



**Qualification Specification for:**

**OCN NI Level 3 Diploma in Management in  
Gaelic Sports**

➤ **Qualification No: 601/3362/4**

## Qualification Regulation Information

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Qualification Number:	601/3362/4
Operational start date:	01 June 2014
Review date:	31 December 2027
Certification end date:	31 December 2030

Qualification operational start and end dates indicate the lifecycle of a regulated qualification. The operational end date is the last date by which learners can be registered on a qualification and the certification end date is the last date by which learners can claim their certificate.

All OCN NI regulated qualifications are published to the Register of Regulated Qualifications ( <http://register.ofqual.gov.uk/> ). This site shows the qualifications and awarding organisations regulated by CCEA Regulation and Ofqual.

### OCN NI Contact Details

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## Foreword

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This document explains OCN NI's requirements for the delivery and assessment of the following regulated qualification:

→ **OCN NI Level 3 Diploma in Management in Gaelic Sports**

This specification sets out:

- Qualification features
- Centre requirements for delivering and assessing the qualification
- The structure and content of the qualification
- Unit details
- Assessment requirements for the qualification
- OCN NI's quality assurance arrangements for the qualification
- Administration

OCN NI will notify centres in writing of any major changes to this specification. We will also publish changes on our website at [www.ocnni.org.uk](http://www.ocnni.org.uk)

This specification is provided online, so the version available on our website is the most up to date publication. It is important to note that copies of the specification that have been downloaded and printed may be different from this authoritative online version.

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## About Regulation

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### OCN NI

Open College Network Northern Ireland (OCN NI) is a regulated Awarding Organisation based in Northern Ireland. OCN NI is regulated by CCEA Regulation to develop and award professional and technical (vocational) qualifications from Entry Level up to and including Level 5 across all sector areas. In addition, OCN NI is regulated by Ofqual to award similar qualification types in England.

All OCN NI regulated qualifications are published to the Register of Regulated Qualifications (<http://register.ofqual.gov.uk/>). This site shows the qualifications and awarding organisations regulated by CCEA Regulation and Ofqual.

### The Regulated Qualifications Framework: an overview

The Regulated Qualifications Framework (RQF) was introduced on 1<sup>st</sup> October 2015: the RQF provides a single framework for all regulated qualifications.

#### Qualification Level

The level indicates the difficulty and complexity of the knowledge and skills associated with any qualification. There are eight levels (Levels 1-8) supported by three 'entry' levels (Entry 1-3).

#### Qualification Size

Size refers to the estimated total amount of time it could typically take to study and be assessed for a qualification. Size is expressed in terms of Total Qualification Time (TQT), and the part of that time typically spent being taught or supervised, rather than studying alone, is known as Guided Learning Hours (GLH).

For further information about the RQF see:

<https://www.ocnni.org.uk/blog/regulated-qualifications-framework-rqf/>

## Qualification Summary

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The OCN NI Level 3 Diploma in Management in Gaelic Sports qualification has been designed to allow learners to develop management skills in gaelic sports. The skills gained can also be applied to other management and administrative environments.

### Sector Subject Area

8.1 Sport, leisure and recreation

### Qualification Target Group

The qualification will be offered to full time GAA employees and to volunteers working with clubs as part of the Ulster GAA's development programme for managers.

### Entry Requirements

There are no formal entry requirements though learners must be at least 16 years of age.

### Grading

Grading for this qualification is pass/fail.

### Delivery Languages

This qualification is available in English only at this time. If you wish to offer this qualification in Welsh or Irish (Gaeilge) then please contact OCN NI who will review demand and provide as appropriate.

### Methods of Assessment

Methods of Assessment will be as listed in the unit details. All evidence will be internally assessed by qualified centre assessors, internally verified by the approved centres and where relevant the qualification will be subject to external verification or moderation by appointed OCN NI Staff.

