



# Qualification Pricing and Fees Structure

Effective 1<sup>st</sup> September 2025

Version: 1.6



## OCN NI Qualification Price List

### Effective 1st September 2025

This document is intended for our centres and sets out the fees we will charge for our various qualifications and services, as well as our invoicing arrangements. Prices are valid from 1st September 2025 and are correct at the time of going to print.

Our qualifications are competitively priced offering value for money. Fees include a combined learner registration and certification fee (this includes unit certification claims) per qualification. OCN NI is committed to ensuring the fee details are updated every time a new qualification is added. All OCN NI Qualification Specification documents can be obtained via our website [www.ocnni.org.uk](http://www.ocnni.org.uk) along with centre guidance materials relating to assessment and administration.

One of the advantages of being an OCN NI recognised centre is having access to the qualifications portfolio of NOCN, our Awarding Organisation partner. This partnership provides OCN NI centres with access to over 600 regulated qualifications. To find out more information and view the full range of qualifications, visit our website [www.ocnni.org.uk](http://www.ocnni.org.uk)

#### What we charge for:

- An Annual Centre Fee
- A combined Registration and Certification fee for each learner registered

#### The following charges are avoidable, but we also charge:

- A fee for additional quality monitoring visits, beyond those included in your annual charge
- A Replacement Certificate fee

#### What we don't charge for:

- Qualification approval applications
- Access to our 24/7 online registration and awarding system
- Access to our online resources' platform 'Ambition'
- Curriculum planning and development advice
- General support and advice
- Visits from your dedicated account manager
- Qualification Development<sup>1</sup>
- Attendance at OCN NI Qualifications events, forums and annual schedule of CPD training

<sup>1</sup>\* We reserve the right to charge for qualification development where learner registrations are expected to be low, or where the qualification will be restricted to the developing organisation and therefore not available for other organisations to use.

## Introduction to Open College Network Northern Ireland (OCN NI)

---

The Open College Network Northern Ireland (OCN NI) is a UK-recognised awarding organisation based in Northern Ireland. We are regulated by CCEA Regulation to develop and award regulated professional and technical (vocational) qualifications from Entry Level up to and including Level 5 across all sector areas. In addition, OCN NI is also regulated by Ofqual to award qualifications in England.

OCN NI is also an educational charity that advances education by developing nationally recognised qualifications and recognising the achievements of learners. We work with centres such as Further Education Colleges, Private Training Organisations, Voluntary & Community Organisations, Schools, SMEs and Public Sector bodies to provide learners with opportunities to progress into further learning and/or employment. OCN NI's Strategic Plan can be found on the OCN NI website [www.ocnni.org.uk](http://www.ocnni.org.uk)

For further information on OCN NI qualifications or to contact us, you can visit our website at [www.ocnni.org.uk](http://www.ocnni.org.uk). The website should provide you with details about our qualifications, courses, contact information, and any other relevant information you may need.

### OCN NI Contact Details

Open College Network Northern Ireland  
Sirius House  
10 Heron Road  
Belfast  
BT3 9LE

Phone: 028 90 463990  
Website: [www.ocnni.org.uk](http://www.ocnni.org.uk)  
Email: [info@ocnni.org.uk](mailto:info@ocnni.org.uk)

# 1. Contents

---

## Sector Area

<b>OCN NI Contact Details .....</b>	<b>3</b>
<b>1.2 Nursing and Subjects and Vocations Allied to Medicine .....</b>	<b>6</b>
<b>1.3 Health and Social Care .....</b>	<b>6</b>
<b>1.4 Public Services.....</b>	<b>8</b>
<b>1.5 Child Development and Well-Being .....</b>	<b>8</b>
<b>2.1 Science .....</b>	<b>9</b>
<b>3.1 Agriculture .....</b>	<b>9</b>
<b>3.2 Horticulture and Forestry .....</b>	<b>10</b>
<b>3.3 Animal Care and Veterinary Science .....</b>	<b>10</b>
<b>3.4 Environmental Conservation .....</b>	<b>11</b>
<b>4.1 Engineering .....</b>	<b>11</b>
<b>4.2 Manufacturing Technologies.....</b>	<b>11</b>
<b>4.3 Transportation Operations and Maintenance .....</b>	<b>12</b>
<b>5.2 Building and Construction .....</b>	<b>12</b>
<b>6.1 Digital Technology (practitioners) .....</b>	<b>13</b>
<b>6.2 Digital Technology (users) .....</b>	<b>14</b>
<b>7.1 Retailing and Wholesaling.....</b>	<b>15</b>
<b>7.3 Service Enterprises .....</b>	<b>15</b>
<b>7.4 Hospitality and Catering .....</b>	<b>16</b>
<b>8.1 Sport, Leisure and Recreation.....</b>	<b>16</b>
<b>8.2 Travel and Tourism .....</b>	<b>17</b>
<b>9.1 Performing Arts .....</b>	<b>17</b>
<b>9.2 Crafts, Creative Arts and Design .....</b>	<b>18</b>
<b>9.3 Media and Communication .....</b>	<b>19</b>
<b>10.4 Theology and Religious Studies.....</b>	<b>19</b>
<b>12.1 Languages, literature and Culture of the British Isles.....</b>	<b>19</b>
<b>12.2 Other Languages, Literature and Culture .....</b>	<b>19</b>
<b>13.1 Teaching and Lecturing.....</b>	<b>20</b>
<b>13.2 Direct Learning Support.....</b>	<b>21</b>
<b>14.1 Foundations for Learning and Life .....</b>	<b>21</b>
<b>14.2 Preparation for Work .....</b>	<b>23</b>
<b>15.2 Administration .....</b>	<b>23</b>
<b>15.3 Business Management .....</b>	<b>24</b>
<b>15.4 Marketing and Sales .....</b>	<b>25</b>
<b>15.5 Law and Legal Services .....</b>	<b>25</b>
<b>Essential Skills .....</b>	<b>25</b>
<b>Centre Recognition Fee .....</b>	<b>26</b>
<b>OCN NI Endorsed Course Registration and Certification Fees.....</b>	<b>27</b>
<b>Additional Credit charges .....</b>	<b>27</b>
<b>Replacement Certificate Fee .....</b>	<b>27</b>
<b>Additional Compliance Visits .....</b>	<b>27</b>
<b>Non-attendance of Online Training Sessions including Assessment/ IQA/Invigilation .....</b>	<b>27</b>

Appeals .....	28
Review of External Assessment Results .....	28
Bespoke Training Events .....	28
Qualification Development.....	28
Postage and Packaging.....	28
Invoicing Approach.....	28
Recovery.....	29
Records .....	29
Data Protection .....	29
Payments.....	30
Contact Us.....	30

## OCN NI Qualifications (by Sector Area)

### 1.2 Nursing and Subjects and Vocations Allied to Medicine

Qualification Number	Qualification Title	Credits	Price
601/8156/4	OCN NI Level 1 Award in the Fundamentals of Health Care	7	£36.72
610/0587/3	OCN NI Level 2 Certificate in Healthcare Support Practice (Northern Ireland)	14	£73.44
610/0600/2	OCN NI Level 2 Diploma in Healthcare Support Practice (Northern Ireland)	37	£91.80
610/0588/5	OCN NI Level 3 Certificate in Healthcare Support Practice (Northern Ireland)	15	£73.44
610/0586/1	OCN NI Level 3 Diploma in Healthcare Support Practice (Northern Ireland)	38	£91.80

### 1.3 Health and Social Care

Qualification Number	Qualification Title	Credits	Price
603/7856/6	OCN NI Level 2 Award in Mental Health Awareness for Young People	3	£26.52
603/7905/4	OCN NI Level 2 Award in Product Assessment and Review in Health Care	3	£26.52
610/0589/7	OCN NI Level 2 Award in Awareness of Dementia	3	£30.60
610/3444/7	OCN NI Level 2 Award in Awareness of Dysphagia	5	£30.60
610/0591/5	OCN NI Level 2 Award in Awareness of Loneliness	3	£30.60
603/5553/0	OCN NI Level 2 Award in End of Life Care	3	£26.52
603/6627/8	OCN NI Level 2 Award in Awareness of Mental Health and Well-being	3	£26.52
610/1247/6	OCN NI Level 2 Award in Employability in Health and Social Care	3	£26.52
603/0650/6	OCN NI Level 1 Award in Introduction to Counselling Skills	3	£26.52
603/3295/5	OCN NI Level 1 Award in Approaches to Wellbeing	3	£26.52
603/5181/0	OCN NI Level 1 Award in Supporting Individuals Living with Dementia	1	£26.52
603/3656/0	OCN NI Level 2 Award in the Principles of Cognitive Behavioural Therapy	2	£30.60
603/5206/1	OCN NI Level 2 Award in Understanding Protection and Safeguarding	3	£26.52
610/1253/1	OCN NI Level 2 Certificate in Care and Health Skills	19	£67.32
601/2685/1	OCN NI Level 2 Certificate in Holistic Health and Complementary Therapies	13	£67.32

