



**Qualification Specification for:**

**OCN NI Level 2 Award in Child Learning Development**

➤ **Qualification No: 603/2766/2**

## Qualification Regulation Information

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Qualification Title: OCN NI Level 2 Award in Child Learning Development  
Qualification Number: 603/2766/2

Operational start date: 15 December 2017  
Operational end date: 30 November 2027  
Certification end date: 30 November 2029

Qualification operational start and end dates indicate the lifecycle of a regulated qualification. The operational end date is the last date by which learners can be registered on a qualification. Learners have up to 2 years after this date to complete the qualification and claim their certificate.

All OCN NI regulated qualifications are published to the Register of Regulated Qualifications ( <http://register.ofqual.gov.uk/> ). This site shows the qualifications and awarding organisations regulated by CCEA Regulation and Ofqual.

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## Foreword

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This document explains OCN NI's requirements for the delivery and assessment of the following regulated qualification:

→ **OCN NI Level 2 Award in Child Learning Development**

This specification sets out:

- Qualification features
- Centre requirements for delivering and assessing the qualification
- The structure and content of the qualification
- Assessment requirements for the qualification
- OCN NI's quality assurance arrangements for the qualification
- Administration

OCN NI will notify centres in writing of any major changes to this specification. We will also publish changes on our website at [www.ocni.org.uk](http://www.ocni.org.uk)

This specification is provided online, so the version available on our website is the most up to date publication. It is important to note that copies of the specification that have been downloaded and printed may be different from this authoritative online version.

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## About Regulation

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### OCN NI

Open College Network Northern Ireland (OCN NI) is a regulated Awarding Organisation based in Northern Ireland. OCN NI is regulated by CCEA Regulation to develop and award professional and technical (vocational) qualifications from Entry Level up to and including Level 5 across all sector areas. In addition, OCN NI is regulated by Ofqual to award similar qualification types in England.

All OCN NI regulated qualifications are published to the Register of Regulated Qualifications (<http://register.ofqual.gov.uk/>). This site shows the qualifications and awarding organisations regulated by CCEA Regulation and Ofqual.

### The Regulated Qualifications Framework: an overview

The Regulated Qualifications Framework (RQF) was introduced on 1<sup>st</sup> October 2015: the RQF provides a single framework for all regulated qualifications.

#### Qualification Level

The level indicates the difficulty and complexity of the knowledge and skills associated with any qualification. There are eight levels (Levels 1-8) supported by three 'entry' levels (Entry 1-3).

#### Qualification Size

Size refers to the estimated total amount of time it could typically take to study and be assessed for a qualification. Size is expressed in terms of Total Qualification Time (TQT), and the part of that time typically spent being taught or supervised, rather than studying alone, is known as Guided Learning Hours (GLH).

For further information about the RQF see:

<https://www.ocnni.org.uk/blog/regulated-qualifications-framework-rqf/>

## Qualification Features

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### Sector Subject Area

1.5 Child development and well-being

This qualification relates to the National Occupational Standards (NOS) for child learning development:

<https://www.ukstandards.org.uk/Pages/results.aspx?k=learning%20development#k=child%20learning%20development>

### Qualification Aim

The OCN NI Level 2 Award in Child Learning Development qualification has been designed to assist classroom assistants within schools to work with children who have developmental difficulties. It provides an understanding of child development, how it affects learning and how to support this in the classroom.

### Qualification Objectives

The objectives of the qualification are to enable learners to understand:

- the social and emotional factors that impact on child development
- the components of speech, language and communication skills
- the importance of motor skills and visual perception skills
- how to use strategies to support and develop a child's learning

### Grading

Grading for this qualification is pass/fail.

### Qualification Target Group

The qualification is targeted at classroom assistants and others working with children in an educational setting.

### Progression Opportunities

The OCN NI Level 2 Award in Child Learning Development qualification enables progression to further qualifications in child learning development.

### Entry Requirements

There are no formal entry requirements for this qualification. Learners should however be at least 18 years of age.