Assessment guidance for each unit is contained in OCN NI's Unit Template and centres should design the method of assessment in accordance with OCN NI's Assessment Methods Document.

## Structure and Content

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The table below summarises the structure of this qualification. In order to achieve the qualification learners must complete a total of 40 credits (all 4 units).

Total Qualification Time (TQT) for this qualification: 400 hours  
 Guided Learning Hours (GLH) for this qualification: 270 hours

Unit Reference Number	OCN NI Unit Code	Unit Title	TQT	Credit Value	Level
<a href="#">J/506/3698</a>	CBA007	Developing Team Success in Gaelic Sports	100	10	Three
<a href="#">M/506/3694</a>	CAZ890	Managing Change and Conflict in a Gaelic Sports Context	100	10	Three
<a href="#">T/506/3695</a>	CAZ891	Planning and Decision Making in a Gaelic Sports Context	100	10	Three
<a href="#">F/506/3697</a>	CAZ892	The Manager's Role within Gaelic Sports	100	10	Three

## Unit Details

Title	Developing Team Success in Gaelic Sports	
Level	Level 3	
Credit Value	10	
Guided Learning Hours (GLH)	60	
OCN NI Unit Code	CBA007	
Unit Reference No	J/506/3698	
<i>Unit purpose and aim(s):</i> This unit will enable the learner to understand how to analyse and improve a team's performance in Gaelic sports.		
Learning Outcomes	Assessment Criteria	
1. Understand the importance of shared objectives in performance sports coaching within a Gaelic games context.	1.1. Summarise the key components of sports needs analysis. 1.2. Explain the process of agreeing shared objectives in the Gaelic sports context.	
2. Understand how to negotiate obstacles in performance sports coaching within a Gaelic games context.	2.1. Analyse and evaluate obstacles to progress. 2.2. Analyse strategies to overcome obstacles in the Gaelic sports context.	
3. Understand the process of testing and profiling in performance sports coaching in Gaelic games.	3.1. Explain the physiological protocols for fitness testing in Gaelic games. 3.2. Analyse and evaluate the benefits of individual & team profiling in Gaelic games.	
4. Know how to interpret results data.	4.1. Perform interpretation of a fitness results spreadsheet. 4.2. Analyse how the results data can inform the training programme in Gaelic games.	
Assessment Guidance		
The following assessment method/s may be used to ensure all learning outcomes and assessment criteria are fully covered.		
Assessment Method	Definition	Possible Content
Portfolio of evidence	A collection of documents containing work undertaken to be assessed as evidence to meet required skills outcomes OR A collection of documents containing work that shows the learner's progression through the course	Learner notes/written work Learner log/diary Peer notes Record of observation Record of discussion
Practical demonstration /assignment	A practical demonstration of a skill/situation selected by the tutor or by learners, to enable learners to practise and apply skills and knowledge	Record of observation Learner notes/written work Learner log
Coursework	Research or projects that count towards a learner's final outcome and demonstrate the skills and/or knowledge gained throughout the course	Record of observation Learner notes/written work Tutor notes/record Learner log/diary