610/0118/1	OCN NI Level 2 Certificate in Induction to Working in Adult Social Care in Northern Ireland	23	£73.44
610/4747/8	OCN NI Level 2 Certificate in Safe and Effective Practice	20	£60.00
610/6351/4	OCN NI Level 2 Diploma in Health and Social Care (Northern Ireland)	37	£91.80
610/1248/8	OCN NI Level 3 Award in Employability in Health and Social Care	3	£26.52
603/7177/8	OCN NI Level 3 Award in Health and Social Care (Northern Ireland)	5	£40.80
610/1691/3	OCN NI Level 3 Award in Introduction to Holistic Health and Complementary Approaches	2	£26.52
610/2557/4	OCN NI Level 3 Award in Mental Health and Well-being	9	£30.60
610/2556/2	OCN NI Level 3 Certificate in Mental Health and Well-being	15	£67.32
610/2555/0	OCN NI Level 3 Diploma in Mental Health and Well-being	39	£73.44
610/2554/9	OCN NI Level 3 Extended Diploma in Mental Health and Well-being	55	£91.80
610/1693/7	OCN NI Level 3 Award in Understanding Adverse Childhood Experiences	2	£26.52
610/1499/0	OCN NI Level 3 Award in Peer Support Work in Mental Health Services	10	£42.84
610/1498/9	OCN NI Level 3 Certificate in Peer Support Work in Mental Health Services	17	£67.32
610/1511/8	OCN NI Level 3 Award in Supporting Adults with Autism	3	£30.60
610/1510/6	OCN NI Level 3 Certificate in Supporting Adults with Autism	15	£64.26
603/6044/6	OCN NI Level 3 Award in Supporting Individuals with Learning Disabilities	3	£30.60
603/6043/4	OCN NI Level 3 Certificate in Supporting Individuals with Learning Disabilities	15	£67.32
601/2776/4	OCN NI Level 3 Certificate in Holistic Health and Complementary Therapies	15	£67.32
610/0132/6	OCN NI Level 3 Certificate in Induction to Working in Adult Social Care in Northern Ireland	29	£73.44
601/6149/8	OCN NI Level 3 Certificate in Tackling Substance Misuse	15	£67.32
601/6171/1	OCN NI Level 4 Certificate in Understanding Advocacy	13	£67.32
601/6255/7	OCN NI Level 3 Certificate in Peer Support Worker - Theory and Practice	14	£67.32
601/8380/9	OCN NI Level 3 Award in Planning and Leading a Physiotherapy Designed Exercise Programme in Fall Prevention and Strength and Balance Training	5	£30.60
603/4169/5	OCN NI Level 3 Certificate in Community Health Facilitation	23	£73.44
603/1794/2	OCN NI Level 3 Diploma in the Theory of Holistic Health and Complementary Therapies	52	£91.80
603/6716/7	OCN NI Level 3 Diploma in Health and Social Care (Northern Ireland)	58	£114.24
610/1513/1	OCN NI Level 4 Certificate in Supporting Individuals with Special Educational Needs and Disabilities	18	£71.40



603/4773/9	OCN NI Level 4 Certificate in Understanding Adverse Childhood Experiences and Building Resilience	14	£67.32
610/1512/X	OCN NI Level 4 Diploma in Working in Adult Care (Northern Ireland)	65	£114.24
603/6823/8	OCN NI Level 5 Diploma in Leadership and Management in Health and Social Care (Adult Management) (Northern Ireland)	90	£142.80
603/6824/X	OCN NI Level 5 Diploma in Leadership and Management in Health and Social Care (Adult Residential Management) (Northern Ireland)	90	£142.80

## 1.4 Public Services

Qualification Number	Qualification Title	Credits	Price
610/1939/2	OCN NI Level 3 Certificate in Housing Practice (Northern Ireland)	27	£71.40

## 1.5 Child Development and Well-Being

Qualification Number	Qualification Title	Credits	Price
601/3275/9	OCN NI Level 1 Award in Parenting Skills	3	£26.52
601/4858/5	OCN NI Level 1 Award in Understanding Phonics	3	£26.52
601/8597/1	OCN NI Level 1 Award in Foundation Skills in Working with Children	6	£30.60
603/3740/0	OCN NI Level 1 Award in Infant Mental Health	1	£26.52
603/2766/2	OCN NI Level 2 Award in Child Learning Development	3	£26.52
603/6060/4	OCN NI Level 2 Award in Early Years Learning, Care and Development	9	£30.60
610/1937/9	OCN NI Level 2 Award in Learning Disability and Positive Support in Early Years	3	£26.52
603/6058/6	OCN NI Level 2 Certificate in Early Years Learning, Care and Development	15	£64.26
603/6059/8	OCN NI Level 2 Extended Certificate in Early Years Learning, Care and Development	29	£71.40
603/6852/4	OCN NI Level 2 Award in Food and Nutrition for Children with Autistic Spectrum Disorder	2	£26.52
603/6819/6	OCN NI Level 2 Award in Infant and Child Mental Health and its Impact on Social and Emotional Development	2	£26.52
603/6826/3	OCN NI Level 2 Award in Introduction to Learning through Forest Schools	2	£26.52
603/3739/4	OCN NI Level 2 Award in Introduction to Mindfulness and Reducing Anxiety in Children	2	£26.52
603/3741/2	OCN NI Level 2 Award in Managing Challenging Behaviour in Children and Young People	2	£26.52
603/3743/6	OCN NI Level 2 Award in Outdoor Play and Learning	2	£26.52



603/3829/5	OCN NI Level 2 Award in Nutrition and Food Safety for Children and Young People	2	£26.52
603/6825/1	OCN NI Level 3 Award in Infant and Child Mental Health and its Impact on Social and Emotional Development	2	£26.52
603/6818/4	OCN NI Level 3 Award in Using Mindfulness Techniques to Reduce Anxiety in Children and Young People	2	£26.52
603/4168/3	OCN NI Level 3 Award in Nutrition and Food Safety for Children and Young People	2	£26.52
601/5875/X	OCN NI Level 3 Award in Working with Children and Young People with Special Needs	4	£30.60
601/8445/0	OCN NI Level 1 Certificate in Foundation Skills in Working with Children	13	£67.32
603/3507/5	OCN NI Level 4 Award in Working with Parents	3	£30.60
603/3508/7	OCN NI Level 4 Certificate in Working with Parents	17	£56.10

## 2.1 Science

Qualification Number	Qualification Title	Credits	Price
603/1141/1	OCN NI Level 2 Certificate in Applied Science	17	£64.26
603/1142/3	OCN NI Level 2 Extended Certificate in Applied Science	29	£71.40
610/1250/6	OCN NI Level 3 Certificate in Laboratory Skills	15	£67.32
610/1251/8	OCN NI Level 3 Extended Certificate in Laboratory Skills	26	£73.44
610/1252/X	OCN NI Level 3 Diploma in Laboratory Skills	52	£91.80
610/1254/3	OCN NI Level 4 Certificate in Applied Mathematics for Laboratory Science	18	£64.26
610/1241/5	OCN NI Level 4 Certificate in Chemistry for the Pharmaceutical and Life Science Industries	18	£64.26
610/1239/7	OCN NI Level 4 Certificate in Industrial Laboratory Skills	18	£64.26
610/1255/5	OCN NI Level 4 Certificate in Pharmaceutical Industry Regulation	18	£64.26
610/1238/5	OCN NI Level 4 Certificate in Pharmaceutical Quality Control and Analysis	18	£64.26
610/1240/3	OCN NI Level 4 Diploma in Industrial Science	54	£91.80
610/1242/7	OCN NI Level 5 Certificate in Chromatography and Spectroscopy Analysis	18	£64.26
610/1256/7	OCN NI Level 5 Certificate in Regulation in Pharmaceutical Manufacturing and Distribution	18	£64.26