### **Delivery Languages**

This qualification is available in English only at this time. If you wish to offer the qualification in Welsh or Irish (Gaeilge) then please contact OCN NI who will review demand and provide as appropriate.

## Centre Requirements for Delivering the Qualification

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### Centre Recognition and Qualification Approval

New and existing OCN NI recognised centres must apply for and be granted approval to deliver the qualification prior to the commencement of delivery.

### Centre Staffing

Centres are required to have the following roles in place as a minimum, although a member of staff may hold more than one role\*:

- Centre contact
- Programme Co-ordinator
- Tutor
- Assessor
- Internal Verifier

\*Note: A person cannot be an internal verifier for their own assessments.

### Tutors

Tutors delivering the qualification should be allied health professionals and/or clinical psychologists with clinical experience in paediatrics.

### Assessors

The qualification is assessed within the centre and is subject to OCN NI's quality assurance processes. Units are achieved through internally set, internally assessed, and internally verified evidence.

#### **Assessors must:**

- be allied health professionals and/or clinical psychologists with clinical experience in paediatrics
- have experience in the area of paediatrics
- have direct or related relevant experience in assessment
- have a sound understanding of the current National Occupational Standards (NOS)
- assess all assessment tasks and activities



### **Internal Verification**

OCN NI qualifications must be scrutinised through the centre's internal quality assurance processes as part of the recognised centre agreement with OCN NI. The centre must appoint an experienced and trained centre internal verifier whose responsibility is to act as the internal quality monitor for the verification of the delivery and assessment of the qualifications.

The centre must agree a working model for internal verification with OCN NI prior to delivery of the qualification.

#### ***Internal Verifiers must:***

- be allied health professionals and/or clinical psychologists with clinical experience in paediatrics
- have experience in the area of paediatrics
- attend OCN NI's internal verifier training in order to be approved by OCN NI
- support tutors and assessors through centre standardisation meetings held within the centre at appropriate points in the year and records maintained for the external verifier
- sample assessments according to the centre's sampling strategy
- ensure tasks are appropriate to the level being assessed
- maintain up-to-date records supporting the verification of assessment and learner achievement

It would be desirable for internal verifiers to have experience in verifying regulated qualifications.

## Structure and Content

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Learners must successfully complete the following one mandatory unit to achieve the qualification – 3 credits.

Total Qualification Time (TQT) for this qualification: 30 hours

Guided Learning Hours (GLH) for this qualification: 16 hours

Unit Reference Number	OCN NI Unit Code	Unit Title	TQT	Credit Value	Level
<a href="#">J/616/7635</a>	CBE030	Understanding Child Development and Strategies to Support this in the Classroom	30	3	Two

## Unit Details

Title	Understanding Child Development and Strategies to Support this in the Classroom
Level	Two
Credit Value	3
Guided Learning Hours (GLH)	16
OCN NI Unit Code	CBE030
Unit Reference No	J/616/7635
<i>Unit purpose and aim(s):</i> This unit will enable the learner to understand child development and how to use strategies to support this within a mainstream school setting.	
Learning Outcomes	Assessment Criteria
1. Understand social and emotional factors that impact on child development within the classroom.	1.1. Illustrate what is meant by social skills and emotional literacy in relation to children. 1.2. Describe the importance of self-esteem in relation to child development. 1.3. Describe the potential impact of social and emotional difficulties in the classroom. 1.4. Describe at least two sensory strategies that may help a child stay calm and alert. 1.5. Describe how the above sensory strategies may support the social and emotional development of a child within the classroom.
2. Understand the components of speech, language and communication skills.	2.1 Describe four components of receptive and expressive language. 2.2 Describe the difficulties a child may experience with speech and language development. 2.3 Illustrate the potential impact of speech and language difficulties in the classroom.
3. Understand the importance of motor skills in a classroom environment.	3.1 Illustrate the components of sensory motor development. 3.2 Describe the impact of gross and fine motor difficulties in the classroom.
4. Understand the importance of visual perceptual skills.	4.1 Illustrate at least one of the components of visual perception. 4.2 Summarise how visual perceptual difficulties affect children in the classroom.
5. Understand the importance of developmental skills and associated factors.	5.1 Illustrate the importance of and links between the main developmental skills. 5.2 Describe at least three factors which may affect independent learning in the classroom. 5.3 Describe the impact of developmental difficulties in the classroom.