Title	Managing Change and Conflict in a Gaelic Sports Context	
Level	Three	
Credit Value	10	
Guided Learning Hours (GLH)	70	
OCN NI Unit Code	CAZ890	
Unit Reference No	M/506/3694	
<i>Unit purpose and aim(s):</i> This unit will enable the learner to understand how to manage change and conflict in a Gaelic sports context.		
Learning Outcomes	Assessment Criteria	
1. Understand the change process in a Gaelic sports context.	1.1. Critically compare different models applied to the change process. 1.2. Analyse the challenges associated with the process of change. 1.3. Critically compare strategies to manage resistance to change.	
2. Understand a manager's role in managing change in a Gaelic sports context.	2.1. Explain the role of the manager as a change agent in a Gaelic sports context. 2.2. Explain how the manager can influence key people to respond positively to change. 2.3. Demonstrate the management of change in a Gaelic sporting context.	
3. Understand the influence of internal and external factors within a Gaelic sports context.	3.1. Explain the internal and external factors that influence change within Gaelic sports context. 3.2. Analyse the relationships between manager and stakeholders in initiating change.	
4. Understand a manager's role in managing conflict within a Gaelic sports context.	4.1. Summarise the potential sources of conflict in a Gaelic sports context. 4.2. Critically compare strategies for managing conflict. 4.3. Explain the importance of successful conflict resolution. 4.4. Demonstrate the management of conflict in a Gaelic sports context.	
Assessment Guidance		
The following assessment method/s may be used to ensure all learning outcomes and assessment criteria are fully covered.		
Assessment Method	Definition	Possible Content
Portfolio of evidence	A collection of documents containing work undertaken to be assessed as evidence to meet required skills outcomes OR A collection of documents containing work that shows the learner's progression through the course	Learner notes/written work Learner log/diary Peer notes Record of observation Record of discussion
Practical demonstration/assignment	A practical demonstration of a skill/situation selected by the tutor or by learners, to enable learners to practise and apply skills and knowledge	Record of observation Learner notes/written work Learner log

Coursework	Research or projects that count towards a learner's final outcome and demonstrate the skills and/or knowledge gained throughout the course	Record of observation Learner notes/written work Tutor notes/record Learner log/diary
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Title	Planning and Decision Making in a Gaelic Sports Context	
Level	Three	
Credit Value	10	
Guided Learning Hours (GLH)	70	
OCN NI Unit Code	CAZ891	
Unit Reference No	T/506/3695	
<i>Unit purpose and aim(s):</i> This unit will enable the learner to plan and makes decisions with respect to a Gaelic sporting environment.		
Learning Outcomes	Assessment Criteria	
1. Understand the need for planning in Gaelic sports.	1.1. Clarify an organisation's vision and objectives. 1.2. Critically compare the relationship between planning, vision and goals within a Gaelic sports context. 1.3. Develop a plan for a Gaelic Sports organisation to meet its goal/s.	
2. Understand the planning process in a Gaelic sports context.	2.1. Explain the importance of the planning process in a Gaelic sports context. 2.2. Critically compare the different models used in the planning process. 2.3. Select and use an appropriate planning process to meet a particular Gaelic sports planning goal.	
3. Understand decision making within a Gaelic sports context.	3.1. Analyse the processes involved in effective decision making within a Gaelic sports context. 3.2. Evaluate the factors that influence decision making. 3.3. Explain the barriers to effective decision making.	
4. Review the effectiveness of plans and decisions within a Gaelic sports context.	4.1. Explain different approaches to reviewing plans and decisions within a Gaelic sports context. 4.2. Explain the importance of monitoring and reviewing to ensure effective outcomes. 4.3. Apply monitoring and review processes to ensure effective outcomes.	
Assessment Guidance		
The following assessment method/s may be used to ensure all learning outcomes and assessment criteria are fully covered.		
Assessment Method	Definition	Possible Content
Portfolio of evidence	A collection of documents containing work undertaken to be assessed as evidence to meet required skills outcomes OR A collection of documents containing work that shows the learner's progression through the course	Learner notes/written work Learner log/diary Peer notes Record of observation Record of discussion

Practical demonstration/assignment	A practical demonstration of a skill/situation selected by the tutor or by learners, to enable learners to practise and apply skills and knowledge	Record of observation Learner notes/written work Learner log
Coursework	Research or projects that count towards a learner's final outcome and demonstrate the skills and/or knowledge gained throughout the course	Record of observation Learner notes/written work Tutor notes/record Learner log/diary