## 3.1 Agriculture

Qualification Number	Qualification Title	Credits	Price
601/4626/6	OCN NI Level 2 Award in Agricultural Business Operations <b>*Restricted</b>	12	£47.94

601/4627/8	OCN NI Level 2 Certificate in Agricultural Business Operations <b>*Restricted</b>	21	£69.67
601/8356/1	OCN NI Level 3 Award in Agricultural Business Development <b>*Restricted</b>	9	£36.72
601/8984/8	OCN NI Level 3 Certificate in Agricultural Business Development <b>*Restricted</b>	15	£67.32
603/2981/6	OCN NI Level 3 Extended Certificate in Agricultural Business Development <b>*Restricted</b>	24	£68.34
601/8985/X	OCN NI Level 3 Diploma in Agricultural Business Development <b>*Restricted</b>	39	£69.67
603/7399/4	OCN NI Level 3 Extended Diploma in Agricultural Business <b>*Restricted</b>	180	£112.20

\*A Restricted Qualification can only be delivered by the developing organisation unless a written agreement is granted. Please contact OCN NI for further information

### 3.2 Horticulture and Forestry

Qualification Number	Qualification Title	Credits	Price
610/1245/2	OCN NI Level 2 Certificate in Garden Design	15	£64.26
610/1246/4	OCN NI Level 2 Extended Certificate in Garden Design	30	£73.44
601/6660/5	OCN NI Level 3 Award in Leadership in Forest Schools	6	£30.60
610/0195/8	OCN NI Level 4 Award in Forest School Programme Management	8	£36.72

### 3.3 Animal Care and Veterinary Science

Qualification Number	Qualification Title	Credits	Price
603/2765/0	OCN NI Level 3 Certificate in Commercial Dog Grooming and Salon Management	18	£71.40
603/6715/5	OCN NI Level 3 Diploma in Commercial Dog Grooming, Animal Welfare and Salon Management	45	£91.80
603/4768/5	OCN NI Level 2 Award in Skills for Working in the Animal Industry	8	£30.60
603/4770/3	OCN NI Level 2 Certificate in Skills for Working in the Animal Industry	16	£64.26
603/4771/5	OCN NI Level 2 Extended Certificate in Skills for Working in the Animal Industry	32	£71.40
610/1244/0	OCN NI Level 2 Diploma in Animal Care	47	£75.00
603/6628/X	OCN NI Level 3 Award in Pet First Aid and Cardiopulmonary Cerebral Resuscitation	3	£26.52

### 3.4 Environmental Conservation

Qualification Number	Qualification Title	Credits	Price
601/8179/5	OCN NI Level 1 Certificate in Recycling and Waste Management	17	£67.32
603/2144/1	OCN NI Level 1 Diploma in Recycling and Waste Management	39	£81.60
603/7915/7	OCN NI Level 2 Award in Reducing Carbon Footprints through Environmental Action	3	£27.54
603/7915/7	OCN NI Level 2 Certificate in Reducing Carbon Footprints through Environmental Action	15	£64.26
610/6167/0	OCN NI Level 3 Award in Carbon Accounting	4	£30.60
610/6166/9	OCN NI Level 3 Certificate in Carbon Accounting	16	£71.40
610/6163/3	OCN NI Level 3 Award in Sustainable Construction	5	£30.60
610/6162/1	OCN NI Level 3 Certificate in Sustainable Construction	17	£71.40

### 4.1 Engineering

Qualification Number	Qualification Title	Credits	Price
601/9037/1	OCN NI Level 4 Certificate in Concrete Construction Detailing and Drafting	33	£76.50
603/0043/7	OCN NI Level 1 Certificate in Engineering Skills	24	£73.44
603/0720/1	OCN NI Level 1 Award in Engineering Skills	9	£36.72
603/0721/3	OCN NI Level 1 Diploma in Engineering Skills	41	£81.60
610/2947/6	OCN NI Level 2 Diploma in Engineering	60	£75.00
603/6626/6	OCN NI Level 4 Certificate in Hydraulic and Pneumatic Systems	20	£73.44
610/4242/0	OCN NI Level 3 Diploma in Electrical Power Engineering (Northern Ireland)	96	£91.80

### 4.2 Manufacturing Technologies

Qualification Number	Qualification Title	Credits	Price
601/8079/1	OCN NI Level 1 Award in Digital Fabrication	2	£26.52
601/8080/8	OCN NI Level 2 Award in Digital Fabrication	2	£26.52
603/4198/1	OCN NI Level 3 Award in Digital Prototype Design and Manufacture	7	£40.80
610/1501/5	OCN NI Level 3 Award in Industrial Robotics	10	£36.72
603/7893/1	OCN NI Level 3 Award in the Principles of Meat Technology	5	£30.60
610/2949/X	OCN NI Level 3 Award in the Principles of Sustainable Food Innovation	5	£30.60
610/1500/3	OCN NI Level 4 Award in Industrial Robotics	10	£36.72

603/4200/6	OCN NI Level 5 Certificate in Digital Prototype Design and Manufacture	15	£71.40
------------	--	----	--------

### 4.3 Transportation Operations and Maintenance

Qualification Number	Qualification Title	Credits	Price
610/2946/4	OCN NI Level 2 Diploma in Motor Vehicle Skills	60	£75.00

### 5.2 Building and Construction

Qualification Number	Qualification Title	Credits	Price
603/5199/8	OCN NI Level 1 Award in General Building Maintenance	6	£30.60
603/5200/0	OCN NI Level 1 Certificate in General Building Maintenance	18	£71.40
603/5201/2	OCN NI Level 1 Extended Certificate in General Building Maintenance	30	£76.50
603/2630/X	OCN NI Level 2 Award in Construction	6	£30.60
610/3131/8	OCN NI Level 2 Award in Smart Building Technologies	10	£30.60
603/2632/3	OCN NI Level 2 Certificate in Construction	15	£64.26
603/2633/5	OCN NI Level 2 Extended Certificate in Construction	30	£71.40
603/2634/7	OCN NI Level 2 Diploma in Construction	60	£81.60
610/2678/5	OCN NI Level 2 Diploma in Plumbing Skills	57	£75.00
610/2945/2	OCN NI Level 2 Diploma in Wet Trades	54	£75.00
603/7904/2	OCN NI Level 2 Diploma in Woodworking Skills	66	£75.00
603/6038/0	OCN NI Level 2 Award in Digital Construction Skills	3	£30.60
603/6037/9	OCN NI Level 2 Certificate in Digital Construction Skills	15	£64.26
610/1502/7	OCN NI Level 2 Certificate in Retrofit Skills for Domestic Building Fabric	13	£64.26
610/1938/0	OCN NI Level 2 Award in Hydrogen Applications and Technologies	3	£26.52
610/1692/5	OCN NI Level 3 Award in Hydrogen Applications and Technologies	3	£26.52
603/3299/2	OCN NI Level 3 Award in Building Information Modelling	12	£47.94
603/3300/5	OCN NI Level 3 Certificate in Building Information Modelling	24	£73.44
603/4322/9	OCN NI Level 3 Award in Digital Construction with Building Information Modelling (BIM)	9	£36.72
603/4324/2	OCN NI Level 3 Award in 3D Modelling for Architecture	7	£36.72
610/6168/2	OCN NI Level 3 Award in Heat Pumps	4	£30.60
610/6165/7	OCN NI Level 3 Award in Heating, Ventilation and Air Conditioning	4	£30.60
610/6164/5	OCN NI Level 3 Award in Photovoltaic	4	£30.60

603/4343/6	OCN NI Level 3 Certificate in Digital Construction with Building Information Modelling (BIM)	27	£73.44
603/4345/X	OCN NI Level 3 Diploma in Digital Construction with Building Information Modelling (BIM)	39	£91.80
610/6490/7	OCN NI Level 4 Award in Digital Construction Mechanical, Electrical and Plumbing (MEP) Multi- disciplinary Coordination and Collaboration using Building Information Modelling (BIM)	10	£42.84
603/4361/8	OCN NI Level 4 Award in Digital Construction with Building Information Modelling (BIM)	12	£42.84
603/4362/X	OCN NI Level 4 Certificate in Digital Construction with Building Information Modelling (BIM)	30	£73.44
603/4363/1	OCN NI Level 4 Diploma in Digital Construction with Building Information Modelling (BIM)	48	£91.80
603/3837/4	OCN NI Level 4 Award in Collaboration in Building Information Modelling	12	£58.14
603/3838/6	OCN NI Level 4 Certificate in Collaboration in Building Information Modelling/Management	20	£73.44
610/0597/6	OCN NI Level 5 Award in Retrofitting Domestic Properties	5	£30.60
610/0596/4	OCN NI Level 5 Certificate in Retrofitting Domestic Properties	13	£71.40
610/0595/2	OCN NI Level 5 Extended Certificate in Retrofitting Domestic Properties	33	£91.80
610/0594/0	OCN NI Level 5 Award in Green Technologies	7	£30.60
610/0593/9	OCN NI Level 5 Certificate in Green Technologies	15	£71.40
610/0592/7	OCN NI Level 5 Extended Certificate in Green Technologies	35	£91.80