<p>6. Know how to use strategies to support and develop a child's independent learning in the classroom.</p>	<p>6.1 Summarise at least three strategies to support and develop a child's independent learning, including the management of:</p> <ul style="list-style-type: none"> <li>a) attention</li> <li>b) listening</li> <li>c) behaviour</li> </ul> <p>6.2 Summarise strategies to promote and support the following:</p> <ul style="list-style-type: none"> <li>a) social and emotional well-being</li> <li>b) speech, language and communication skills</li> <li>c) sensory motor skills</li> <li>d) visual perceptual difficulties</li> </ul>
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#### Assessment Guidance

The following assessment method/s may be used to ensure all learning outcomes and assessment criteria are fully covered.

Assessment Method	Definition	Possible Content
Portfolio of evidence	<p>A collection of documents containing work undertaken to be assessed as evidence to meet required skills outcomes</p> <p>OR</p> <p>A collection of documents containing work that shows the learner's progression through the course</p>	<p>Learner notes/written work Learner log/diary Peer notes Record of observation Record of discussion</p>
Practical demonstration/assignment	A practical demonstration of a skill/situation selected by the tutor or by learners, to enable learners to practise and apply skills and knowledge	<p>Record of observation Learner notes/written work Learner log</p>
Coursework	Research or projects that count towards a learner's final outcome and demonstrate the skills and/or knowledge gained throughout the course	<p>Record of observation Learner notes/written work Tutor notes/record Learner log/diary</p>
E-assessment	The use of information technology to assess learners' work	<p>Electronic portfolio E-tests</p>

## Quality Assurance of Centre Performance

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### External Verification

All OCN NI recognised centres are subject to External Verification. External verification visits and monitoring activities will be conducted annually to confirm continued compliance with the conditions of recognition, review the centre's risk rating for the qualification and to assure OCN NI of the maintenance of the integrity of the qualification.

The External Verifier will review the delivery and assessment of this qualification. This will include the review of a sample of assessment evidence and evidence of the internal verification of assessment and assessment decisions. This will form the basis of the EV report and will inform OCN NI's annual assessment of centre compliance and risk. The External Verifier is appointed by OCN NI.

### Standardisation

As a process, standardisation is designed to ensure consistency and promote good practice in understanding and application of standards. Standardisation events:

- make qualified statements about the level of consistency in assessment across centres delivering a qualification
- make statements on the standard of evidence that is required to meet the assessment criteria for units in a qualification
- make recommendations on assessment practice
- produce advice and guidance for the assessment of units
- identify good practice in assessment and internal verification

Centres offering units of an OCN NI qualification must attend and contribute assessment materials and learner evidence for standardisation events if requested.

OCN NI will notify centres of the nature of sample evidence required for standardisation events (this will include assessment materials, learner evidence and relevant assessor and internal verifier documentation). OCN NI will make standardisation summary reports available and correspond directly with centres regarding event outcomes.

## Administration

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### Registration

A centre must register learners within 20 working days of commencement of this qualification.

### Certification

Certificates will be issued to centres within 20 working days of receipt of correctly completed results marksheets. It is the responsibility of the centre to ensure that certificates received from OCN NI are held securely and distributed to learners promptly and securely.

### Charges

OCN NI publishes all up to date qualification fees in its Fees and Invoicing Policy document. Further information can be found on the centre login area of the OCN NI website.

### Equality, Fairness and Inclusion

OCN NI has considered the requirements of equalities legislation in developing the specification for this qualification.

For further information and guidance relating to access to fair assessment and the OCN NI Reasonable Adjustments and Special Considerations policies, centres should refer to the OCN NI website.

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