Title	The Manager's Role within Gaelic Sports	
Level	Three	
Credit Value	10	
Guided Learning Hours (GLH)	70	
OCN NI Unit Code	CAZ892	
Unit Reference No	F/506/3697	
<i>Unit purpose and aim(s):</i> This unit will enable the learner to understand the role of the manager in a Gaelic sports environment.		
Learning Outcomes	Assessment Criteria	
1. Understand the role of a team manager in a Gaelic sports environment.	1.1. Summarise and apply the roles and responsibilities of a Gaelic sports team manager. 1.2. Analyse the personal characteristics of a Gaelic sports team manager. 1.3. Explain the values a Gaelic sports team manager needs to instil in a team.	
2. Understand leadership and management in a Gaelic sports context.	2.1. Critically compare leadership and management in a Gaelic sports context. 2.2. Analyse the characteristics of an effective leader in a Gaelic sports context.	
3. Understand leadership styles used in a Gaelic sports environment.	3.1. Critically compare leadership styles and their application in different Gaelic sports contexts. 3.2. Select and apply appropriate leadership styles.	
4. Understand effective communication in a Gaelic sports context.	4.1. Explain the process of communication in a Gaelic sports context. 4.2. Analyse the impact of verbal and non-verbal communication in a Gaelic sports context. 4.3. Critically compare various methods of communication in different Gaelic sports contexts. 4.4. Explain barriers to communication. 4.5. Demonstrate effective communication in a Gaelic sports context.	
Assessment Guidance		
The following assessment method/s may be used to ensure all learning outcomes and assessment criteria are fully covered.		
Assessment Method	Definition	Possible Content
Portfolio of evidence	A collection of documents containing work undertaken to be assessed as evidence to meet required skills outcomes OR A collection of documents containing work that shows the learner's progression through the course	Learner notes/written work Learner log/diary Peer notes Record of observation Record of discussion
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Coursework	Research or projects that count towards a learner's final outcome and demonstrate the skills and/or knowledge gained throughout the course	Record of observation Learner notes/written work Tutor notes/record Learner log/diary
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## Quality Assurance of Centres

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### Offering OCN NI Qualifications

This qualification is only available through OCN NI recognised centres. If you would like to find out more about either becoming a recognised centre or working in partnership with a recognised centre, please access the “[New Centre Enquiry](#)” area of the website or contact a member of the Customer Services Team for more information. OCN NI will advise you on the best and most efficient methods for offering this qualification to learners. All procedures for the use of this qualification or units of this qualification, including approval, registration of learners, verification and certification will be completed through OCN NI who will provide an identified member of staff to support your centre.

OCN NI will produce and publish on an annual basis, the OCN NI Centre Handbook. This document outlines the Qualification/Course delivery arrangements in line with regulatory requirements. In summary our approach to recognising, approving and monitoring centres is informed by the nature and risks associated with particular qualification types and as with the approach adopted by regulators we will use these groupings to help plan how we allocate resources and undertake various activities. Centre staff should familiarise themselves with the Centre Handbook.

### Additional Information for Centres

1. OCN NI will provide ongoing support and advice on the use of OCN NI units and qualifications including the requirements for assessment.
2. Approval should always take place through the normal OCN NI processes and will be explicitly recorded.
3. All centres approved to offer OCN NI units and qualifications will be allocated a unique OCN NI Centre Number.
4. Each centre should identify a centre contact who will be responsible for OCN NI unit and qualifications within the centre.
5. The centre contact must ensure all procedures relating to the delivery of the qualification operate effectively in the centre.
6. The centre contact is the person responsible for confirming and ensuring that the centre meets all the OCN NI requirements for Centre Recognition.
7. The centre contact is responsible for ensuring all relevant OCN NI documentation is distributed as required within the centre and that the security requirements for External Assessment (where applicable) are adhered.

## Assessment

The qualification is assessed within the centre and is subject to OCN NI's quality assurance processes. Units are achieved through internally set, internally assessed, and internally verified evidence.