## 6.1 Digital Technology (practitioners)

Qualification Number	Qualification Title	Credits	Price
610/1735/8	OCN NI Level 3 Award in Artificial Intelligence for Industry	11	£30.60
603/3579/8	OCN NI Level 3 Award in Digital Skills for Educators	8	£30.60
603/3580/4	OCN NI Level 3 Certificate in Digital Skills for Educators	16	£56.10
610/2542/2	OCN NI Level 4 Certificate in Artificial Intelligence and Machine Learning	13	£67.32
610/6495/6	OCN NI Level 4 Certificate in Data Engineering	14	£67.32
610/4980/3	OCN NI Level 4 Certificate in Developing Cloud-Based Machine Learning Solutions	13	£67.32
610/5286/3	OCN NI Level 4 Certificate in Optimising Cloud-Based Network Solutions	13	£67.32
610/2545/8	OCN NI Level 4 Certificate in Understanding Blockchain	13	£67.32
610/2543/4	OCN NI Level 4 Certificate in Understanding Virtualisation	13	£67.32
610/0121/6	OCN NI Level 4 Certificate in Remote Teaching for Lecturers	20	£73.44
601/8205/2	OCN NI Level 4 Diploma in Software Development	37	£81.60
603/5262/0	OCN NI Level 4 Diploma in Software Testing	54	£81.60
610/0603/8	OCN NI Level 4 Certificate in Cloud Computing	13	£67.32
610/0602/6	OCN NI Level 4 Certificate in Data Analytics	13	£67.32

610/0201/X	OCN NI Level 4 Certificate in Cyber Security	26	£67.32
610/1503/9	OCN NI Level 4 Certificate in Object-Oriented Programming	20	£71.40
610/6493/2	OCN NI Level 4 Certificate in Power Platforms	18	£67.32
610/1504/0	OCN NI Level 4 Certificate in Software Programming	20	£71.40
610/1505/2	OCN NI Level 5 Certificate in Artificial Intelligence	20	£71.40
610/2590/2	OCN NI Level 5 Certificate in Artificial Intelligence and Machine Learning Services	13	£67.32
610/2544/6	OCN NI Level 5 Certificate in Blockchain Security	13	£67.32
610/0601/4	OCN NI Level 5 Certificate in Cloud Computing	15	£67.32
610/6494/4	OCN NI Level 5 Certificate in Data Engineering Processing Techniques	20	£67.32
610/5285/1	OCN NI Level 5 Certificate in Developing Cloud-Based Machine Learning Solutions	15	£67.32
610/5284/X	OCN NI Level 5 Certificate in Security, Compliance and Identity for Cloud-Based Systems	15	£67.32
610/0598/8	OCN NI Level 5 Certificate in Cyber Security	14	£67.32
610/0599/X	OCN NI Level 5 Certificate in Data Analytics	15	£67.32
610/6492/0	OCN NI Level 5 Certificate in Data Modelling and Visualisations	20	£67.32
603/3584/1	OCN NI Level 5 Award in Developing Blended Learning Programmes	4	£30.60
603/3585/3	OCN NI Level 5 Certificate in Digital Technologies for Learning	13	£71.40
610/2541/0	OCN NI Level 5 Certificate in Virtual Machine Deployment	13	£67.32
603/3586/5	OCN NI Level 5 Diploma in Digital Technologies for Learning	37	£91.80

## 6.2 Digital Technology (users)

Qualification Number	Qualification Title	Credits	Price
600/6917/X	OCN NI Entry Level Award in Using ICT Systems (Entry 3)	3	£26.52
600/8223/9	OCN NI Entry Level Award in ICT Skills (Entry 3)	8	£36.72
603/6234/0	OCN NI Level 1 Award in Cyber Security	5	£30.60
603/6233/9	OCN NI Level 2 Award in Cyber Security	5	£30.60
601/1721/7	OCN NI Level 1 Award in Social Media	2	£26.52
610/0197/1	OCN NI Level 1 Award in Information Technology Applications	3	£26.52
610/0196/X	OCN NI Level 1 Certificate in Information Technology Applications	13	£67.32
601/1723/0	OCN NI Level 2 Award in Social Media	2	£26.52
610/2546/X	OCN NI Level 2 Award in Digital Devices	5	£30.60
601/1788/6	OCN NI Level 2 Award in Digital Marketing	7	£36.72
610/1257/9	OCN NI Level 2 Award in Digital Skills	2	£26.52
601/6605/8	OCN NI Level 2 Award in Geographical Information Systems	2	£26.52
601/6606/X	OCN NI Level 3 Award in Geographical Information Systems	12	£47.94
603/6711/8	OCN NI Level 2 Award in Digital Skills for Life and Work	10	£42.84



603/6721/0	OCN NI Level 2 Award in Digital Skills for Life and Work - Using Devices and Handling Information	2	£26.52
603/6720/9	OCN NI Level 2 Award in Digital Skills for Life and Work - Being Safe and Responsible Online	2	£26.52
603/6719/2	OCN NI Level 2 Award in Digital Skills for Life and Work - Using Technology to Create and Edit Information	2	£26.52
603/6718/0	OCN NI Level 2 Award in Digital Skills for Life and Work - Communicating and Collaborating Using Technology	2	£26.52
603/6717/9	OCN NI Level 2 Award in Digital Skills for Life and Work - Using Technology to Carry Out Online Transactions	2	£26.52
601/8425/5	OCN NI Level 2 Award in Information Technology Applications	10	£47.94
601/8497/8	OCN NI Level 2 Certificate in Information Technology Applications	15	£64.26
610/3860/X	OCN NI Level 2 Diploma in Information Technology	53	£75.00
601/8656/2	OCN NI Level 3 Award in Information Technology Applications	10	£47.94
601/8657/4	OCN NI Level 3 Certificate in Information Technology Applications	15	£64.26
601/8844/3	OCN NI Level 3 Diploma in Information Technology Applications	52	£64.26

## 7.1 Retailing and Wholesaling

Qualification Number	Qualification Title	Credits	Price
601/3748/4	OCN NI Level 1 Award in Retail Business	12	£47.94
601/3749/6	OCN NI Level 1 Certificate in Retail Business	24	£73.44
603/4982/7	OCN NI Level 2 Certificate in Retail Knowledge	15	£67.32
603/4983/9	OCN NI Level 2 Diploma in Retail Knowledge	37	£81.60
610/1509/X	OCN NI Level 1 Award in Warehousing and Storage	6	£30.60
610/1508/8	OCN NI Level 1 Certificate in Warehousing and Storage	17	£64.26
610/1507/6	OCN NI Level 1 Diploma in Warehousing and Storage	37	£81.60

## 7.3 Service Enterprises

Qualification Number	Qualification Title	Credits	Price
610/3592/0	OCN NI Level 1 Award in Facilities Services	11	£30.60
610/3591/9	OCN NI Level 1 Certificate in Facilities Services	17	£64.26
603/5186/X	OCN NI Level 5 Award in Hair and Beauty Management	10	£36.72
603/5182/2	OCN NI Level 5 Certificate in Hair and Beauty Management	20	£73.44
603/5183/4	OCN NI Level 5 Extended Certificate in Hair and Beauty Management	30	£91.80
603/5184/6	OCN NI Level 5 Diploma in Hair and Beauty Management	100	£122.40



603/5185/8	OCN NI Level 5 Extended Diploma in Hair and Beauty Management	200	£153.00
610/2773/X	OCN NI Level 2 Diploma in Hairdressing	51	£75.00

