work undertaken including updating records</li> <li>limits of responsibility of own role and whom to refer issues</li> </ul></li></ul></li></ul>	
4.	Be able to leave the work area in a safe condition according to required regulation and legislation.	<ul> <li>Scope</li> <li>Teaching will cover:</li> <li>organisational requirements and procedures for storage of tools and equipment including cleaning and testing</li> <li>regulations, legislation and organisational procedures for safe disposal and waste materials and hazardous substances</li> <li>regulations, legislation and organisational procedures relating to ensuring work site is safe</li> </ul>	



# **Quality Assurance of Centre Performance**

## **External Verification**

All OCN NI recognised centres are subject to External Verification. External verification visits and monitoring activities will be conducted annually to confirm continued compliance with the conditions of recognition, review the centre's risk rating for the qualifications and to assure OCN NI of the maintenance of the integrity of the qualifications.

The External Verifier will review the delivery and assessment of the qualifications. This will include the review of a sample of assessment evidence and evidence of the internal verification of assessment and assessment decisions. This will form the basis of the EV report and will inform OCN NI's annual assessment of centre compliance and risk. The External Verifier is appointed by OCN NI.

## **Standardisation**

As a process, standardisation is designed to ensure consistency and promote good practice in understanding and application of standards. Standardisation events:

- make qualified statements about the level of consistency in assessment across centres delivering a qualification
- make statements on the standard of evidence that is required to meet the assessment criteria for units in a qualification
- make recommendations on assessment practice
- produce advice and guidance for the assessment of units
- identify good practice in assessment and internal verification

Centres offering units of an OCN NI qualification must attend and contribute assessment materials and learner evidence for standardisation events if requested.

OCN NI will notify centres of the nature of sample evidence required for standardisation events (this will include assessment materials, learner evidence and relevant assessor and internal verifier documentation). OCN NI will make standardisation summary reports available and correspond directly with centres regarding event outcomes.



## **Administration**

#### Registration

A centre must register learners within 20 working days of commencement of a qualification.

#### Certification

Certificates will be issued to centres within 20 working days of receipt of correctly completed results marksheets. It is the responsibility of the centre to ensure that certificates received from OCN NI are held securely and distributed to learners promptly and securely.

#### Charges

OCN NI publishes all up to date qualification fees in its Fees and Invoicing Policy document. Further information can be found on the centre login area of the OCN NI website.

### **Equality, Fairness and Inclusion**

OCN NI has considered the requirements of equalities legislation in developing the specification for these qualifications. For further information and guidance relating to access to fair assessment and the OCN NI Reasonable Adjustments and Special Considerations policies, centres should refer to the OCN NI website.

#### **Retention of Evidence**

OCN NI has published guidance for centres on the retention of evidence. Details are provided in the OCN NI Centre Handbook and can be accessed via the OCN NI website.


## OCN NI Level 3 Diploma in Electrical Power Engineering (Northern Ireland) Qualification Number: 610/4242/0

Operational start date:	01 June 2024
Operational end date:	31 May 2029
Certification end date:	31 May 2032

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