### **Assessors must:**

- have a minimum of one year's experience in the occupational area they are assessing
- have direct or related relevant experience in assessment
- have a sound understanding of the current National Occupational Standards (NOS)
- assess all assessment tasks and activities

## Internal Verification

The qualification must be scrutinised through the centre's internal quality assurance processes as part of the recognised centre agreement with OCN NI. The centre must appoint an experienced and trained centre internal verifier whose responsibility is to act as the internal quality monitor for the verification of the delivery and assessment of the qualification.

Note: the centre must agree a working model for internal verification with OCN NI prior to delivery of any programme.

### **Internal Verifiers must:**

- have direct or related relevant experience in assessment and verification
- attend OCN NI's internal verifier training in order to be approved by OCN NI
- support tutors and assessors through centre standardisation meetings held within the centre at appropriate points in the year and records maintained for the external verifier
- sample assessments according to the centre's sampling strategy
- ensure tasks are appropriate to the level being assessed
- maintain up-to-date records supporting the verification of assessment and learner achievement



## External Verification

Where relevant, individual qualifications or centres may be required to participate in external verification or moderation to confirm achievement as part of their centre recognition agreement with OCN NI.

### **External Verifiers:**

- will be appointed by OCN NI
- must have direct or related relevant experience in assessment and verification
- must have a sound understanding of the current National Occupational Standards (NOS)

External verifiers' reports will be based on actual evidence provided by the centre internal verifier and a selection of sampled assessed evidence from registered candidates. This will inform both OCN NI and the centre about training needs for tutors, assessors or internal verifiers, if observed within centres. OCN NI will consider these needs and the actions required to remedy any problems when agreeing the centre offer for the following year.

## Standardisation

As a process, standardisation is designed to ensure consistency and promote good practice in understanding and application of standards. Standardisation events:

- make qualified statements about the level of consistency in assessment across centres delivering a qualification
- make statements on the standard of evidence that is required to meet the assessment criteria for units in a qualification
- make recommendations on assessment practice
- produce advice and guidance for the assessment of units
- identify good practice in assessment and internal verification

Centres offering units of an OCN NI qualification must attend and contribute assessment materials and learner evidence for standardisation events if requested.

OCN NI will notify centres of the nature of sample evidence required for standardisation events (this will include assessment materials, learner evidence and relevant assessor and internal verifier documentation). OCN NI will make standardisation summary reports available on its website and correspond directly with centres regarding event outcomes.

## **Recognition of Prior Learning (RPL), exemptions and/or equivalences**

Learners will often embark on a qualification with some form of prior achievement and experience and as such OCN NI operates a process whereby these can be recognised so as to remove unnecessary duplication and repetition. Centres should refer to the OCN NI guidance for making Recognition of Prior Learning (RPL), exemptions and/or equivalences which can be located in the Qualification/Course Delivery Manual.

## **Retention of Evidence**

OCN NI has published guidance for centres on the retention of evidence. Details can be accessed via the OCN NI website [www.ocnni.org.uk](http://www.ocnni.org.uk)

## **Certification**

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Certificates will be sent to centres within 20 working days of receipt of correctly completed results marksheets.

It is the responsibility of the centre to distribute certificates to learners promptly and securely.

## **Charges**

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OCN NI publish all up to date qualification fees annually in its Fees and Invoicing Policy document. Further information can be found on OCN NI's website [www.ocnni.org.uk](http://www.ocnni.org.uk)

## **Progression Opportunities**

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The OCN NI Level 3 Diploma in Management in Gaelic Sports qualification enables progression into further learning in this area or into employment.

## Equality and Inclusion

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We have considered the requirements of equalities legislation in developing this specification. Vocational qualifications often require the assessment of a broad range of competences. This is because they are designed to prepare learners for the vocational area being studied.

For further information and guidance relating to access to fair assessment and the reasonable adjustments and special considerations policies, please refer to the OCN NI website.

## **OCN NI Level 3 Diploma in Management in Gaelic Sports**

**Qualification Number: 601/3362/4**

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