## 7.4 Hospitality and Catering

Qualification Number	Qualification Title	Credits	Price
610/5995/X	OCN NI Level 2 Award in Food and Beverage Service	8	£26.52
603/7894/3	OCN NI Level 2 Award in Food Photography	6	£30.60
610/3590/7	OCN NI Level 2 Award in Wine Service	3	£26.52
610/5994/8	OCN NI Level 2 Diploma in Hospitality (Traineeship) <i>*The MCQs for the OCN NI L2 Diploma in Hospitality will be charged at £9.00 per resit</i>	48	£75.00
603/5876/2	OCN NI Level 2 Diploma in the Principles and Practices of the Hospitality and Tourism Team Member (Apprenticeship Northern Ireland)	45	£91.80
603/5877/4	OCN NI Level 2 Diploma in the Principles and Practices of the Hospitality and Tourism Team Member (Non-Employed Route)	70	£91.80
600/8158/2	OCN NI Level 1 Award in Chocolate Making	6	£30.60
603/3025/9	OCN NI Level 1 Certificate in Hospitality and Catering	13	£67.32
603/3026/0	OCN NI Level 1 Diploma in Hospitality and Catering	37	£71.40
603/4989/X	OCN NI Level 2 Award in Bakery and Patisserie Techniques	3	£26.52
603/4988/8	OCN NI Level 1 Award in Barista Skills and Counter Service	3	£26.52
603/3325/X	OCN NI Level 2 Award in Barista Skills and Counter Service	3	£26.52
603/7557/7	OCN NI Level 3 Award in Barista Skills	3	£30.60
610/1478/3	OCN NI Level 2 Award in Cocktail Making	3	£26.52
610/1477/1	OCN NI Level 3 Award in Cocktail Making	3	£26.52
603/3326/1	OCN NI Level 2 Award in Event Management	6	£30.60
603/3327/3	OCN NI Level 3 Award in Event Management	6	£30.60

## 8.1 Sport, Leisure and Recreation

Qualification Number	Qualification Title	Credits	Price
610/2948/8	OCN NI Level 2 Award in Nutrition for Health and Sports Performance	5	£30.60
603/2562/8	OCN NI Level 2 Award in Sport	8	£30.60
603/2563/X	OCN NI Level 2 Certificate in Sport	16	£64.26
610/1690/1	OCN NI Level 2 Award in Sports Development and Volunteering	6	£30.60
610/1689/5	OCN NI Level 2 Certificate in Sports Development and Volunteering	15	£64.26

603/2565/3	OCN NI Level 2 Extended Certificate in Sport	32	£71.40
603/2566/5	OCN NI Level 2 Diploma in Sport	64	£81.60
603/3824/6	OCN NI Level 2 Award in Stewarding at Spectator Events	5	£30.60
600/4141/9	OCN NI Level 3 Diploma in Performance Coaching for Gaelic Sports	40	£64.26
601/3362/4	OCN NI Level 3 Diploma in Management in Gaelic Sports	40	£64.26

## 8.2 Travel and Tourism

Qualification Number	Qualification Title	Credits	Price
601/6070/6	OCN NI Level 2 Award in Tour Guiding	3	£26.52
603/1349/3	OCN NI Level 3 Certificate in Tour Guiding	13	£67.32
603/3575/0	OCN NI Level 1 Award in Exploring the Aviation Industry	3	£26.52
603/3576/2	OCN NI Level 1 Award in Exploring the Role of Cabin Crew	3	£26.52
603/6714/3	OCN NI Level 2 Award in the Principles of Customer Service	2	£26.52
610/2677/3	OCN NI Level 2 Diploma in Travel and Tourism	48	£75.00
603/7524/3	OCN NI Level 3 Award in Event Management	10	£30.60
603/7523/1	OCN NI Level 3 Certificate in Event Management	20	£67.32
603/7522/X	OCN NI Level 3 Diploma in Event Management	120	£91.80
610/3129/X	OCN NI Level 3 Award in Travel and Tourism	10	£30.60
610/3127/6	OCN NI Level 3 Certificate in Travel and Tourism	10	£67.32
610/3122/7	OCN NI Level 3 Extended Certificate in Travel and Tourism	10	£73.44
610/3121/5	OCN NI Level 3 Diploma in Travel and Tourism	10	£91.80
610/2950/6	OCN NI Level 3 Extended Diploma in Travel and Tourism	10	£112.20
610/3130/6	OCN NI Level 2 Award in Events with Travel and Tourism	10	£30.60
610/3128/8	OCN NI Level 2 Certificate in Events with Travel and Tourism	20	£67.32
610/2951/8	OCN NI Level 2 Diploma in Events with Travel and Tourism	70	£91.80
610/1471/0	OCN NI Level 3 Award in Events with Travel and Tourism	10	£30.60
610/1470/9	OCN NI Level 3 Certificate in Events with Travel and Tourism	20	£67.32
610/1469/2	OCN NI Level 3 Diploma in Events with Travel and Tourism	120	£91.80
610/1468/0	OCN NI Level 3 Extended Diploma in Events with Travel and Tourism	180	£112.20

## 9.1 Performing Arts

Qualification Number	Qualification Title	Credits	Price
603/2854/X	OCN NI Level 1 Award in Creative Arts and Digital Technologies	6	£30.60
603/0133/8	OCN NI Level 1 Certificate in Creative Arts and Digital Technologies	13	£67.32

603/2855/1	OCN NI Level 2 Award in Creative Arts and Digital Technologies	6	£30.60
603/0131/4	OCN NI Level 2 Certificate in Creative Arts and Digital Technologies	15	£67.32
603/2937/3	OCN NI Level 2 Extended Certificate in Creative Arts and Digital Technologies	30	£73.44
603/2938/5	OCN NI Level 2 Diploma in Creative Arts and Digital Technologies	60	£91.80
601/6359/8	OCN NI Level 3 Certificate in Creative Arts and Digital Technologies	13	£67.32
603/2325/5	OCN NI Level 3 Award in Creative Arts and Digital Technologies	6	£30.60
603/0241/0	OCN NI Level 3 Diploma in Creative Arts and Digital Technologies	54	£91.80
603/3321/2	OCN NI Level 3 Extended Certificate in Creative Arts and Digital Technologies	30	£73.44
610/2553/7	OCN NI Level 4 Award in Creative Arts and Digital Technologies	6	£30.60
610/2552/5	OCN NI Level 4 Certificate in Creative Arts and Digital Technologies	13	£67.32
610/2551/3	OCN NI Level 4 Extended Certificate in Creative Arts and Digital Technologies	30	£73.44
610/2550/1	OCN NI Level 4 Diploma in Creative Arts and Digital Technologies	54	£91.80

## 9.2 Crafts, Creative Arts and Design

Qualification Number	Qualification Title	Credits	Price
600/9001/7	OCN NI Level 2 Award in Interior Design	6	£30.60
600/9560/X	OCN NI Level 2 Award in Art and Design	6	£30.60
603/4984/0	OCN NI Level 2 Certificate in Art and Design	15	£64.26
600/9513/1	OCN NI Level 2 Award in Craft	6	£30.60
600/9514/3	OCN NI Level 2 Award in Photography	9	£36.72
603/3799/0	OCN NI Level 2 Certificate in Photography	15	£64.26
603/3800/3	OCN NI Level 2 Extended Certificate in Photography	30	£71.40
601/1660/2	OCN NI Level 3 Award in Interior Design	8	£36.72
600/9342/0	OCN NI Level 3 Award in Craft	8	£36.72
600/9343/2	OCN NI Level 3 Award in Photography	9	£36.72
601/8166/7	OCN NI Level 2 Certificate in Craft	15	£64.26
603/5194/9	OCN NI Level 3 Award in Animation	8	£36.72
603/5195/0	OCN NI Level 3 Certificate in Animation	18	£71.40
603/5196/2	OCN NI Level 3 Extended Certificate in Animation	30	£76.50
603/5197/4	OCN NI Level 3 Diploma in Animation	52	£91.80

### 9.3 Media and Communication

Qualification Number	Qualification Title	Credits	Price
603/4774/0	OCN NI Level 2 Award in Media Techniques	3	£30.60
603/4775/2	OCN NI Level 2 Certificate in Media Techniques	18	£67.32
603/7199/7	OCN NI Level 3 Award in Professional and Technical Media Production Practices	3	£30.60
603/7198/5	OCN NI Level 3 Certificate in Professional and Technical Media Production Practices	15	£71.40
603/5178/0	OCNI Level 3 Award in Sports Journalism	3	£30.60
603/5180/9	OCNI Level 3 Certificate in Sports Journalism	18	£71.40
603/5176/7	OCN NI Level 4 Award in Radio Journalism and Production	5	£35.70
603/5177/9	OCN NI Level 4 Certificate in Radio Journalism and Production	20	£71.40

### 10.4 Theology and Religious Studies

Qualification Number	Qualification Title	Credits	Price
603/0341/4	OCN NI Level 2 Certificate in Religious Studies	15	£64.26
603/0342/6	OCN NI Level 2 Award in Religious Studies	8	£36.72

### 12.1 Languages, literature and Culture of the British Isles

Qualification Number	Qualification Title	Credits	Price
610/0119/2	OCN NI Level 4 Award in Community Interpreting	12	£36.72

### 12.2 Other Languages, Literature and Culture

Qualification Number	Qualification Title	Credits	Price
603/4572/X	OCN NI Level 1 Award in Modern Languages	8	£30.60
603/4573/1	OCN NI Level 1 Certificate in Modern Languages	16	£67.32
603/4402/7	OCN NI Level 2 Award in Modern Languages	8	£30.60
603/4403/9	OCN NI Level 2 Certificate in Modern Languages	16	£67.32
601/1268/2	OCN NI Level 2 Award in Japanese	6	£30.60
603/3501/4	OCN NI Level 3 Award in Modern Languages	6	£47.94

603/3506/3	OCN NI Level 3 Certificate in Modern Languages	24	£73.44
603/3354/6	OCN NI Level 4 Award in Modern Languages	6	£47.94
603/3355/8	OCN NI Level 4 Certificate in Modern Languages	24	£73.44

### 13.1 Teaching and Lecturing

Qualification Number	Qualification Title	Credits	Price
610/6654/0	OCN NI Level 2 Award in Youth Work Practice	11	£47.94
610/6653/9	OCN NI Level 2 Certificate in Youth Work Practice	19	£61.20
601/5092/0	OCN NI Level 2 Award in Community Relations, Equality and Diversity in Youth Work Practice	10	£47.94
601/5093/2	OCN NI Level 2 Certificate in Community Relations, Equality and Diversity in Youth Work Practice	20	£67.32
601/5713/6	OCN NI Level 3 Award in Understanding the Principles and Practices of Assessment	3	£26.52
603/1440/0	OCN NI Level 3 Certificate in Youth Work Practice	15	£61.20
610/3675/4	OCN NI Level 3 Award in Assessing Competence in the Work Environment	9	£36.72
610/3674/2	OCN NI Level 3 Certificate in Assessing Vocational Achievement	15	£71.40
601/5712/4	OCN NI Level 3 Award in Assessing Vocationally Related Achievement	9	£36.72
610/3775/8	OCN NI Level 3 Certificate in Learning and Development	14	£81.60
603/7906/6	OCN NI Level 3 Certificate in Teaching in the Technical Vocational Education and Training Sector	13	£67.32
601/5715/X	OCN NI Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice	12	£47.94
601/5714/8	OCN NI Level 4 Award in Understanding the Internal Quality Assurance of Assessment Processes and Practice	6	£30.60
603/3263/3	OCN NI Level 3 Diploma in Youth Work Practice	37	£73.44
601/6666/6	OCN NI Level 1 Award in Practical Youth Work/Ministry Skills	6	£30.60
601/8668/9	OCN NI Level 1 Award in Youth Work Practice	5	£30.60
601/8699/9	OCN NI Level 2 Award in Understanding the Role of a Youth Council	9	£36.72
603/7556/5	OCN NI Level 4 Certificate in Embedding Transversal Skills within Learning Programmes	15	£71.40
603/2776/5	OCN NI Level 4 Certificate in Leading Project Based Learning	24	£81.60
603/1182/4	OCN NI Level 4 Certificate in Teaching: Adult and Continuing Education	15	£81.60
603/1441/2	OCN NI Level 4 Certificate in Teaching English to Speakers of Other Languages	14	£67.32
603/1913/6	OCN NI Level 5 Certificate in Advanced Teaching Practice	24	£86.70
603/3959/7	OCN NI Level 3 Award in Learning and Development	3	£30.60
603/4364/3	OCN NI Level 5 Award in Lecturers into Industry	6	£36.72

## 13.2 Direct Learning Support

Qualification Number	Qualification Title	Credits	Price
603/0493/5	OCN NI Level 2 Award in Community Development	6	£30.60
603/0492/3	OCN NI Level 1 Award in Community Development	6	£30.60
603/0514/9	OCN NI Level 3 Award in Community Development	12	£36.72
603/0502/2	OCN NI Level 2 Certificate in Community Development	24	£73.44
603/0501/0	OCN NI Level 3 Certificate in Community Development	27	£73.44
603/0240/9	OCN NI Level 2 Award in Youth Leadership	3	£26.52

## 14.1 Foundations for Learning and Life

Qualification Number	Qualification Title	Credits	Price
603/1969/0	OCN NI Entry Level Award in Developing Skills for Life (Entry 1)	6	£30.60
603/1975/6	OCN NI Entry Level Certificate in Developing Skills for Life (Entry 1)	24	£73.44
603/1970/7	OCN NI Entry Level Diploma in Developing Skills for Life (Entry 1)	37	£81.60
603/1972/0	OCN NI Entry Level Award in Developing Skills for Life (Entry 3)	6	£30.60
603/2084/9	OCN NI Entry Level Certificate in Developing Skills for Life (Entry 3)	24	£73.44
603/2086/2	OCN NI Entry Level Diploma in Developing Skills for Life (Entry 3)	37	£81.60
601/0815/0	OCN NI Entry Level Certificate in Independent Travel Training (Entry 3)	13	£67.32
601/3130/5	OCN NI Entry Level Certificate in Preparation for Independent Life (Entry 3)	21	£73.44
601/3131/7	OCN NI Entry Level Certificate in Preparation for Work (Entry 3)	21	£73.44
601/3150/0	OCN NI Entry Level Certificate in Preparation for Employability (Entry 3)	21	£73.44
601/3153/6	OCN NI Level 1 Certificate in Community Independence	21	£73.44
610/3589/0	OCN NI Level 1 Certificate in Personal and Social Development	13	£30.60
610/3588/9	OCN NI Level 2 Certificate in Personal and Social Development	15	£67.32
601/3261/9	OCN NI Level 2 Certificate in Personal Success and Well-Being	13	£64.26
601/3262/0	OCN NI Level 2 Award in Personal Success and Well-Being	6	£30.60
601/3325/9	OCN NI Level 1 Award in Peer Mentoring for Young People	3	£26.52
601/3330/2	OCN NI Level 2 Award in Peer Mentoring Practice	3	£26.52
601/3326/0	OCN NI Level 2 Award in Mentoring Practice	3	£26.52
601/3331/4	OCN NI Entry Level Award in Substance Misuse (Entry 3)	3	£26.52
601/3323/5	OCN NI Level 1 Award in Drug Awareness	3	£26.52



601/3316/8	OCN NI Level 1 Award in Alcohol Awareness	3	£26.52
601/3332/6	OCN NI Level 1 Award in Substance Misuse Awareness	1	£26.52
601/3324/7	OCN NI Level 2 Award in Drug Awareness	3	£26.52
601/3322/3	OCN NI Level 2 Award in Alcohol Awareness	3	£26.52
601/3333/8	OCN NI Level 2 Award in Substance Misuse Awareness	1	£26.52
601/3334/X	OCN NI Level 1 Award in Diversity and Good Relations	3	£26.52
601/3335/1	OCN NI Level 2 Award in Diversity and Good Relations	3	£26.52
601/3312/0	OCN NI Entry Level Award in Managing Personal Finances (Entry 3)	3	£26.52
601/3313/2	OCN NI Level 1 Award in Managing Personal Finances	3	£26.52
601/3314/4	OCN NI Level 2 Award in Managing Personal Finances	3	£26.52
601/3832/4	OCN NI Entry Level Award in College Orientation (Entry 3)	3	£26.52
601/3833/6	OCN NI Level 1 Award in College Orientation	3	£26.52
601/3834/8	OCN NI Level 2 Award in College Orientation	3	£30.60
601/3271/1	OCN NI Entry Level Award in Personal and Social Development (Entry 3)	3	£26.52
601/3272/3	OCN NI Level 1 Award in Personal and Social Development	3	£26.52
601/3273/5	OCN NI Level 2 Award in Personal and Social Development	3	£26.52
601/3274/7	OCN NI Entry Level Award in Parenting Skills (Entry 3)	3	£26.52
601/3276/0	OCN NI Entry Level Award in Healthy Living (Entry 3)	3	£26.52
601/3277/2	OCN NI Level 1 Award in Healthy Living	3	£26.52
601/3278/4	OCN NI Level 2 Award in Healthy Living	3	£26.52
603/2982/8	OCN NI Level 2 Certificate in Healthy Living	15	£67.32
603/2983/X	OCN NI Level 2 Diploma in Healthy Living	37	£73.44
601/3678/9	OCN NI Entry Level Award in Vocational Skills (Entry 3)	3	£26.52
601/3679/0	OCN NI Entry Level Certificate in Vocational Skills (Entry 3)	13	£67.32
601/3680/7	OCN NI Entry Level Diploma in Vocational Skills (Entry 3)	37	£70.38
601/3898/1	OCN NI Level 1 Award in Vocational Skills	6	£30.60
601/3888/9	OCN NI Level 1 Certificate in Vocational Skills	13	£67.32
601/3889/0	OCN NI Level 1 Diploma in Vocational Skills	37	£71.40
601/4266/2	OCN NI Level 2 Award in Vocational Skills	6	£30.60
601/4284/4	OCN NI Level 2 Certificate in Vocational Skills	15	£67.32
601/4289/3	OCN NI Level 2 Diploma in Vocational Skills	40	£71.40
601/5331/3	OCN NI Entry Level Award in Personal Success and Well-Being (Entry 3)	6	£30.60
601/5332/5	OCN NI Entry Level Certificate in Personal Success and Well-Being (Entry 3)	13	£67.32
601/5333/7	OCN NI Level 1 Award in Personal Success and Well-Being	6	£30.60
601/5334/9	OCN NI Level 1 Certificate in Personal Success and Well-Being	13	£67.32
601/6251/X	OCN NI Level 2 Award in Further Study Skills	6	£30.60
601/6252/1	OCN NI Level 2 Certificate in Further Study Skills	13	£67.32
610/3593/2	OCN NI Level 2 Award in Transversal Skills	6	£12.00
610/1466/7	OCN NI Level 2 Certificate in Transversal Skills	18	£25.00
601/6259/4	OCN NI Level 3 Certificate in Personal Development Skills	13	£67.32
601/6271/5	OCN NI Level 2 Extended Certificate in Further Study Skills	32	£70.38
601/6457/8	OCN NI Level 2 Award in Volunteering Skills	3	£26.52



601/8154/0	OCN NI Level 2 Award in Football Administration	3	£26.52
601/8261/1	OCN NI Level 1 Award in Community Independence	6	£30.60
603/6712/X	OCN NI Level 2 Award in Remote Learning	2	£26.52
603/6713/1	OCN NI Level 2 Award in Remote Working	2	£26.52
603/6283/2	OCN NI Level 2 Award in Uniting Communities through Leadership	12	£36.72

## 14.2 Preparation for Work

Qualification Number	Qualification Title	Credits	Price
603/5352/1	OCN NI Level 1 Award in Employability Skills	3	£30.60
603/5353/3	OCN NI Level 1 Certificate in Employability Skills	13	£67.32
601/7433/X	OCN NI Level 1 Award in Progression to Employment	3	£26.52
603/0238/0	OCN NI Level 1 Award in Skills for the Workplace	2	£26.52
603/0239/2	OCN NI Level 2 Award in Skills for the Workplace	2	£26.52
610/2549/5	OCN NI Level 2 Award in Transitioning to Further Education: adverse Health and Well-being	1	£26.52
610/2548/3	OCN NI Level 2 Award in Transitioning to Higher Education: Mental Health and Well-being	1	£26.52
603/4355/2	OCN NI Level 3 Award in Employability and Professional Development Skills	8	£30.60
603/4356/4	OCN NI Level 3 Certificate in Employability and Professional Development Skills	26	£67.32
603/4357/6	OCN NI Level 3 Diploma in Employability and Professional Development Skills	52	£73.44
603/4359/X	OCN NI Level 2 Award in Employability Skills	3	£30.60
603/4360/6	OCN NI Level 2 Certificate in Employability Skills	15	£67.32

## 15.2 Administration

Qualification Number	Qualification Title	Credits	Price
601/8446/2	OCN NI Level 1 Certificate in Business Administration	13	£67.32
601/8596/X	OCN NI Level 1 Award in Business Administration	6	£30.60
603/0542/3	OCN NI Level 1 Diploma in Business Administration	37	£81.60
603/3284/0	OCN NI Level 1 Award in Office Skills	6	£30.60
603/3285/2	OCN NI Level 1 Certificate in Office Skills	13	£67.32
603/7913/3	OCN NI Level 2 Award in Business Administration Skills	6	£36.72
603/7912/1	OCN NI Level 2 Certificate in Business Administration Skills	15	£64.26
603/7911/X	OCN NI Level 2 Extended Certificate in Business Administration Skills	29	£71.40
603/7909/1	OCN NI Level 2 Diploma in Business Administration Skills	41	£81.60
610/3445/9	OCN NI Level 2 Diploma in Primary Care Medical Administration	37	£91.80
610/1476/X	OCN NI Level 3 Award in Business Administration Skills	9	£36.72

610/1475/8	OCN NI Level 3 Certificate in Business Administration Skills	15	£64.26
610/1474/6	OCN NI Level 3 Extended Certificate in Business Administration Skills	26	£71.40
610/1473/4	OCN NI Level 3 Diploma in Business Administration Skills	37	£81.60

### 15.3 Business Management

Qualification Number	Qualification Title	Credits	Price
603/2980/4	OCN NI Level 2 Award in Corporate Governance for the Third Sector	9	£30.60
603/7555/3	OCN NI Level 2 Award in Innovation and Enterprise in Practice	3	£30.60
610/6496/8	OCN NI Level 2 Certificate in Circular Economy	13	£71.40
610/0122/7	OCN NI Level 2 Certificate in Innovation and Enterprise in Practice	15	£67.32
603/7205/9	OCN NI Level 2 Award in Skills for Business	9	£36.72
603/7204/7	OCN NI Level 2 Certificate in Skills for Business	15	£64.26
603/7203/5	OCN NI Level 2 Extended Certificate in Skills for Business	29	£71.40
603/7200/X	OCN NI Level 2 Diploma in Skills for Business	64	£81.60
610/6287/X	OCN NI Level 2 Award in Promoting Sustainable Practices through Renewable Energy Technologies	7	£30.60
610/6286/8	OCN NI Level 2 Certificate in Promoting Sustainable Practices through Renewable Energy Technologies	15	£71.40
610/6349/6	OCN NI Level 2 Award in Sustainability in the Workplace	7	£30.60
610/6352/6	OCN NI Level 2 Certificate in Sustainability in the Workplace	14	£71.40
600/8907/6	OCN NI Level 3 Award in Business Development Skills	3	£26.52
610/3673/0	OCN NI Level 3 Award in Neurodiversity in the Workplace	5	£30.60
610/6497/X	OCN NI Level 3 Certificate in Embodied Carbon	15	£71.40
601/8354/8	OCN NI Level 5 Diploma in Leading Quality Improvement	37	£71.40
601/8427/9	OCN NI Level 3 Award in Quality Improvement - Foundation	8	£36.72
603/1951/3	OCN NI Level 3 Certificate in Quality Improvement	18	£67.32
610/2547/1	OCN NI Level 4 Award in Innovation and Enterprise in Practice	4	£30.60
610/1467/9	OCN NI Level 4 Certificate in Innovation and Enterprise in Practice	13	£67.32
603/2631/1	OCN NI Level 4 Award in Leadership	5	£35.70
610/1472/2	OCN NI Level 4 Diploma in Industry Project Management Skills	40	£81.60
610/6491/9	OCN NI Level 5 Certificate in Digital Transformation	25	£67.32
603/1617/2	OCN NI Level 4 Certificate in Understanding Management Theories	16	£73.44
603/7908/X	OCN NI Level 5 Award in Leadership and Management	6	£30.60
603/7907/8	OCN NI Level 5 Certificate in Leadership and Management	18	£71.40
610/0590/3	OCN NI Level 5 Certificate in Leadership and Management in an International Environment	22	£71.40
610/1506/4	OCN NI Level 5 Certificate in Research Methods and Design	20	£71.40
610/6489/0	OCN NI Level 5 Diploma in Automotive Management	39	£91.80

## 15.4 Marketing and Sales

Qualification Number	Qualification Title	Credits	Price
603/6643/6	OCN NI Level 4 Award in Social Media and Digital Marketing	8	£40.80

## 15.5 Law and Legal Services

Qualification Number	Qualification Title	Credits	Price
610/3452/6	OCN NI Level 2 Extended Certificate in Criminal Investigation and Forensic Science	27	£73.44
601/3234/6	OCN NI Level 3 Certificate in Generalist Advice	19	£70.38
603/6817/2	OCN NI Level 4 Certificate in Providing Social Security Advice	26	£73.44
603/6816/0	OCN NI Level 4 Extended Certificate in Providing Social Security Advice	32	£91.80

## Essential Skills

Qualification Number	Qualification Title	Price
601/8226/X	OCN NI Entry Level Certificate in Essential Skills - Adult Literacy	£10.00
601/8225/8	OCN NI Entry Level Certificate in Essential Skills - Adult Numeracy	£10.00
610/4240/7	OCN NI Entry Level 3 Certificate in Essential Skills – Digital ICT	£18.50
601/8941/1	OCN NI Level 1 Certificate in Essential Skills - Communication	£18.50
601/8943/5	OCN NI Level 1 Certificate in Essential Skills - Application of Number	£18.50
610/4241/9	OCN NI Level 1 Certificate in Essential Skills – Digital ICT	£18.50
601/8942/3	OCN NI Level 2 Certificate in Essential Skills - Communication	£18.50
601/8944/7	OCN NI Level 2 Certificate in Essential Skills - Application of Number	£18.50
610/4979/7	OCN NI Level 2 Certificate in Essential Skills – Digital ICT	£18.50

**\*Note – Essential Skills resits will be charged at the full registration fee except for E3, L1 and L2 Digital ICT qualifications.**

**\*These will be charged at £9.00 per assessment, ie MCQ Resit £9.00, Portfolio resit £9.00**

## Other Fees & Charges

### Centre Recognition Fee

#### What you get for your Centre Recognition Fee

Our centre recognition fee provides you with year-round benefits for one simple payment. It enables Centres to budget with certainty so that they can take full advantage of any of our services without worrying about the financial consequences. Specifically, the Centre Recognition Fee includes unlimited access to our comprehensive support package, which includes:

- Access to all OCN NI Qualifications and the full range of units
- Named account managers with extensive experience in curriculum planning and qualification development
- Visits from your account manager
- A direct telephone number to the Customer Service team and a real person answering the phone when you ring us
- Support, help and advice on using our qualifications, units and systems
- Access to an annual calendar of CPD training for your staff which includes internal verifier and assessment training
- Bespoke course development using our qualifications and units
- Development of new nationally regulated qualifications
- Access to our online registration and awarding systems
- Access to our online resources platform 'Ambition'
- Curriculum development advice and support
- Quality monitoring visits

Centre Recognition Fees	Cost
<b>Initial Centre Recognition</b>  This fee is applicable to new customers and includes the first year's Annual Centre Recognition Fee. It covers OCN NI support for the Centre in completing the centre recognition application, administration to support the recognition process and associated training.	£500
<b>Annual Centre Recognition – Academic Year 2025/2026</b>  The Annual Centre Recognition Fee covers - quality audit and centre risk assessment; access to a unit library; curriculum advice; national qualifications and bespoke accreditation; administration and account management costs.	
All Non-FE Centres	£200
FE Colleges	£450

## OCN NI Endorsed Course Registration and Certification Fees

The cost of OCN NI-endorsed learner courses is calculated according to the total number of credits attributed to each course. The table below outlines the course cost per learner based on credit value (1 credit represents 10 hours of learning). For further information regarding OCN NI Endorsed Courses visit our website <https://www.ocnni.org.uk/our-centres/endorsed-courses>

These fees are levied at the point of registration of learners and include verification, standardisation and certification costs.

Total Credit Achievement	Charge per Learner
1-3	£26.52
4-6	£30.60
7-9	£36.72
10-12	£47.94
13-20	£67.32
21-28	£73.44
29-36	£76.50
37-45	£81.60
46-51	£86.70
52+	£91.80

### Additional Credit charges

Where a learner achieves more credits, or a larger size qualification than they were initially registered on, we will charge the difference between the qualification or credit size registered and the size achieved.

### Replacement Certificate Fee

The fee for a replacement hard copy certificate is £25.00. Replacement digital certificates are provided free of charge.

### Additional Compliance Visits

We charge a standard rate for any additional quality visits and general consultancy. Our rate is £250 per half day.

### Non-attendance of Online Training Sessions including Assessment/IQA/Invigilation

Training is free to attend but at least 24 hours' notice of cancellation is required. Failure to attend training or give appropriate notice of cancellation will result in Centres being invoiced £15 per person.

## **Appeals**

Centre Appeal - £50

Learner Appeal - £30

## **Review of External Assessment Results**

Clerical Re-check - £10

Review of Marking - £20

\*If your appeal or re-mark is upheld, this will be reimbursed.

## **Bespoke Training Events**

OCN NI can facilitate specific training events to the requirements of your centre staff. For example, if your team requires Internal Verification or Assessment training.

- Invigilation Training (1hr session online) £100
- Half Day £250
- Full Day £400

## **Qualification Development**

Where qualification development is chargeable, this will be priced on an individual basis with a proposal submitted for agreement in advance.

## **Postage and Packaging**

There is no additional charge for the issue of certificates in the UK. An additional charge may be required for postage outside the UK (at the standard packaging rates at the time of dispatch).

## **Invoicing Approach**

OCN NI will invoice your centre during the first week of every month following confirmation of your order unless alternative arrangements have been agreed. The invoice will be sent to your Accounts Department/named contact unless you inform us otherwise (if you would like to change who we send the invoices to, please contact us via the details provided at the end of this policy). You are identified as a customer by your unique reference generated by OCN NI's QUARTZ system; this reference is quoted in all correspondence from the Finance Department.

Each invoice will be printed on OCN NI company stationery and will contain the following standard information, as appropriate:

- The word 'Invoice'
- A unique invoice number
- Date of the invoice
- Contact details: the name, address and contact of the authorised centre/individual identified to our Finance Department
- The full title of the qualification/course/unit or service
- The Run ID that centres require to trace and track learner data, as appropriate
- The number of products requested, as appropriate
- The number of learners registered, as appropriate
- Description of the goods or services, and date when delivered: a full breakdown of the fees levied

- A purchase order number (where appropriate)
- The payment method and, where required, our bank account details
- Details of the VAT amount (unless you have informed us that you are VAT-exempt)
- Details of our payment terms and details of any applicable late payment charges

Upon receipt of the invoice, payment should be received by us within 30 days of the invoice date. On receipt of payment we will update our records to show full payment has been received and ensure the invoice is appropriately filed.

## **Recovery**

Accordingly, the Finance Department will monitor receipt and pursue payment in accordance with our terms and conditions.

Our standard recovery process is:

- Polite reminders are sent once the invoice becomes overdue in relation to the agreed payment terms
- A late payment interest charge of 10% may be added to the invoice
- Debt recovery proceedings commence after 60+ days

Failure to pay due invoices may result in services and/or products being phased out and/or withdrawn from your centres. Naturally, if you have any queries about any aspect of an invoice, please contact us as described below.

## **Records**

In accordance with HMRC guidelines, we will keep records of all invoices issued and received so that your centre or other relevant parties (such as the regulators) can be provided with an auditable trail of transactions, if necessary.

## **Data Protection**

OCN NI takes its responsibility for protecting confidential information provided via internal or external resources seriously. OCN NI complies in all respects with the requirements of the Data Protection Act 2018, General Data Protection Regulation (GDPR).



## Payments

Our preferred method of payment is by BACS transfer.

Account Name:	Open College Network NI
Bank Details:	Danske Bank
Sort Code:	95-03-32
Account:	10070998
Reference:	Quoted Invoice Number Paid/Customer account

We also accept payments by cheque which should be addressed to:

Open College Network Northern Ireland  
Sirius House  
10 Heron Road  
Belfast  
BT3 9LE

Remittances can be emailed to [accounts@ocnni.org.uk](mailto:accounts@ocnni.org.uk)

## Contact Us

If you have any queries about any aspect of our fees or invoice arrangements or the content of this policy, please contact our Finance Officer by telephone 028 9046 3990 or email [accounts@ocnni.org.uk](mailto:accounts@ocnni.org.uk)

These prices are valid from 01 September 2025. Please contact OCN NI for the latest version, or if you are interested in more information about any of our qualifications.